

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
June 27, 2024 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Financial Director Robert Romo, Village of Bradley
Alderman Larry Osenga, City of Kankakee
Alderman Danita Swanson, City of Kankakee
Steven Hunter, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent via GoToMeeting.com
Bryan Kennedy, Interim Asst. Superintendent
Melanie Gossett, Technical Services Personnel

Other:

Tara Latz, Financial Director, Village of Bourbonnais
Dan Small, Engineer, Strand Associates
Zachary Newton, Utility Superintendent, City of Kankakee
Ryan McGinnis, City of Kankakee

Chairman, Mayor Curtis called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present except for Secretary Brian Stump.

II. **Public Comment**

None

III. **Approval of Board Minutes June 27, 2024 – Regular Board Meeting**

Motion to approve the June 27, 2024, Regular Board Meeting minutes was made by: Dir Hunter and seconded by Dir Romo. All board members that were present voted in favor of, and Secretary Brian Stump was absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art apologized for his physical present and informed the board that Bryan Kennedy, Interim Assistant Superintendent, had been running the plant in his absence. Bryan gave background on our new hires, which are David Johnson and Adam Napoleon. Also, they are being trained by our Leads Operators and O & M Specialists. They are working out very well. Vice Chairman Schore asked does these two hires make us fully staffed.

Bryan/David stated we are still down one. Exec Dir Tyson informed the board that we are holding that position until Bryan Kennedy accepts the Assistant Superintendent. Dir Hunter gave recognition to the O & M's Specialist. Bryan informed the board that we received the report from the final biomonitoring results required by our NPDES Permit and it shows that KRMA's effluent has no detrimental result to biological life. He also addressed our one odor complaint. Dir Swanson had a question regarding the Total Suspended Solids (TSS) gauge is outrageous high. Bryan referred her to a TSS graph that shows the spikes in TSS and stated that the flushing of the rain does affect the TSS along with other issues. Although the influent of TSS may be high, the treatment process is doing well to remove those TSS and meet our permit requirements to the river. Dir Romo asked do TSS comes from our collection system and how can we do as a group to control it. Bryan responded, large part comes from the collection system, for example, infiltration, iodine, and grit and other objects that on the roads. There was more discussion regarding TSS, where it comes from and how it can be managed better. Chairman Curtis offer his prayers and support to Art.

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented yearly utility usage. He said we finally received an electric bill. It was a large bill; however, it was for 4 months therefore it averages out. Everything is in line with the utilities.

2. Hauled In Waste Summary

Exec. Dir. Tyson said hauled in waste we had a decent month. It is treading strong.

3. Operations Report

Exec Dir Dave Tyson said the plant is running well.

C. Financial Report

1. Reports

Karen presented the financial statements; Statement of Net Position shows we hit the 20% threshold. The statement of Revenue and Expense shows the hauled in waste was helpful. Everything else is standard.

2. Cash Flow Report

Karen presented the Cash Flow Report regarding the Capital Improvement Budget. There is no financing for the Phase 1 improvements. This Cash Flow Report will show what is needed for the funding for capital improvement. Dir Romo stressed his concern about the Village of Bradley rate increasing.

3. Flows Graphs

None

D. Communications

None

V. Old Business

A. Update on Engineering for Phase 1, Phase 2, Phase 3

Exec Dir Tyson stated that there has been a meeting held with Dan Small with Strand Associates and Karen Benson with SKDO regarding the capital structure, it is still in preliminary planning stage.

B. Employee Grievance

Grievance has been dropped.

C. 401(k) Conversion Status

Exec Dir Tyson stated the blackout period is over. We are with the new Administrator of the plan, Faber Financial. There was a meeting on June 25, 2024, getting everyone set up.

D. Status on Sludge Hauling Contract with Synargo

Attorney Neal informed the board we agreed to the term of Synargo's and there is a signed contract. He gave updated information on PFAS stating they will be regulating PFAS procedures and treating it as a hazardous substance. They do not intend to force action against the entities. The liability will not rely on KRMA.

E. New Hires

Covered in earlier discussions.

VI. **New Business**

A. **Consideration to review and approve Closed Session Minutes September 2022 – April 2023, July 2023, and August 2023**

Motion to Consideration to review and approve Closed Session Minutes September 2022 – April 2023, July 2023, and August 2023 was made by Dir Hunter and seconded by Dir Osenga. All board members that were present voted in favor of, and Secretary Brian Stump was absent. Motion Carried.

B. **Resolution Authorizing the Destruction of certain Closed Session Verbatim Recordings of KRMA Board Meetings**

Motion to table the Resolution Authorizing the Destruction of certain Closed Session Verbatim Recordings of KRMA Board Meetings to Thursday, July 25, 2024, was made by Dir Swanson and seconded by Dir Romo. All board members that were present voted in favor of, and Secretary Brian Stump was absent. Motion Carried.

VII. **Executive Session**

Personnel & Probable or Imminent Litigation

Motion to go into Executive Session to discuss Personnel issue under ILCS 120/2(c)(1) ILCS 120/2(c)(21) and was made by Dir Hunter and seconded by Dir Swanson. Motion carried.

Roll call was taken and all board members were present, except Dir Brian Stump absent.

The Board went into Executive Session.

Motion to exit Executive Session was made by Dir. Swanson and seconded by Dir Osenga. Motion carried.

Roll call was taken and all board members were present except Dir Brian Stump absent.

Return to Open Session.

Roll call was taken and all board members were present except Dir Brian Stump absent.

With the Board back in open session there were two actions taken.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, July 25, 2024 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir Osenga and seconded by Vice Chairman Schore. Motion Carried.