
VANYON ONG

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PHONE

515-708-4687

LINKEDIN

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VIEW MY PORTFOLIO

vanyonong.godaddysites.com

SKILLS

- Adobe Illustrator
 - Microsoft
 - Adobe Photoshop
 - A/V Tech
 - Adobe InDesign
 - Mailchimp
 - Social Media Marketing
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CERTIFICATION

Cvent Supplier Network
Certification

CLUBS & ASSOCIATIONS

- Vice President of American Degree Transfer Program Community in College
- Creative Director of Interact Club in High School

EXPERIENCE

PUBLIC RELATIONS INTERN

City of Ames, Aug 2022 – Current

- Graphic designing for programs in the Ames Public Library
- Social media marketing for Facebook and Instagram
- Doing weekly email newsletters for subscribers
- Writing press releases for local news and radio

FOOD SERVICE SUPERVISOR

Iowa State University, Aug 2021 - Current

- Training student employees on equipment and work duties
- Develop customer service skills when interacting with customers
- Supervising employees when performing duties

ADVERTISING DESIGN ASSISTANT

JT Greenhouse, May - Aug of 2017, 2018, 2019

- Graphic designing for pharmaceutical product ads
- Creating product portfolios for Abbott Laboratories MY
- Editing and proofreading documents for clients
- Basic translation work (Malay/English)

AUDIO/VISUAL TECHNICIAN

Iowa State University, May - Aug 2022

- Develop skills in audio equipment in weekly events
- Received training on network systems for audio/visual technology

PUBLIC RELATIONS STUDENT AMBASSADOR

ISU Creamery, Aug – Dec 2021

- Create brochures and other graphics
 - Write memos, press releases, and news articles
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EDUCATION

Iowa State University

Major: Public Relations **Minor:** Event Management

GPA: 3.83

