

**KANKAKEE RIVER METROPOLITAN AGENCY**  
**MINUTES**  
**December 19, 2024 – 9:00 A.M**  
**1600 W Brookmont Blvd.**

In attendance:

**Board of Directors:**

Mayor Christopher Curtis, City of Kankakee  
Mayor Paul Schore, Village of Bourbonnais  
Financial Director Robert Romo, Village of Bradley  
Alderman Danita Swanson, City of Kankakee  
Steven Hunter, Representative, City of Kankakee  
Alderman David Crawford, City of Kankakee

**Administration:**

Dave Tyson, KRMA Executive Director  
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C

**Attorney:**

Neal Smith, Robbins Schwartz

**KRMA Staff:**

Arthur Strother, Superintendent  
Bryan Kennedy, Assistant Superintendent  
Richard Tyson, Operation Manager

**Other:**

Dan Small, Engineer, Strand Associates  
Tara Latz, Financial Director, Village of Bourbonnais  
Zachary Newton, Superintendent of ESU, City of Kankakee  
Terry Memenga, Village of Bourbonnais

Chairman, Mayor Curtis called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present, except for Mayor Brian Stump.

II. **Public Comment**

None

III. **Approval of Board Minutes November 21, 2024 – Regular Board Meeting**

Motion to approve the November 21, 2024, Regular Board Meeting minutes was made by: Dir Hunter and seconded by Vice Chairman Schore. Five of the six board members were present voted in favor of, Dir Romo voted abstained, and Dir Brian Stump absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

**Monthly Report**

Art presented the MOR informing the board that there were no violations for the month of November. Art also informed the board that we had Vendors to come in an access and evaluate the facility and the facility equipment. IEPA, visit the facility regarding the plant and its efficiency. Art stated the CMOM came up and it is important that each municipality have the CMOM Report complete because he has to report back to IEPA by January 6, 2025, for a follow up. Chairman Curtis stated that a meeting has been setup with Chebanse for clarification who completes their CMOM. Exec Dir Tyson stated he asked to have the CMOM report back by February 1, 2025. Art also stated that the TSS numbers is going down and asked Dir Romo are they still cleaning their collection system. Dir Romo

replied, just normal maintenance and construction is slowing down for the Village of Bradley. Chairman Curtis stated the City of Kankakee is doing weekly jetting of the collection system and asked do he need to inform KRMA. Art stated yes, we need to know what is being done, and what is the plan of action to correct any issues you are having. Dan added it should be documented and notified everything there is a discharge to the sanitary sewer.

**B. Executive Director Report**

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented yearly utility usage. Electric bill still is not coming in monthly.

2. Hauled In Waste Summary

Exec. Dir. Tyson said hauled in waste is down this month. Liberty has decreased their loads. However, it is still running steady.

3. Operations Report

Exec Dir Dave Tyson informed the board, that our generator is down. We are process of making analysis to see if it is best to replace and/or get a new generator.

**C. Financial Report**

1. Reports

Karen presented the financial statements. Net position: still shows an increase in cash. Statement of Revenue/Expenses: hauled in waste is ahead of budget. However, on expenses sludge removal and Professional Fees are over budget for the month however, on track for year to date. Change of Net Position is showing some profit within the fiscal year.

2. Flows Graphs

Karen informed that City of Kankakee is over the estimated budget of flows.

**D. Communications**

None

**V. Old Business**

**A. Update on Engineering for Phase 1, Phase 2, Phase 3**

Dan Small stated we are wrapping up Phase 1 project. Early of January 2025 we will have the final draft documents to KRMA for review and input. Early February 2025 ready to advertise and/or review the discussion for funding. Also, in January 2025 Phase 2 and 3 Draft 15% Preliminary Design Report will be sent to KRMA for review. Dir Hunter asked do we have a solar component built into the expansion. Dan replied, no. Because we have the hydro plant coming into the plant, we can not sell anything back to the grid. Dir Romo asked what is the cost of Phase 1. Dan replied around the ten million dollars.

1. Projections of Phase 1, Phase 2, and Phase 3 impacts on the rates for the members municipalities

None

**VI. New Business**

**A. Approval of Memorandum of Understanding regarding the Local 399 Collective Bargaining Agreement**

Exec Dir Tyson gave brief description of the Memorandum of Understanding. The rest will be discussed in Executive Session. Motion to Authorize the Chairman to Execute a Memorandum of Understanding regarding Local 399 Collective Bargaining Agreement after the execution by the Local 399 and removal of paragraph three was made by Dir Swanson and seconded by Vice Chairman Schore. All board members were present voted in favor of, Dir Brian Stump absent. Motion Carried.

**VII. Executive Session**

**Personnel & Probable or Imminent Litigation**

Motion to go into Executive Session to discuss Personnel & Probable or Imminent Litigation issue under ILCS 120/2(c)(11) and ILCS 120/2(c)(2) regarding Union Contract was made by Dir Osenga and seconded by Vice Chairman Schore. Motion carried.

Roll call was taken and all board members were present, except for Secretary Brian Stump, Motion Carried.

The Board went into Executive Session.

Motion to exit the Executive Session was made by Dir. Osenga and seconded by Dir Hunter. Motion carried.

Roll call was taken and all board members were present, except for Secretary Stump being absent. Motion Carried.

Return to Open Session.

Roll call was taken and all board members were present, except for Secretary Stump being absent. Motion Carried.

With the Board back in open session there was one actions taken.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, January 23, 2025 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir Osenga and seconded by Dir Swanson. Motion Carried.