

AGENDA

KANKAKEE RIVER METROPOLITAN AGENCY MEETING

Thursday, April 27, 2023

9:00 AM in KRMA Board Room

1600 Brookmont Blvd., Kankakee, IL 60901

I. Roll Call

II. Public Comment

III. Approval of Board Minutes

A. March 23, 2023 – Regular Board Meeting

IV. Reports

A. Operations & Maintenance Report

1. Monthly Report (MOR)

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

2. Hauled in Waste Summary

3. Operations Report

C. Financial Report

1. Reports

2. Hauled in Waste Report

3. Flows Graphs

D. Communications

V. Old Business

A. CSL Update

B. Bradley Property Update

C. Republic Contract

D. Security Updates

E. Approval of Final Collective Bargaining Agreement with Local #399 effective for December 2022 – November 2026

VI. New Business

A. Bid Recommendation

B. Discussion of Summer Help

C. Resolution Approving Agreement for KRMA Management Health Insurance

D. Proposed Draft Budget Ordinance No. 2020-01 for Fiscal Year - (May 1, 2023-April 30, 2024)

E. Approval of SKDO Engagement Letter for accounting service Fiscal Year End April 30, 2024

F. Approval of SIKICH Service Proposal for audit services Fiscal Year End April 30, 2024

G. Approval of KRMA's vehicle summary for Admin and O&M Operators

H. Approval of new copier for front office

I. Resolution Terminating Independent Contractor Agreement with Tyson Enterprises, LLC and Approving Executive Director Employment Agreement with David Tyson

VII. Executive Session

A. Personnel & Probable or Imminent Litigation

VIII. Next Meeting

Thursday, May 25, 2023 (9:00 AM in KRMA Boardroom)

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
March 23, 2023 – 9:00 A.M
1600 W Brookmont Blvd.
Kankakee, IL 60901

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Brian Stump, Village of Aroma Park
Financial Director Robert, Romo, Village of Bradley
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee
Alternate Tara Latz, Financial Director, Village of Bourbonnais

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Art Strother, Superintendent
Melanie Gossett, Asst. Superintendent Technical Services

Other:

Ryan McGinnis, City of Kankakee
Dan Small, Strand Associates
Tara Latz, Alternate for Village of Bourbonnais

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present except for Mayor Paul Schore and Alderman Danita Swanson. Alternate Financial Director Tara Latz, Village of Bourbonnais, sitting in for Vice Chairman Paul Schore for deciding vote.

II. **Public Comment**

None

III. **Approval of Board Minutes February 23, 2023 - Regular Board Meeting**

Motion to approve the February 23, 2023, Regular Board Meeting minutes was made by: Dir Hunter and seconded by Dir Osenga. Dir Romo stated there was a correction in the February 23, 2023, minutes, where it says, "Dir Romo receives phone calls every day regarding odor, it should say everyday regarding solar." All board members present voted in favor of, and Vice Chairman Paul Schore and Dir Danita Swanson absent. Motion Carried.

IV. Reports

A. Operations & Maintenance Report

1. Monthly Report

Art reported KRMA violated for February, which has been reported to the State. Also, the plant is under distress. The wet weather and the unwanted bacteria that has become dominate called filamentous, which derives on low oxygen, is the cause of our distress. Therefore, we lost suspended solids. Art gave ways to address the dominate filamentous bacteria. Management is trying to identify the source the bacteria is coming from. It's evident that during October through December we have had low flow where solids settle within the collection system, however, in January, we get wet weather, which pushes all the solids through to the plant. This is where the CMOM is very important. The Capacity is making sure the municipal collection system is clear of blockage, the Management, Operation, and Maintenance is your performance of operation and maintenance and your documentation regarding your collection system. KRMA is the permittee for the CMOM Program. Each board member spoke on their individual municipality regarding CMOM and if they have/had received any phone calls via backups. Art and the City of Kankakee stated concerns they have with Kensing. Ryan informed the board regarding an IEPA complaint from a resident that is under investigation. Exec Dir Tyson informed the board that they have requested an action plan on their procedure and operations, as of yet, they have not received anything. Attorney Neal asked how involved is the EPA? Art replied, "It's under investigation." Dir Hunter asked, do we have the authority to inspect? Art replied, "absolutely." Dan Small with Strand Associated added, once IEPA is notified, they will be working through KRMA Pretreatment Program and the liability will be on KRMA. Dir Romo asked why would the liability be on KRMA? Dan replied, because KRMA has the discharge permit and is responsible for the pretreatment for the permitted industries. Art added that they have identified the dominate filamentous bacteria as thiothrix 021N and microthrix, which will help Strand Associates determine the actions that is needed to treat. Chairman Curtis asked about our BOD and TSS loadings being in the yellow, was that due to CSL pretreatment or Newton County decreasing their loads? Art replied, "some reflects CSL pretreatment."

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the yearly utility usage. Exec Dir Tyson stated it's inaccurate, we have not received an electric bill within the last two months, therefore, our next bill will be a double bill. Water usage looks good, natural gas is consistent.

2. Hauled In Waste Summary

Exec. Dir. Tyson stated hauled in waste is down this month. Both Newton County and Liberty were down.

2. Operations Report

Exec Dir Tyson informed the board members that Soil/Water Conservation is having a bus tutor for "Farms for the Future" on Tuesday, April 4, 2023, in the AM. Management staff is participating. He also gave information to whoever may be interested in participating. Dir Hunter asked will management staff be attending any National Conference? Exec Dir Tyson stated they are considering it. Exec Dir Tyson reminded the board member regarding the CMOM checklist and that it needs to be returned to KRMA quarterly, the first one will be due end of July 30, 2023. Art stated, if there are problems within the collection system, EPA will inform KRMA of the problem. Exec Dir Tyson informed the board about the submission of the application for funds through Tammy Duckworth Office. Dir Romo asked questions regarding Aqua and Bourbonnais regarding the collection system. Dir Latz and Chairman Curtis replied, informing Dir Romo, that Aqua has no part in the collection system. However, Aqua does own a part of the sewer line and Bourbonnais still owns approximately 200 ft of the sewer line and holds the discharge permit with KRMA. Exec Dir Tyson also informed the board that KRMA is down two employees, stating we will advertise for new employment. Dir Hunter asked, does this impact the plant and if there were any Hispanic operators? Exec Dir Tyson and Art both responded, stating it has not impacted the plant yet and no there's no Hispanic operators yet. Lastly, Exec Dir Tyson thank Dan Small for the invitation to the River Water Shed Seminar that works hand in hand with our NARP Program.

C. **Financial Report**

1. **Reports**

Karen Benson presented the monthly financial reports. She referenced the statement of net position, stating cash position is strong. Statement of revenue/expense the hauled in waste is still slightly over budget. Also, some of the utilities are running high, it show we utilize 132% of line item.

2. **Hauled In Waste Report**

None

3. **Flows Graphs**

Karen presented Flow Graphs.

Karen also made a statement that she will have the proposed budget next month for review. She also gave the board members an update on her search for a new auditor. There were questions, concerns, and discussion regarding the new auditor search.

D. **Communications**

None

V. **Old Business**

A. **CSL Update**

Art informed the board that CSL had some issues with their clarifiers and had to bring their sludge here until they get the issues fixed.

B. **Bradley Property**

No Update

C. **Republic Contract**

Exec Dir Tyson stated we will not be issuing them a long-term contract. They will be issued a permit with all the rules and regulations.

D. **Security Updates**

Chairman Curtis stated he will get with Dustin. Exec Dir Tyson stated we are getting prices for keyless entry into the main building.

VI. **New Business**

A. **Bourbonnais Park District**

Exec Dir Tyson stated Vice Chairman Schore and Bourbonnais Park District had concerns about the erosion problem along the bike trail outside the KRMA property. It is documented that KRMA is not responsible for maintenance and/or any major problems.

Exec Dir Tyson informed the board that the Union is willing to extend insurance to the KRMA Management team. Exec Dir Tyson gave details of the breakdown and the better coverage for the Management staff. Also recommend the 8% of management for contribution match for 401k. There were questions and discussion regarding clarification of insurance and savings.

VII. **Executive Session**

A. **Personnel & Probable or Imminent Litigation**

Motion to go into Executive Session to discuss Personnel under ILCS 122(c)(1) was made by Dir Osenga and seconded by Dir Stump. Motion carried.

Roll call was taken and all board members were present and Alternate Tara Latz sitting in for Vice Chairman Schore, except Dir Danita Swanson and Vice Chairman Schore absent.

The Board went into Executive Session.

Motion to exit Executive Session was made by Dir. Osenga and seconded by Dir Hunter. Motion carried.

Roll call was taken and all board members were present and Alternate Tara Latz sitting in for Vice Chairman Schore, except Dir Danita Swanson and Vice Chairman Schore absent.

Return to Open Session.

Roll call was taken and all board members were present and Alternate Tara Latz sitting in for Vice Chairman Schore, except Dir Danita Swanson and Vice Chairman Schore absent.

With the Board back in open session there was no action taken.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, April 27, 2023 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by Dir Osenga and seconded by Dir Stump. All board members present and Alternate Tara Latz sitting in for Vice Chairman Schore, except Dir Danita Swanson and Vice Chairman Schore absent.

Motion Carried.



Kankakee River Metropolitan Agency

Providing Wastewater Treatment to the Kankakee River Valley



Monthly Operations Report

March 2023

KRMA’S MARCH HIGHLIGHTS:

A recent World-Water Development report released by the United Nations says 26% of the global population lacks clean drinking water. Globally 80% of wastewater is released to the environment without any treatment, making untreated wastewater the largest source of water pollution.

The KRMA management staff attended the Kankakee River Watershed Conference held at KCC. Dan Small of Strand Associates, reported on KRMA completed and planned watershed efforts.

The KRMA management staff along with the City of Kankakee continue discussions with Kensing regarding their wastewater discharge.

Upcoming events that the KRMA management staff plan to attend are the Conservation Farm Tour, “Farming for the Future” on April 4, 2023, and the Hydroelectric Project in May 2023.

The month of March, the Agency had violation of the monthly permit of the NPDES (National Pollutant Discharge Elimination System) permits. The violation was reported to the IEPA (Illinois Environmental Protection Agency). The violation was mainly due to hydraulic loadings to plants and poor settling solids. There was nearly five (5) inches of rain that fell in the area for the month of March.

1.0 WASTEWATER TREATMENT FACILITY OPERATION

Attachment A Details the monthly operational information for the facility.

2.0 INFLUENT FLOW

Table 2.1 Summarizes total flow and average daily flow to the facility from each municipality.

Attachment B for details of daily flow rates.

Table 2.1
Plant Flows

Municipality	Plant Influent	Kankakee	Bourbonnais	Bradley	Aroma Park
Total Flow (MGD)	650.59	391.73	167.099	89.485	2.277
Daily Average Flow (MGD)	20.99	12.64	5.390	2.887	0.073

3.0 EFFLUENT QUALITY

Table 3.1 Summarizes the effluent quality data.

Table 3.1
Effluent Quality

	IEPA Limits	Effluent Average
Biochemical Oxygen Demand (BOD) – Monthly Average	20 mg/l	8 mg/l
Total Suspended Solids (TSS) - Monthly Average	25 mg/l	82 mg/l
PH	6-9 SU	7.03 SU
Chlorine Residual	0.05 mg/l	N/A
Fecal Coliform	400/100 ml	N/A

ODOR ISSUES:

- There were no odor complaints registered at the KRMA facility in March.
- There were no odor complaints registered at the East Gate site in March.

4.0 PERSONNEL

The Agency would like to say “HAPPY BIRTHDAY” to all the employees born in March.

Employees continue to follow the COVID-19 Warning signs and Safety Tips. One of the best ways to help keep workers healthy is to stay home **except for** necessary outings, and when you do go out for the necessities, there are steps you can take to minimize the risk of spreading illness.

5.0 MAINTENANCE AND REPAIR

Number of Work Orders Closed for the Month: 993
Hours of Scheduled Work Orders Performed: 616.01

6.0 SLUDGE HANDLING

Start Date: 03/01/2023
End Date: 03/31/2023

Gallons of sludge produced and sent to thickening:	2,761,027.00
Gallons of sludge put into storage after thickening:	844,200.00
Sludge removed from the plant for land application:	1,050,600.00
Sludge remaining in storage as of January 31 st :	2,735,000.00

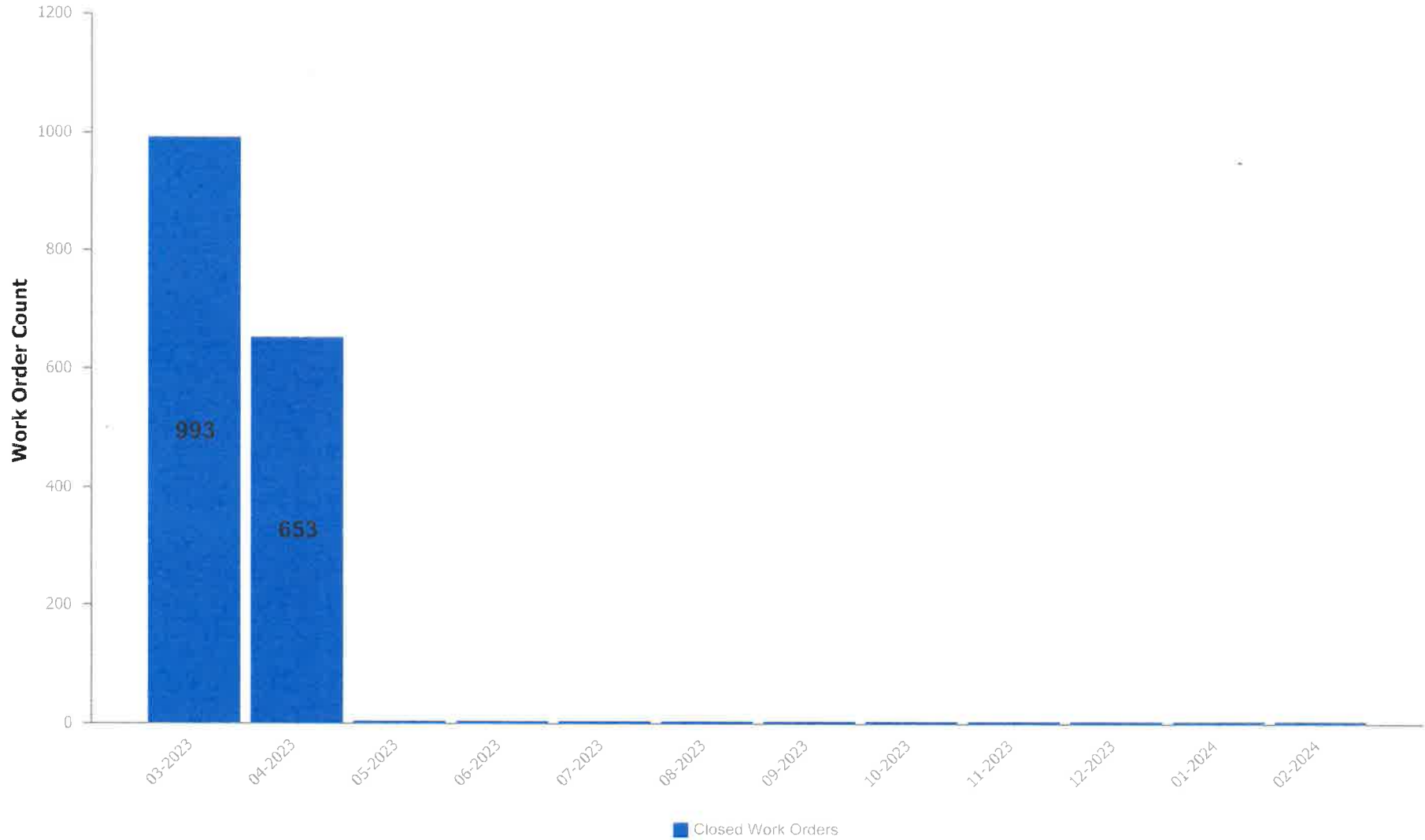
7.0 WATER USAGE

MARCH 2023 (33 DAYS): 38,032 CU FT= 284,500 GALS. = \$2,685.66

NUMBER OF DAYS IN THE BILLING CYCLE: 33

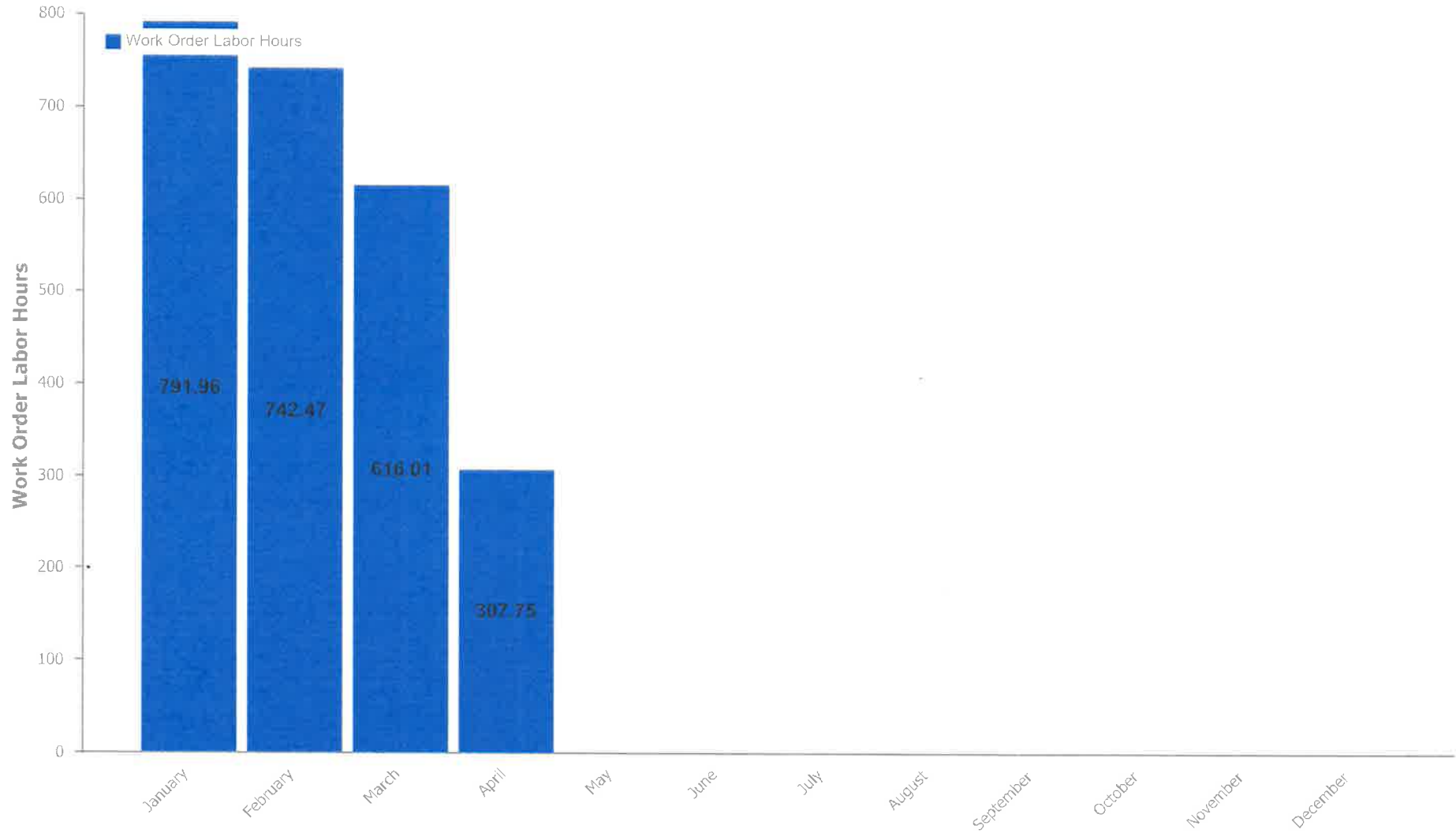
Work Orders Closed By Month

From March, 2023 to February, 2024



Work Order Labor Hours by Month

2023



ATTACHMENT

A

DMR Monthly Report

3/1/2023 to 3/31/2023

Var #	452	159	119	236	454	351	113	237	386
	EFF FLOW	001 Eff pH	FINAL EFF TSS	Weekly ave Eff TSS	EFF TSS	Weekly Ave EffTSS	EFF-C-BOD	Weekly Ave EffCBOD	EFF C-BOD
Date	MGD	STD UNIT	mg/L	MG/L	LBS/D	LBS/Day	mg/l	MG/L	lbs\day
3/1/2023	22.331	7.00	11		2,049		5		931
3/2/2023	19.890	7.09	14		2,322		5		829
3/3/2023	19.947	7.05	18		2,994				
3/4/2023	21.367		63	34	11,227	6,094	4	10	713
3/5/2023	21.920		7		1,280		2		366
3/6/2023	23.108	7.07	258		49,722		39		7,516
3/7/2023	23.486	6.95	53		10,381		10		1,959
3/8/2023	22.460	7.08	26		4,870		8		1,499
3/9/2023	21.069	7.12	24		4,217		6		1,054
3/10/2023	20.119	6.99	46		7,718				
3/11/2023	20.443		15	61	2,557	11,535	4	12	682
3/12/2023	18.278		9		1,372		3		457
3/13/2023	18.789	7.03	30		4,701		4		627
3/14/2023	18.882	7.10	58		9,134		4		630
3/15/2023	18.091	6.99	4		604		2		302
3/16/2023	17.452	6.91	258		37,552		13		1,892
3/17/2023	21.653	7.06	16		2,889				
3/18/2023	23.001		17	56	3,261	8,502	5	5	959
3/19/2023	21.388		5		892		3		535
3/20/2023	19.249	7.11	8		1,284		4		642
3/21/2023	18.156	7.12	5		757		4		606
3/22/2023	17.076	6.88	7		997		4		570
3/23/2023	22.200	6.91	491		90,908		44		8,147
3/24/2023	23.474	6.86	93		18,207				
3/25/2023	26.077		934	220	203,128	45,168	15	12	3,262
3/26/2023	27.590		13		2,991		3		690
3/27/2023	24.439	7.11	6		1,223		4		815
3/28/2023	21.754	7.03	9		1,633		6		1,089
3/29/2023	19.573	7.05	12		1,959		6		979
3/30/2023	19.201	7.07	18		2,882		6		961
3/31/2023	18.125	7.09	25		3,779				

Minimum	17.076	6.86	4	34	604	6,094	2	5	302
Maximum	27.590	7.12	934	220	203,128	45,168	44	12	8,147
Average	20.987	7.03	82	93	15,790	17,825	8	10	1,489
Sum	650.588	161.67	2,553	372	489,491	71,299	213	39	38,712

Limit		Range 6-9	25	45	9383	16889	20	40	7506
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DMR Monthly Report

3/1/2023 to 3/31/2023

Var #	352	187	191	401	101	450	115	451	455
	WeeklyAverageEffCBOD	001 EFF CL2	FECAL COLI 001	TOTAL INF FLOW	INFLUENT BOD	INF BOD LOAD	INFLUENT TSS	INF TSS	BOD REMOVAL
Date	LBS/Day	mg/L	#/100ml	MGD	mg/L	LBS/D	mg/L	LBS/D	%
3/1/2023				22.33	141	26,260	68	12,664	96
3/2/2023				19.89	136	22,560	67	11,114	96
3/3/2023				19.95			88	14,640	
3/4/2023	1,788			21.37	85	15,147	184	32,789	95
3/5/2023				21.92	80	14,625	38	6,947	98
3/6/2023				23.11	143	27,559	264	50,878	73
3/7/2023				23.49	165	32,319	160	31,340	94
3/8/2023				22.46	162	30,345	186	34,841	95
3/9/2023				21.07	150	26,357	354	62,203	96
3/10/2023				20.12			173	29,028	
3/11/2023	2,179			20.44	136	23,187	220	37,509	97
3/12/2023				18.28	124	18,902	130	19,817	98
3/13/2023				18.79	133	20,841	101	15,827	97
3/14/2023				18.88	129	20,314	113	17,795	97
3/15/2023				18.09	108	16,295	122	18,407	98
3/16/2023				17.45	127	18,485	221	32,166	90
3/17/2023				21.65			130	23,476	
3/18/2023	811			23.00	126	24,170	157	30,117	96
3/19/2023				21.39	137	24,438	258	46,021	98
3/20/2023				19.25	98	15,733	274	43,987	96
3/21/2023				18.16	205	31,041	158	23,925	98
3/22/2023				17.08	163	23,213	210	29,907	98
3/23/2023				22.20	155	28,698	172	31,845	72
3/24/2023				23.47			238	46,594	
3/25/2023	2,294			26.08	45	9,787	132	28,708	67
3/26/2023				27.59	44	10,124	268	61,667	93
3/27/2023				24.44	104	21,197	68	13,860	96
3/28/2023				21.75	161	29,210	240	43,543	96
3/29/2023				19.57	125	20,405	266	43,422	95
3/30/2023				19.20	158	25,302	172	27,543	96
3/31/2023				18.13			274	41,419	

Minimum	811			17.08	44	9,787	38	6,947	67
Maximum	2,294			27.59	205	32,319	354	62,203	98
Average	1,768			20.99	128	22,174	178	31,097	93
Sum	7,072			650.59	3,340	576,516	5,506	963,998	2,420

Limit	15012	0.05	400						
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DMR Monthly Report

3/1/2023 to 3/31/2023

Var #	456	1040	1041	1042	1043	255	297	953	1023
	TSS REMOVAL	North Effluent DO - SCADA	South Effluent DO - SCADA	Daily Average Effluent DO	Effluent DO weekly average	FINAL EFF NH3N	Eff Nitrogen #	Eff_Total Phosphoru s- TP(TNT)	Effluent Total Nitrogen
Date	%	mg/l	mg/l	mg/l	mg/l	mg/L	#/day	mg/l	mg/l
3/1/2023	84	8.25	8.39	8.32		0.97	180.65	0.22	7.18
3/2/2023	79	8.33	8.43	8.38		1.12	185.79	0.27	
3/3/2023	80	7.97	8.06	8.02					
3/4/2023	66	8.18	8.20	8.19	8.26				
3/5/2023	82	8.85	8.87	8.86		0.09	16.43	0.05	
3/6/2023	2	7.27	8.16	7.72		5.17	996.37	1.38	
3/7/2023	67	6.69	8.17	7.43		1.84	360.41	0.39	
3/8/2023	86	7.25	8.60	7.93		4.05	758.63	0.15	
3/9/2023	93	7.39	8.70	8.05		0.17	29.87	0.15	8.56
3/10/2023	73	7.60	8.69	8.15					
3/11/2023	93	8.08	8.97	8.53	8.09				
3/12/2023	93	8.67	9.30	8.99		0.12	18.60	0.14	
3/13/2023	70	8.40	9.17	8.79		2.04	319.67	0.50	
3/14/2023	49	8.04	8.97	8.51		5.25	826.75	0.99	
3/15/2023	97	8.22	9.12	8.67		0.54	81.02	0.13	8.22
3/16/2023	-17	7.65	8.53	8.09		4.56	663.71	1.50	
3/17/2023	88	6.91	7.84	7.38					
3/18/2023	89	8.09	8.76	8.43	8.41				
3/19/2023	98	8.91	9.48	9.20		0.05	8.92	0.16	
3/20/2023	97	8.81	9.47	9.14		0.26	41.26	0.11	
3/21/2023	97	8.31	9.07	8.69		3.49	528.46	0.11	9.54
3/22/2023	97	8.01	8.85	8.43		1.40	199.38	0.16	
3/23/2023	-185	7.54	8.61	8.08		1.60	296.24	2.09	
3/24/2023	61	7.34	8.63	7.99					
3/25/2023	-608	6.64	7.84	7.24	8.39				
3/26/2023	95	7.78	8.80	8.29		0.05	11.51	0.08	
3/27/2023	91	7.90	9.06	8.48		1.59	324.08	0.09	
3/28/2023	96	7.24	8.99	8.12		1.92	348.34	0.11	
3/29/2023	95	6.64	8.79	7.72		1.50	244.86	0.21	10.60
3/30/2023	90	7.59	9.01	8.30		1.70	272.23	0.13	
3/31/2023	91	7.30	8.73	8.02					

Minimum	-608	6.64	7.84	7.24	8.09	0.05	8.92	0.05	7.18
Maximum	98	8.91	9.48	9.20	8.41	5.25	996.37	2.09	10.60
Average		7.80	8.72	8.26	8.29	1.79	305.14	0.41	8.82
Sum	1,489	241.85	270.26	256.06	33.15	39.48	6,713.16	9.13	44.10

Limit				min >5.0	>6.25	7.9	2965		
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DMR Monthly Report

3/1/2023 to 3/31/2023

Var #
Date
3/1/2023
3/2/2023
3/3/2023
3/4/2023
3/5/2023
3/6/2023
3/7/2023
3/8/2023
3/9/2023
3/10/2023
3/11/2023
3/12/2023
3/13/2023
3/14/2023
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3/25/2023
3/26/2023
3/27/2023
3/28/2023
3/29/2023
3/30/2023
3/31/2023

1044	1048	1045	102	116	1046	1047
Fecal Coliform at EQ Basin	EQ Basin Residual Chlorine	EQ Basin pH	EQ Basin BOD	EQ Basin TSS	EQ Basin Ammonia Nitrogen	EQ Basin Total Phosphorus
col/100ml	mg/l		mg/L	mg/L	mg/l	mg/l

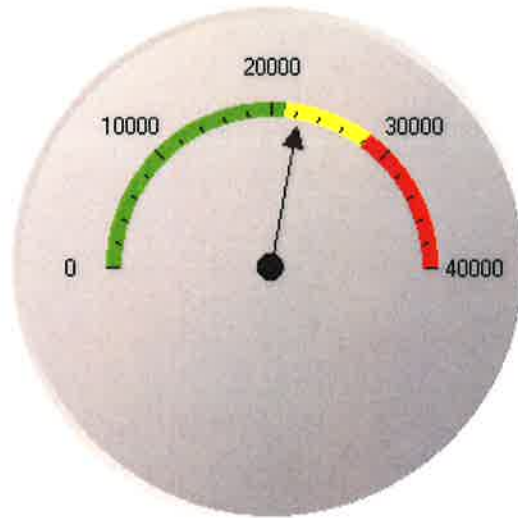
Minimum
Maximum
Average
Sum

400	0.75	<i>Range 6-9</i>				
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Influent BOD loading Lbs - Monthly AVG

22,174 Lbs./Day

03/01/2023 - 03/31/2023

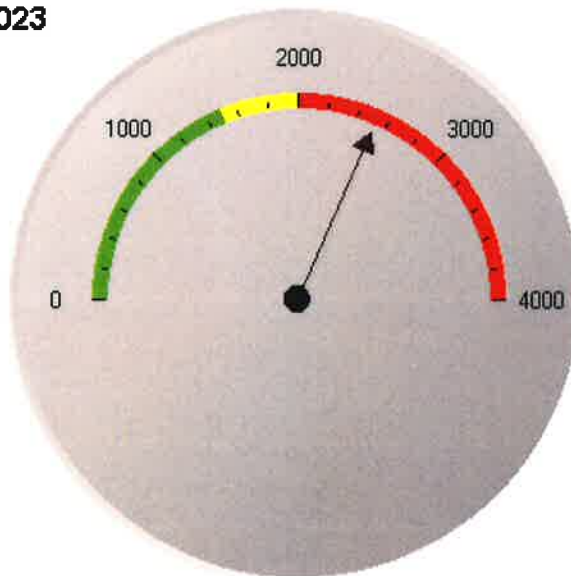


0 to 21150 - Target Loading
21150 to 28200 - Above 75% Threshold
Above 28200

Influent NH3 loading Lbs - Monthly AVG

2,527 Lbs./Day

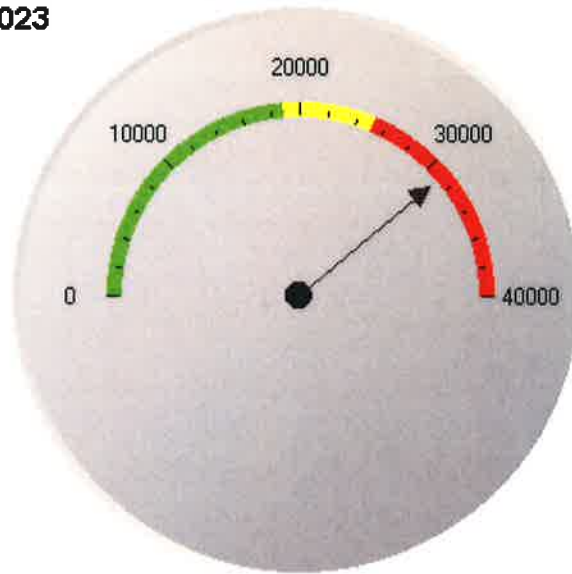
03/01/2023 - 03/31/2023



0 to 1500 - Target Loading
1500 to 2000 - Above 75% Threshold
Above 2000

Influent TSS loading Lbs - Monthly AVG
03/01/2023 - 03/31/2023

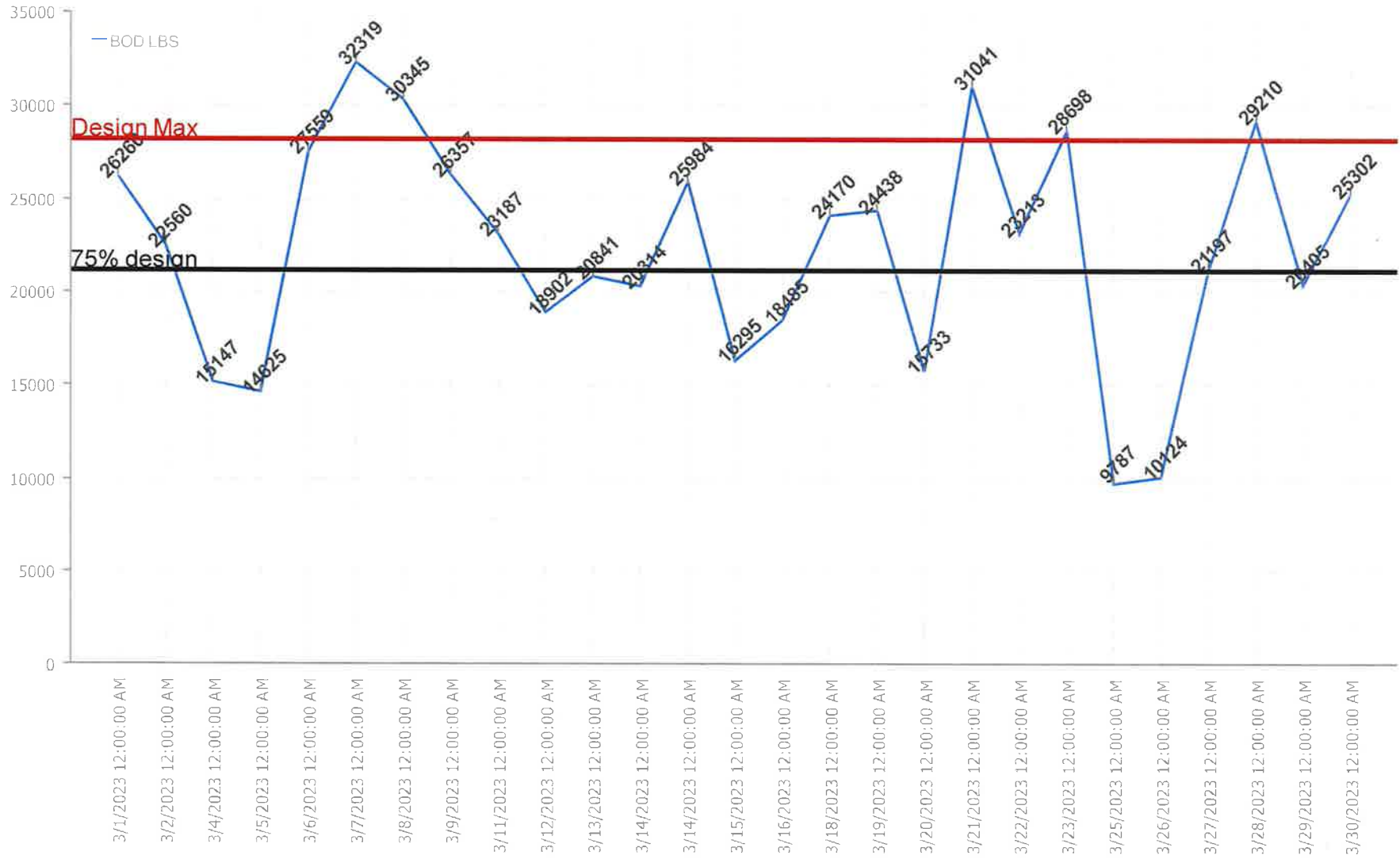
31,097 Lbs./Day



0 to 18900 - Target Loading
18900 to 25200 - Above 75% Threshold
Above 25200

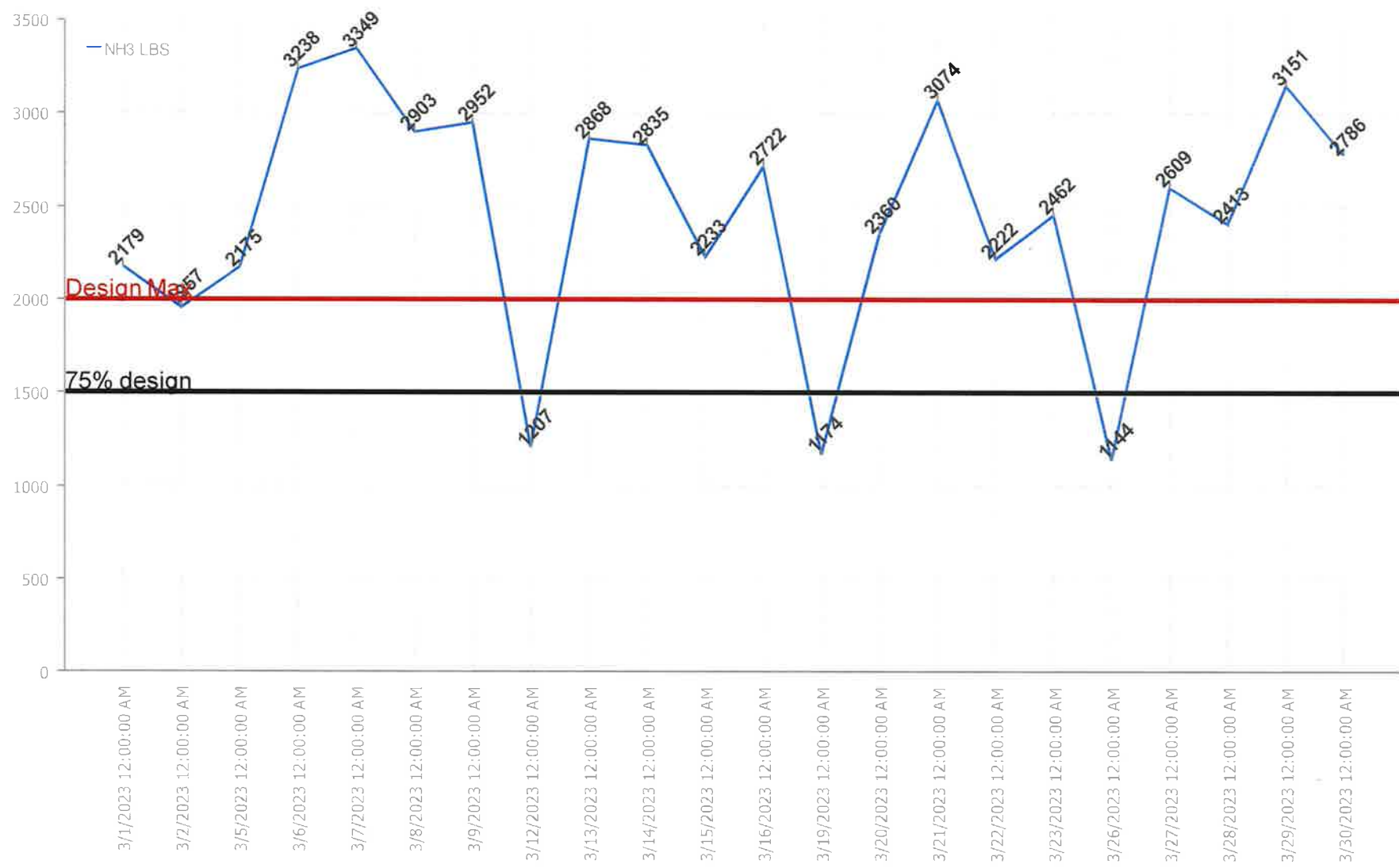
KRMA influent BOD pounds

Average Lbs. BOD: 22,314.74



KRMA influent NH3 pounds

Average Lbs. NH3: 2,455.14



ATTACHMENT

B

Flows
KRMA Treatment Facility
March, 2023

Date	PRECIPITA INCHES	PLANT MGD	Kankakee MGD	BOURB. MGD	BradleyFlow MGD	AromaPark MGD
3/1/2023	0.00	22.33	14.08	5.563	2.630	0.061
3/2/2023	0.00	19.89	12.71	4.581	2.550	0.054
3/3/2023	0.00	19.95	10.85	5.329	3.680	0.084
3/4/2023	0.97	21.37	9.33	7.695	4.255	0.084
3/5/2023	0.00	21.92	9.94	7.065	4.830	0.084
3/6/2023	0.00	23.11	13.25	6.217	3.560	0.086
3/7/2023	0.00	23.49	15.39	5.193	2.830	0.078
3/8/2023	0.00	22.46	15.16	4.701	2.530	0.067
3/9/2023	0.24	21.07	13.68	4.399	2.920	0.067
3/10/2023	0.00	20.12	12.25	5.378	2.420	0.067
3/11/2023	0.25	20.44	13.34	4.863	2.170	0.067
3/12/2023	0.00	18.28	10.70	5.139	2.370	0.067
3/13/2023	0.00	18.79	11.61	4.832	2.280	0.065
3/14/2023	0.00	18.88	12.51	4.347	1.960	0.063
3/15/2023	0.00	18.09	11.79	4.159	2.080	0.062
3/16/2023	0.80	17.45	8.40	4.535	4.450	0.069
3/17/2023	0.00	21.65	9.55	8.097	3.930	0.079
3/18/2023	0.00	23.00	13.86	5.657	3.410	0.079
3/19/2023	0.00	21.39	14.11	4.883	2.320	0.079
3/20/2023	0.00	19.25	12.54	4.430	2.220	0.062
3/21/2023	0.10	18.16	12.01	4.023	2.060	0.060
3/22/2023	0.60	17.08	9.76	4.526	2.730	0.063
3/23/2023	0.10	22.20	12.09	6.725	3.300	0.086
3/24/2023	0.00	23.47	15.00	5.801	2.580	0.097
3/25/2023	0.00	26.08	14.49	8.471	3.020	0.097
3/26/2023	0.53	27.59	17.28	6.751	3.460	0.097
3/27/2023	0.00	24.44	15.94	5.602	2.820	0.081
3/28/2023	0.00	21.75	14.47	4.750	2.460	0.071
3/29/2023	0.00	19.57	12.77	4.418	2.310	0.071
3/30/2023	0.03	19.20	12.67	4.242	2.230	0.060
3/31/2023	0.70	18.13	10.21	4.727	3.120	0.070
Total	4.32	650.59	391.73	167.099	89.485	2.277
Average	0.14	20.99	12.64	5.390	2.887	0.073
Minimum	0.00	17.08	8.40	4.023	1.960	0.054
Maximum	0.97	27.59	17.28	8.471	4.830	0.097
# of data	31	31	31	31	31	31

ATTACHMENT

C



SAFETY MEETING
April 13, 2023
9:30am & 1:30pm
Agenda

I. Safety Minutes

Review minutes from March 2023.

II. Old Business

There were no lost time accidents for the month of March 2023.

III. New Business

A. Safety Training

1. In-house chlorine and sulfur dioxide training.
2. The Respiratory Protection Program: Employee Training (1.0CEU #12974 titled PPE #3256).
3. Distribution of replacement respirator cartridges.

B. Safety Concerns

C. Safety Team Leader Report

D. Open Discussion

1. Step Challenge
2. CEU reminder; Due July 1, 2023 for Class 1 & 2 Operators

Next Meeting: Thursday, May 11, 2022 9:30am & 1:30pm



SAFETY MEETING

March 14, 2023

9:30am

Minutes

In attendance:

9am session:

Melanie Gossett, Facilitator; Matt Gill, Alexander Chemical Corporation Representative

Shaun Ownbey Jack Renchen Dan Combs Shawn Malone

Nick Scheppler Jim Churney Ron Haney Mike Gowler

Bryan Kennedy Josh Peters John Lund Max Gossett

Mike Arseneau Nick Tucker Alex Bowser RJ Tyson

Dave Tyson

I. Safety Minutes

Reviewed minutes from February 2023 - Approved

II. Old Business

There were no lost time accidents for the month of February 2023

III. New Business

A. Safety Training

1. Matt Gill, representative from Alexander Chemical Corporation, presented the required Chlorine and Sulfur Dioxide Safety training for the fiscal year 2022-2023.
2. Chlorine and Sulfur Dioxide Safety literature was given to all participants.

B. Safety Concerns

1. New respirator cartridges will be distributed at the Safety Meeting in April.
2. No other concerns mentioned.

ATTACHMENT

D

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: KANKAKEE/BROOKMONT

FLOW METER MODEL: ISCO Signature

INFLUENT April 10th, 2023

PRIMARY DEVICE: PHARSHAL

FLOW: 0-516 GPM 0-13.20 IN

MEASURING DEVICE: ULTRASONIC

CHECK POINTS:

LEVEL? YES

FREE FLOWING? YES

TURBULENCE? NO

BLOCKAGE? No

SURFACE BUILD-UP? NO

HEAD MEASURING DEVICE MOUNTED PROPERLY?

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? Yes

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT

LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED POINT:

LEVEL BEFORE: Target 24.125" Level 24.306

LEVEL AFTER: 24.125"

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH HANDBOOK OR PRIMARY DEVICE DATA SHEET: Yes

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS INTEGRATING PROPERLY USING TIMED RATE METHOD: Yes

CALIBRATED BY: Brian Scheppler

DATE 4/10/2023

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: BRADLEY/ RIVER DRIVE

FLOW METER MODEL: Isco Signature

INFLUENT April 10th, 2023

PRIMARY DEVICE: PHARSHAL

FLOW: 0-21.36

MEASURING DEVICE: ULTRASONIC

CHECK POINTS:

LEVEL? YES

FREE FLOWING? Yes

TURBULENCE? Yes

BLOCKAGE? NO

SURFACE BUILD-UP? NONE

HEAD MEASURING DEVICE MOUNTED PROPERLY? YES

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? YES

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT
LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED
POINT:

LEVEL BEFORE: Target 10" Level reading 10.080"

LEVEL AFTER: 10.01"

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH
HANDBOOK OR PRIMARY DEVICE DATA SHEET: YES/OK

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS
INTEGRATING PROPERLY USING TIMED RATE METHOD: YES/OK

CALIBRATED BY: BRIAN SCHEPPLER

DATE: 4/10/2023

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: KANKAKEE

FLOW METER MODEL: Siemens Hydro Ranger #1

Influent April 10th, 2023

PRIMARY DEVICE: Flume

FLOW: 0-73 MGD

MEASURING DEVICE: Ultrasonic

CHECK POINTS:

LEVEL? YES

FREE FLOWING? Yes

TURBULENCE? No

BLOCKAGE? NO

SURFACE BUILD-UP? No

HEAD MEASURING DEVICE MOUNTED PROPERLY? YES

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? YES

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT
LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED
POINT:

LEVEL BEFORE: Target Set 20 MGD AS Found 19.80 MGD

LEVEL AFTER: 19.92 MGD

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH
HANDBOOK OR PRIMARY DEVICE DATA SHEET: YES/OK

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS
INTEGRATING PROPERLY USING TIMED RATE METHOD: YES/OK

CALIBRATED BY: BRIAN SCHEPPLER

DATE: 4/10/23

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: KANKAKEE/RIVERLANE

FLOW METER MODEL: Isco Signature

INFLUENT April 10th, 2023

PRIMARY DEVICE: PHARSHAL

FLOW: 0-516 GPM 0-13.20 IN

MEASURING DEVICE: ULTRASONIC

CHECK POINTS:

LEVEL? YES

FREE FLOWING?

TURBULENCE? NO

BLOCKAGE? No

SURFACE BUILD-UP? No

HEAD MEASURING DEVICE MOUNTED PROPERLY? Yes

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? Yes

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT

LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED POINT

C) LEVEL BEFORE: TARGET SET 24.125 Level 24.060

LEVEL AFTER: 24.123"

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH HANDBOOK OR PRIMARY DEVICE DATA SHEET: Yes

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS INTEGRATING PROPERLY USING TIMED RATE METHOD: Yes

CALIBRATED BY: Brian Scheppler

DATE: 4/10/2023

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: KANKAKEE

FLOW METER MODEL: Siemens Hydro Ranger #2

INFLUENT April 10th, 2023

PRIMARY DEVICE: Flume

FLOW: 0-73.425 MGD

MEASURING DEVICE: Ultrasonic

CHECK POINTS:

LEVEL? YES

FREE FLOWING? Yes

TURBULENCE? NO

BLOCKAGE? NO

SURFACE BUILD-UP? No

HEAD MEASURING DEVICE MOUNTED PROPERLY? YES

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? YES

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT

LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED POINT:

LEVEL BEFORE: Target Set 20 MGD AS Found 19.87 MGD

LEVEL AFTER: 19.95 MGD

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH HANDBOOK OR PRIMARY DEVICE DATA SHEET: YES/OK

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS INTEGRATING PROPERLY USING TIMED RATE METHOD: YES/OK

CALIBRATED BY: BRIAN SCHEPPLER

DATE: 4/10/2023

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: BOURBONNAIS/New

FLOW METER MODEL: Isco Laser Flow

INFLUENT April 13th, 2023

PRIMARY DEVICE: 36" PIPE

FLOW: 0-21.36 MGD

MEASURING DEVICE:

CHECK POINTS:

LEVEL? YES

FREE FLOWING? Yes

TURBULENCE? NO

BLOCKAGE? NO

SURFACE BUILD-UP? None

HEAD MEASURING DEVICE MOUNTED PROPERLY? YES

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? YES

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT

LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED POINT:

LEVEL BEFORE: Target level 14.5" As found 14.450"

LEVEL AFTER: 14.540"

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH HANDBOOK OR PRIMARY DEVICE DATA SHEET: YES/OK

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS INTEGRATING PROPERLY USING TIMED RATE METHOD: YES/OK

CALIBRATED BY: BRIAN SCHEPPLER

DATE: 4/13/2023

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

FIELD CALIBRATION SHEET

COMPANY: KRMA

CITY: Kankakee Influent

FLOW METER MODEL: Isco Laser Flow

INFLUENT April 13th, 2023

PRIMARY DEVICE: 72" PIPE

FLOW: 0-115 MGD

MEASURING DEVICE:

CHECK POINTS:

LEVEL? YES

FREE FLOWING? Yes

TURBULENCE? NO

BLOCKAGE? NO

SURFACE BUILD-UP? None

HEAD MEASURING DEVICE MOUNTED PROPERLY? YES

BLOCKAGE IN HEAD MEASURING DEVICE? NO

IS FLOW METER PROGRAMMED CORRECTLY? YES

CALIBRATION:

NOTE: THE ZERO POINT FOR MEASURING MUST BE LEVEL WITH THE WEIR CREST OR FLUME ZERO POINT:

A) IF POSSIBLE, CUT-OFF FLOW & SET LEVEL TO 0.000FT

LEVEL BEFORE:

LEVEL AFTER:

B) IF FLOW CANNOT BE CUT-OFF, ADJUST LEVEL ON METER TO MEASURED POINT:

LEVEL BEFORE: Target level 44.5" As found 44.530"

LEVEL AFTER: 44.530"

LEVEL FLOW CONVERSION CHECK:

WITH FLOW THRU PRIMARY DEVICE, CHECK LEVEL TO FLOW CONVERSION WITH HANDBOOK OR PRIMARY DEVICE DATA SHEET: YES/OK

TOTALIZER CHECK:

WITH FLOW GOING THRU PRIMARY DEVICE, VERIFY THAT TOTAL FLOW IS INTEGRATING PROPERLY USING TIMED RATE METHOD: YES/OK

CALIBRATED BY: BRIAN SCHEPPLER

DATE: 4/13/2023

BC SYSTEMS INC.
2778 N. 4000 E. ROAD
BOURBONNAIS ILLINOIS 60914
PHONE: 1-815-671-1257
FAX: 1-815-802-0219

ATTACHMENT

E

March 2023 Monthly Pretreatment Sample Analysis (metals, cyanide & VOA) for the permitted industries were a total of **72 samples** and a total of **433 analyses**.

Gilster-Mary Lee Corporation	4 Samples
Hoffman Transportation, LLC	9 Samples
Kankakee Recycling & Disposal Facility	4 Samples
Laraway Recycling & Disposal Facility	1 Sample
Liberty Landfill, LLC	12 Samples
Livingston Landfill	5 Samples
Natural Gas & Pipeline Co. of America	5 Samples
Newton County Landfill	12 Samples
Prairie View RDF	6 Samples
Tank Cleaning Solutions, LLC	14 Samples

Volumes Received for March 2023 for trucked-in industries.

Gilster-Mary Lee Corporation	24,000 gals	4 loads
Hoffman Transportation, LLC	163,000 gals	33 loads
Kankakee Recycling & Disposal Facility	77,000 gals	11 loads
Lake County C&D Landfill	0 gals	0 loads
Laraway Recycling & Disposal Facility	31,151 gals	5 loads
Liberty 3 LFGTE Plant - Wabash Valley Power Alliance	0 gals	0 loads
Liberty Landfill, LLC	947,972 gals	142 loads
Livingston Landfill	171,549 gals	26 loads
Momence Packing	0 gals	0 loads
Natural Gas & Pipeline Co. of America	130,000 gals	26 loads
Newton County Landfill	494,982 gals	72 loads
Peoria Packing Co.	0 gals	0 loads
Prairie View - Will County RNG Plant	0 gals	0 loads
Prairie View RDF	244,828 gals	43 loads
Tank Cleaning Solutions, LLC	209,480 gals	40 loads
Verdant Specialty Solutions US LLC	0 gals	0 loads
Zutat Feed Solutions	0 gals	0 loads
Totals:	2,493,962 gals	402 loads

The KRMA Facility received a total of **183 loads** of septage which totalled **599,000 gallons** for the month of March 2023

KRMA YEARLY UTILITY USAGE - (2023)

	KRMA ELECTRIC ENERGY USE									KRMA WATER USE				
	Total KWH	Days	Total Cost \$/month	Total Cost \$/day	Hydro KWH	Methane KWH	Champion Energy KWH	KWH/HR (Avg)	\$/KWH	Gallons	Days	Total Cost \$/Billing Period	Gallons/Day	Total Cost \$/day
JANUARY	814,907	33	\$ 28,536	\$ 865	-	157319	657,588	1,029	\$ 0.0350	281,400	29	\$ 2,334	9,703	80
FEBRUARY	813,209	30	\$ 28,607	\$ 954	-	149,689	663,520	1,129	\$ 0.0352	237,600	28	\$ 2,190	8,486	78
MARCH	828,155	30	\$ 27,102	\$ 903	-	207,461	620,694	1,150	\$ 0.0327	284,500	33	\$ 2,686	8,621	81
APRIL	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
MAY	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
JUNE	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
JULY	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
AUGUST	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
SEPTEMBER	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
OCTOBER	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
NOVEMBER	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
DECEMBER	0			#DIV/0!	-			#DIV/0!	#DIV/0!				#DIV/0!	#DIV/0!
TOTAL	2,456,272	93	\$ 84,245	#DIV/0!	0	514,469	1,941,803	#DIV/0!	#DIV/0!	803,500	90	\$ 7,209	#DIV/0!	#DIV/0!
	Total KWH	Days	Total Cost \$/month	Total Cost \$/day	Hydro KWH	Methane KWH	Mid-American KWH	KWH/HR (Avg)	\$/KWH	Gallons	Days	Total Cost \$/Billing Period	Gallons/Day	Total Cost \$/day

	KRMA NATURAL GAS USE				
	Therms	Days	Total Cost \$/Billing Period	Therms/Day	Total Cost \$/day
JANUARY	41,951	32	\$ 28,538	1311	\$ 892
FEBRUARY	47,361	32	\$ 30,829	1480	\$ 963
MARCH	28,740	29	\$ 25,312	991	\$ 873
APRIL				#DIV/0!	#DIV/0!
MAY				#DIV/0!	#DIV/0!
JUNE				#DIV/0!	#DIV/0!
JULY				#DIV/0!	#DIV/0!
AUGUST				#DIV/0!	#DIV/0!
SEPTEMBER				#DIV/0!	#DIV/0!
OCTOBER				#DIV/0!	#DIV/0!
NOVEMBER				#DIV/0!	#DIV/0!
DECEMBER				#DIV/0!	#DIV/0!
TOTAL	118,051	93	\$ 84,679	#DIV/0!	#DIV/0!
	Therms	Days	Total Cost \$/Billing Period	Therms/Day	Total Cost \$/day



Annual Load / Gallon Totals

2023

IV-B-2
 1600 West Brookmont Blvd.
 Phone: 815-933-0444
 Fax: 815-933-0104

Month Received	Glister-Mary Lee Corporation	Hofman Transportation, LLC	Kankakee Recycling & Disposal Facility	Lake County C&D Landfill	Laraway Recycling & Disposal Facility	Liberty SLEGT Plant - Wabash Valley Power Alliance	Liberty Landfill, LLC	Livingston Landfill	Momence Packing	Natural Gas & Pipeline Co. of America	Newton County Landfill	Peena Packing Co.	Prairie View - Will County RNG Plant	Prairie View RDF	Tank Cleaning Solutions, LLC	Verdant Specialty Solutions US LLC	Zutut Feed Solutions	Total	# Loads
January	40,000	150,000	21,000				1,153,315	200,568		50,000	802,409			205,948	204,684	32,941	24,000	2,884,855	463
February	42,000	155,000	84,000				815,342	147,452		80,000	499,119			209,033	214,389	66,587		2,312,922	381
March	24,000	163,000	77,000		31,151		947,972	171,549		130,000	494,982			244,828	209,480			2,493,962	402
April																			
May																			
June																			
July																			
August																			
September																			
October																			
November																			
December																			
Totals	106,000	468,000	182,000		31,151		2,916,629	519,569		260,000	1,796,510			659,809	628,553	99,528	24,000	7,691,749	1,246
Average	35,333	156,000	60,667		31,151		972,210	173,190		86,667	598,837			219,936	209,518	49,764	24,000	2,563,916	415
Treatment Costs as of 05/01/22	0.086	0.059	0.059	0.059	0.059	0.059	0.059	0.059	0.086	0.086	0.1	0.086	0	0.059	0.086	0.138	0.082		
Treatment Costs as of 05/01/21	0.082	0.056	0.056	0.056	0.056	0.056	0.056	0.056	0.082	0.082	0.08	0.082	0	0.056	0.082	0.131	0.071		



Monthly TSS/BOD Loading Report

March, 2023

1600 West Brookmont Blvd.
Kankakee, IL 60901
Phone: 815-933-0444
Fax: 815-933-0104

Hauler	Gallons	Lbs TSS	Lbs BOD
Gilster-Mary Lee Corporation	24,000	1,602	1,362
Hoffman Transportation, LLC	163,000	572	2,558
Kankakee Recycling & Disposal Facility	77,000	230	453
Lake County C&D Landfill	0	0	0
Laraway Recycling & Disposal Facility	31,151	10	207
Liberty 3 LFGTE Plant - Wabash Valley Pow0		0	0
Liberty Landfill, LLC	947,972	628	14,147
Livingston Landfill	171,549	917	9,779
Momence Packing	0	0	0
Natural Gas & Pipeline Co. of America	130,000	33	120
Newton County Landfill	494,982	2,076	51,585
Peoria Packing Co.	0	0	0
Prairie View - Will County RNG Plant	0	0	0
Prairie View RDF	244,828	686	19,106
Tank Cleaning Solutions, LLC	209,480	153	4,328
Verdant Specialty Solutions US LLC	0	0	0
Zutat Feed Solutions	0	0	0
Totals:	2,493,962	6,908	103,645

IV-C-3

	Kankakee Flows				Bradley Flows				Bourbonnais Flows				Aroma Park Flows				TOTALS	TOTALS
	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	TOTALS	TOTALS
5/31/2020	789.460	789.460	69.59%	64.37%	164.256	164.256	14.48%	13.22%	177.175	177.175	15.62%	22.09%	3.597	3.597	0.32%	0.32%	1134.488	1.000
6/30/2020	1076.880	287.420	64.89%	64.37%	221.396	57.140	12.90%	13.22%	274.153	96.978	21.89%	22.09%	5.022	1.425	0.32%	0.32%	442.963	1.000
7/31/2020	1362.330	285.450	61.84%	64.37%	284.103	62.707	13.59%	13.22%	386.186	112.033	24.27%	22.09%	6.391	1.369	0.30%	0.32%	461.559	1.000
8/31/2020	1564.720	202.390	63.60%	64.37%	315.787	31.684	9.96%	13.22%	469.109	82.923	26.06%	22.09%	7.612	1.221	0.38%	0.32%	318.218	1.000
9/30/2020	1750.230	185.510	60.84%	64.37%	350.402	34.615	11.35%	13.22%	552.734	83.625	27.43%	22.09%	8.760	1.148	0.38%	0.32%	304.898	1.000
10/31/2020	1928.540	178.310	61.69%	64.37%	381.570	31.168	10.78%	13.22%	631.131	78.397	27.13%	22.09%	9.906	1.146	0.40%	0.32%	289.021	1.000
11/30/2020	2100.530	171.990	60.39%	64.37%	411.927	30.357	10.66%	13.22%	712.454	81.323	28.56%	22.09%	11.018	1.112	0.39%	0.32%	284.782	1.000
12/31/2020	2290.440	189.910	60.13%	64.37%	448.455	36.528	11.56%	13.22%	800.681	88.227	27.93%	22.09%	12.204	1.186	0.38%	0.32%	315.851	1.000
1/31/2021	2504.930	214.490	59.77%	64.37%	488.313	39.858	11.11%	13.22%	903.640	102.959	28.93%	22.09%	13.732	1.528	0.43%	0.32%	358.835	1.000
2/28/2021	2741.880	236.950	62.40%	64.37%	530.226	41.913	11.04%	13.22%	1003.243	99.603	26.23%	22.09%	14.996	1.264	0.33%	0.32%	379.730	1.000
3/31/2021	3027.860	285.980	57.99%	64.37%	597.803	67.577	13.70%	13.22%	1141.533	138.290	28.04%	22.09%	16.321	1.325	0.27%	0.32%	493.172	1.000
4/30/2021	3279.530	251.670	64.42%	64.37%	639.472	41.669	10.67%	13.22%	1237.733	96.200	24.62%	22.09%	17.450	1.129	0.29%	0.32%	390.668	1.000
				64.37%														
		3279.530	63.383%			639.472	12.359%			1237.733	23.921%			17.450	0.337%		5174.185	12.000
	Kankakee Flows				Bradley Flows				Bourbonnais Flows				Aroma Park Flows				TOTALS	TOTALS
	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	TOTALS	TOTALS
5/31/2021	346.570	346.570	65.99%	63.38%	60.497	60.497	11.52%	12.36%	116.826	116.826	22.24%	23.92%	1.290	1.290	0.25%	0.34%	525.183	1.000
6/30/2021	634.090	287.520	66.76%	63.38%	103.540	43.043	9.99%	12.36%	215.789	98.963	22.98%	23.92%	2.460	1.170	0.27%	0.34%	430.696	1.000
7/31/2021	930.320	296.230	70.61%	63.38%	137.501	33.961	8.10%	12.36%	304.021	88.232	21.03%	23.92%	3.562	1.102	0.26%	0.34%	419.525	1.000
8/31/2021	1162.810	232.490	67.69%	63.38%	166.666	29.165	8.49%	12.36%	384.716	80.695	23.49%	23.92%	4.699	1.137	0.33%	0.34%	343.487	1.000
9/30/2021	1369.410	206.600	66.65%	63.38%	193.616	26.950	8.69%	12.36%	460.262	75.546	24.37%	23.92%	5.600	0.901	0.29%	0.34%	309.997	1.000
10/31/2021	1787.590	418.180	67.50%	63.38%	265.529	71.913	11.61%	12.36%	587.784	127.522	20.58%	23.92%	7.475	1.875	0.30%	0.34%	619.490	1.000
11/30/2021	2068.130	280.540	65.59%	63.38%	314.880	49.351	11.54%	12.36%	684.120	96.336	22.52%	23.92%	8.937	1.462	0.34%	0.34%	427.689	1.000
12/31/2021	2315.330	247.200	60.47%	63.38%	362.817	47.937	11.73%	12.36%	796.476	112.356	27.48%	23.92%	10.246	1.309	0.32%	0.34%	408.802	1.000
1/31/2022	2567.800	252.470	64.39%	63.38%	408.584	45.767	11.67%	12.36%	889.113	92.637	23.63%	23.92%	11.455	1.209	0.31%	0.34%	392.083	1.000
2/28/2022	2952.230	384.430	66.67%	63.38%	471.548	62.964	10.92%	12.36%	1016.840	127.727	22.15%	23.92%	12.972	1.517	0.26%	0.34%	576.638	1.000
3/31/2022	3301.220	348.990	61.44%	63.38%	539.845	68.297	12.02%	12.36%	1165.653	148.813	26.20%	23.92%	14.880	1.908	0.34%	0.34%	568.008	1.000
4/30/2022	3673.760	372.540	63.95%	63.38%	608.424	68.579	11.77%	12.36%	1305.059	139.406	23.93%	23.92%	16.901	2.021	0.35%	0.34%	582.546	1.000
		3673.760	65.554%			608.424	10.857%			1305.059	23.287%			16.901	0.302%		5604.144	12.000
	Kankakee Flows				Bradley Flows				Bourbonnais Flows				Aroma Park Flows				TOTALS	TOTALS
	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	YTD Actual Flows	Actual Flows	% of Total	Estimated %	TOTALS	TOTALS
5/31/2022	327.190	327.190	63.29%	65.55%	59.684	59.684	11.54%	10.86%	128.467	128.467	24.85%	23.29%	1.632	1.632	0.32%	0.30%	516.973	1.000
6/30/2022	589.310	262.120	67.13%	65.55%	36.566	36.566	9.36%	10.86%	90.737	90.737	23.24%	23.29%	1.047	1.047	0.27%	0.30%	390.470	1.000
7/31/2022	845.820	256.510	69.25%	65.55%	32.633	32.633	8.81%	10.86%	80.160	80.160	21.64%	23.29%	1.083	1.083	0.29%	0.30%	370.386	1.000
8/31/2022	1073.610	227.790	68.05%	65.55%	27.078	27.078	8.09%	10.86%	78.806	78.806	23.54%	23.29%	1.089	1.089	0.33%	0.30%	334.763	1.000
9/30/2022	1270.980	197.370	66.81%	65.55%	24.400	24.400	8.26%	10.86%	72.615	72.615	24.58%	23.29%	1.022	1.022	0.35%	0.30%	295.407	1.000
10/31/2022	1478.340	207.360	65.54%	65.55%	29.974	29.974	9.47%	10.86%	78.126	78.126	24.69%	23.29%	0.949	0.949	0.30%	0.30%	316.409	1.000
11/30/2022	1675.230	196.890	63.27%	65.55%	30.268	30.268	9.73%	10.86%	83.143	83.143	26.72%	23.29%	0.899	0.899	0.29%	0.30%	311.200	1.000
12/31/2022	1914.460	239.230	64.26%	65.55%	40.083	40.083	10.77%	10.86%	91.917	91.917	24.69%	23.29%	1.026	1.026	0.28%	0.30%	372.256	1.000
1/31/2023	2164.510	250.050	64.07%	65.55%	42.295	42.295	10.84%	10.86%	96.867	96.867	24.82%	23.29%	1.043	1.043	0.27%	0.30%	390.255	1.000
2/28/2023	2416.300	251.790	59.61%	65.55%	51.947	51.947	12.30%	10.86%	117.385	117.385	27.79%	23.29%	1.262	1.262	0.30%	0.30%	422.384	1.000
3/31/2023	2808.030	391.730	60.21%	65.55%	89.485	89.485	13.75%	10.86%	167.099	167.099	25.68%	23.29%	2.277	2.277	0.35%	0.30%	650.591	1.000
4/30/2023	2808.030		0.00%		89.485		0.00%		167.099		0.00%		2.277		0.00%		0.000	0.000
		2808.030	64.241%			464.413	10.625%			1085.322	24.830%			13.329	0.305%		4371.094	11.000

Flows
KRMA Treatment Facility
March, 2023

Date	PRECIPITA INCHES	PLANT MGD	Kankakee MGD	BOURB. MGD	BradleyFlow MGD	AromaPark MGD
3/1/2023	0.00	22.33	14.08	5.563	2.630	0.061
3/2/2023	0.00	19.89	12.71	4.581	2.550	0.054
3/3/2023	0.00	19.95	10.85	5.329	3.680	0.084
3/4/2023	0.97	21.37	9.33	7.695	4.255	0.084
3/5/2023	0.00	21.92	9.94	7.065	4.830	0.084
3/6/2023	0.00	23.11	13.25	6.217	3.560	0.086
3/7/2023	0.00	23.49	15.39	5.193	2.830	0.078
3/8/2023	0.00	22.46	15.16	4.701	2.530	0.067
3/9/2023	0.24	21.07	13.68	4.399	2.920	0.067
3/10/2023	0.00	20.12	12.25	5.378	2.420	0.067
3/11/2023	0.25	20.44	13.34	4.863	2.170	0.067
3/12/2023	0.00	18.28	10.70	5.139	2.370	0.067
3/13/2023	0.00	18.79	11.61	4.832	2.280	0.065
3/14/2023	0.00	18.88	12.51	4.347	1.960	0.063
3/15/2023	0.00	18.09	11.79	4.159	2.080	0.062
3/16/2023	0.80	17.45	8.40	4.535	4.450	0.069
3/17/2023	0.00	21.65	9.55	8.097	3.930	0.079
3/18/2023	0.00	23.00	13.86	5.657	3.410	0.079
3/19/2023	0.00	21.39	14.11	4.883	2.320	0.079
3/20/2023	0.00	19.25	12.54	4.430	2.220	0.062
3/21/2023	0.10	18.16	12.01	4.023	2.080	0.060
3/22/2023	0.80	17.08	9.76	4.526	2.730	0.063
3/23/2023	0.10	22.20	12.09	6.725	3.300	0.086
3/24/2023	0.00	23.47	15.00	5.801	2.580	0.097
3/25/2023	0.00	26.08	14.49	8.471	3.020	0.097
3/26/2023	0.53	27.59	17.28	6.751	3.460	0.097
3/27/2023	0.00	24.44	15.94	5.802	2.820	0.081
3/28/2023	0.00	21.75	14.47	4.750	2.460	0.071
3/29/2023	0.00	19.57	12.77	4.418	2.310	0.071
3/30/2023	0.03	19.20	12.67	4.242	2.230	0.060
3/31/2023	0.70	18.13	10.21	4.727	3.120	0.070
Total	4.32	650.59	391.73	167.099	89.485	2.277
Average	0.14	20.99	12.64	5.390	2.887	0.073
Minimum	0.00	17.08	8.40	4.023	1.960	0.054
Maximum	0.97	27.59	17.28	8.471	4.830	0.097
# of data	31	31	31	31	31	31

KRMA 2023 BID RESULTS AND RECOMMENDATIONS

HOUSEKEEPING							
VENDORS							
Jack's Cleaning Services-Only Bidder	\$2726.00 / monthly						
GROUNDKEEPING							
Clear Path	\$900.00 / mow & trim / per visit						
Fred's Enterprises	\$1095.00 / mow & trim / per visit						
DOMESTIC SERVICES							
Aramark - Only Bidder	Shop Towels	3x4 Mats	3x10 Runners	4x6 Mats	3x5 Comfort Mats	Anti-Fatigue Mat	
Aramark Floor Mats & Shop Towels	\$0.040 @ 500	\$2.200 @ 12	\$5.50 @ 6	\$4.820 @ 6	\$4.40 @ 1	\$2.950 @ 3	
Aramark Clothing		JEANS	POLO:KHAKI/BLUE	POLO:GREEN	PANTS	CARGO	
Aramark Easy Care			\$0.510 @ 2/3	\$0.510 @ 6	\$0.510 @ 6		
Aramark Fire Resist Clothing			\$0.750 @ 11	\$0.750 @ 11			
Aramark Fire Resist Easy Care			\$0.20 @ 11	\$0.20 @ 11			
Service Charge	9% per Weekly						
Preparation Charge	\$2.00 per garment						
Bill Assure	0% per week						
Multi-day Stop Charge	\$20.00 per addl stop						
CHEMICALS							
		Polymer	Struvite	CL2/Ton Containers	SO2/Ton Containers	Sodium Hypochlorite	Sodium Hydroxide
Alexander Chemical Corporation	PRICING IS BI-MONTHLY QUARTERLY ONLY! PRICING INCLUDES DELIVERY AND TRAINING			\$1999.00 per 1 ton cylinder Qty @ 150,000lbs per yr	\$1099.00 per 1 ton cylinder Qty @ 96,000lbs per yr	\$2.699/gal Qty @ 12,000gal per yr	\$3.99/gal @ (20-50%) Qty @ 8000gal per yr
Carus Corporation			611lb drum @ \$2.0200 per unit = \$1234.22				
Polydyne, Inc.	QUOTATION PERIOD: 1 YR FROM DATE OF AWARD	\$14.448 per gal (2500 gal Bulk) (\$1.6801lb x 8.6lb/gal = 14.448/gal)	\$577.50 per 52.5lb drum (\$1.101lb x 52.5lb/gal = 577.50/gal)				
Univar USA						12.5% LIQUID \$2.75 per gallon delivered Minimum Requirement - 600 gal Mini Bulk Load	50% LIQUID \$4.8075 per gallon delivered Minimum Requirement - 600 gal Mini Bulk Load
Jayne Products, Inc.	OFFER CHEMICAL SAFETY TRAINING VIA PRINTED MATERIAL		Price per lb including freight: \$1.05 Price per gallon including freight: \$9.42 Price per 55 gal dr incl. \$518.02 Lbs. per drum (net): 493.35 Gallons per drum: 55				
SLUDGE DISPOSAL							
New Era Spreading Inc	\$0.05 per gallon (Extended 1 yr contract)						

Highlighted Bid is Management Recommendation

RESOLUTION NO. _____

RESOLUTION APPROVING AGREEMENT FOR KRMA MANAGEMENT HEALTH INSURANCE

WHEREAS, the Kankakee River Metropolitan Agency (“KRMA”) is a municipal corporation pursuant to Section 3.4 of the Illinois Governmental Cooperation Act, 5 ILCS 220/3.4; and

WHEREAS, the Board of Directors has determined that it is necessary and in the best interests of KRMA to approve a Letter of Understanding and Participating Agreement with Local 399, International Union of Operating Engineers for KRMA Management Health Insurance (hereinafter “Agreement”). A copy of the Agreement is attached hereto and made a part hereof as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE KANKAKEE RIVER METROPOLITAN AGENCY, KANKAKEE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing Recitals are hereby incorporated into this Resolution.

SECTION TWO: The Agreement, attached hereto as Exhibit A, is hereby approved, and the Executive Director of KRMA is hereby authorized to execute the Agreement and any other documents as may be necessary or appropriate to obtain health insurance for KRMA Management from Local 399, International Union of Operating Engineers.

SECTION THREE: Any prior ordinance, resolution, policy, or order of KRMA in conflict with the provisions of this Resolution, shall be and hereby are, repealed to the extent of such conflict.

SECTION FOUR: This Resolution shall take effect immediately.

PASSED the _____ day of April, 2023.

AYES:
NAYS:
ABSENT:

Chris Curtis, Chair
Kankakee River Metropolitan Agency

ATTEST:

Brian Stump, Secretary
Kankakee River Metropolitan Agency

STATE OF ILLINOIS)
) SS.
KANKAKEE COUNTY)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Kankakee River Metropolitan Agency ("KRMA"), Kankakee County, Illinois, and as such I am the keeper of the records and files of the Board of Directors of KRMA.

I further certify that the foregoing is a full, true and complete copy of the Resolution entitled:

RESOLUTION APPROVING AGREEMENT FOR KRMA MANAGEMENT HEALTH INSURANCE

adopted at a duly called Regular Meeting of KRMA held at Kankakee, Illinois at 9:00 a.m. on the _____ day of April, 2023.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given as required by law, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the KRMA Board has complied with all the provisions of said Act and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at Kankakee, Illinois, this _____ day of April, 2023.

Brian Stump, Secretary

EXHIBIT A

Letter of Understanding and Participating Agreement with Local 399, International Union of
Operating Engineers for KRMA Management Health Insurance

HEALTH AND WELFARE TRUST
LOCAL 399 INTERNATIONAL UNION OF OPERATING ENGINEERS
2260 South Grove Street, Chicago, Illinois 60616

PARTICIPATING AGREEMENT

The undersigned Employer is cognizant of Local 399's Health & Welfare Trust Agreement effective June 1, 1966 (hereinafter called "Agreement") between certain Union and Employer Trustees. Pursuant to that Agreement, the Employer hereby applies to the Trustees for the purposes of having said Agreement extended to cover and apply to its employees who are covered by a collective bargaining agreement with Local 399.

The Union and the Employer shall be bound by, and hereby assent to, all of the terms of the Trust Agreement creating said International Union of Operating Engineers, Local 399 Health & Welfare Plan, all of the Rules and Regulations heretofore and hereafter adopted by the Trustees of said Trust Fund pursuant to said Trust Agreement, and all of the actions of the Trustees in administering such Trust Fund in accordance with the Trust Agreement and rules adopted.

The Employer hereby accepts as Employer Trustees the present Employer Trustees appointed under said Trust Agreement and all such past or succeeding Employer Trustees as shall have been or will be appointed in accordance with the terms of the Trust Agreement.

The Employer agrees to make contributions to the Trust Fund in an amount provided for in the applicable Collective Bargaining Agreement in effect from time to time between the Employer and the Union.

BASIS OF PARTICIPATION

Collective Bargaining Agreement Dated JUNE 1, 2023
Entered into between Local No. 399 I.U.O.E. and KANKAKEE - KRMA - MANAGEMENT
Building Address: 1600 W. BROOKMONT BLVD, KANKAKEE, IL 60901
Health & Welfare Contributions to Commence Effective JUNE 1, 2023
Rate Per Month \$1,231.00
Rate Changes During Agreement: Date JUNE 1, 2024, JUNE 1, 2025, & JUNE 1, 2026.
Rate (As directed by the Union)
Termination Date of Agreement: MAY 31, 2027
Business Address: 1600 W. BROOKMONT BLVD,
City KANKAKEE State IL Zip Code 60901

The amount of contributions specified herein shall be in effect for the period stipulated in said collective bargaining agreement. In all other respects, the undersigned parties do hereby ratify and confirm said AGREEMENT and do hereby agree to be bound by each and every provision contained therein and do each and every act and thing as required and provided therein. Said parties do further consent to the appointment of the Trustees heretofore designated and ratify, approve and consent to all matters heretofore done in connection with the creation and administration of such AGREEMENT,

DATED AT _____ THIS _____ DAY OF _____, 2023

Employer Signatory:

Local Union Signatory:

Vincent J. Winters

Signature

Title

Signature

Title

Printed or Typed

VINCENT T. WINTERS,
RECORDING/CORRESPONDING SECRETARY

Printed or Typed

EMPLOYER RECORD DATA
(To Be Completed By Employer)

Approximate Number of Employees
to be Covered _____

Business Phone _____

CHECK ONE: New Agreement _____

Renewal Agreement _____

Business is (check one):

Corporation _____

Partnership _____

Proprietorship _____

ACCEPTED ON _____ BY _____, Managing Director



INTERNATIONAL UNION OF OPERATING ENGINEERS • AFL-CIO

LOCAL 399

2260 S. GROVE STREET • CHICAGO, ILLINOIS 60616 OFFICE (312) 372-9870 FAX (312) 842-1590
WWW.IUOE399.ORG

LETTER OF UNDERSTANDING

March 28, 2023

Mr. David Tyson
Executive Director
Kankakee River Metropolitan Agency
1600 W. Brookmont Blvd
Kankakee, IL 60901

Re: **KRMA Management Health Insurance**

Dear Mr. Tyson:

This Letter of Understanding is entered into by and between Local 399, International Union of Operating Engineers, ("Union"), and The Kankakee River Metropolitan Agency (KRMA), ("Employer"), for the period June 1, 2023 through May 31, 2027.

Both parties agree that the signed Health and Welfare Participation Agreement allows the members of KRMA Management to participate in the Local 399 Health and Welfare Plan effective June 1, 2023, notwithstanding that the individuals in KRMA Management are not members of a collective bargaining unit.

Please sign where indicated on this letter and return a copy for our records here.

EMPLOYER.:

INTERNATIONAL UNION OF OPERATING
ENGINEERS, LOCAL 399, AFL-CIO

KANKAKEE RIVER METROPOLITAN AGENCY
David Tyson

PATRICK J. KELLY
PRESIDENT & BUSINESS MANAGER

VINCENT T. WINTERS
RECORDING/CORRESPONDING SECRETARY

Kankakee River Metropolitan Agency
 Statement of Revenues, Expenses and Changes in Net Position
 Budget Worksheet
 4/30/2024

Inflationary Effects
 Expenses 0,00%
 Hauled Waste 0,00%

	Actual May 22 - Feb 23	Projected Actual Mar 22 - Apr 23	Projected Actual FYE 4-30-23	Budget FYE 4-30-23	Under (Over) Projected Variance	Budget 4/30/2024	Notes
REVENUES							
Operation & Maintenance Payments (Allocated by Flows)							
4010 - City of Kankakee	5,374,280	1,074,856	6,449,136	6,449,136	-	6,843,960	Calculated based on expenses/cashflow requirements
4020 - Village of Bradley	1,159,818	231,964	1,388,940	1,388,940	-	1,458,396	Calculated based on expenses/cashflow requirements
4030 - Village of Bourbonnais	2,348,730	469,746	2,818,476	2,818,476	-	3,107,028	Calculated based on expenses/cashflow requirements
4040 - Village of Aroma Park	40,040	8,008	48,048	48,048	-	51,972	Calculated based on expenses/cashflow requirements
Revenue subtotal	8,922,868	1,784,574	10,704,600	10,704,600	-	11,461,356	
Other Operating Revenue							
4400 - Hauled In Waste	O 2,330,269	466,054	2,796,323	2,350,000	(446,323)	1,750,000	Removed 600k (Newton reduction) from PY budget to be conservative
4500 - Septic Income	O 245,486	49,097	294,583	275,000	(19,583)	275,000	Assumed same as prior year budget
Other Operating Revenue subtotal	2,575,755	515,151	3,090,906	2,625,000	(465,906)	2,025,000	
TOTAL REVENUES	11,498,623	2,299,725	13,795,506	13,329,600	(465,906)	13,486,356	
EXPENSES							
General and Administrative							
6005 - Management Services	O 84,446	16,889	101,335	105,000	3,665	105,000	Reflects updated agreement for Executive Director pay
6030 - Financial & Administrative	O 102,795	20,559	123,354	100,000	(23,354)	120,000	Use prior year actual
6040 - Administrative Expense	O 30,814	6,163	36,977	35,000	(1,977)	35,000	Use prior year actual
6045 - IT & Software Expense	F 34,708	6,942	41,650	32,000	(9,650)	46,000	Use prior year actual - look into kankakee payments
6100 - Amortization-Issuance Costs	X 50,214	10,043	60,257	61,000	743	-	Per amortization schedules
6115 - Audit Services	O 16,000	-	16,000	16,000	-	21,000	Proposal from new audit firm, Sikich, is \$20,750
6120 - Community Contributions	O 1,000	-	1,000	1,000	-	1,000	Use prior year actual
6150 - Depreciation	X 2,567,100	513,420	3,080,520	3,116,000	35,480	3,116,000	Per depreciation schedules
6200 - Director's Fees	O 14,000	2,800	16,800	16,800	-	16,800	Based on current director stipend amounts, no change from PY
6210 - Dues and Subscriptions	O 6,108	1,222	7,330	13,500	6,170	13,500	Used prior year budget, may be more expenses here in 2024
6261 - Workmen's Comp Insurance	F 99,882	19,976	119,858	118,000	(1,858)	125,000	Use prior year actual with 1 additional employee
6262 - General Liability	O 264,229	-	264,229	260,000	(4,229)	270,000	Use prior year actual
6264 - Fiduciary Liability Insurance	O -	-	-	-	-	3,500	Usually pay up front for 3 years. Last paid in FYE 2021, Used 2021 amount.
6360 - Laboratory Fees	O 302,809	60,562	363,371	400,000	36,629	400,000	Kept conservative at prior budgeted amount
6380 - Legal Expense	O 29,126	5,825	34,951	65,000	30,049	60,000	Budgeted more in PY in case of extra litigation, expecting higher than PY actual
6420 - Miscellaneous	O 3,074	615	3,689	4,500	811	4,500	Kept conservative at prior budgeted amount
6550 - P.L.L.O.T. Fees	O 100,000	-	100,000	100,000	-	100,000	Use prior year actual
Total General and Administrative	3,706,305	665,015	4,371,320	4,443,800	72,480	4,427,300	
Operations & Maintenance - KRMA							
6117 - Chemicals	F 288,246	57,649	345,895	316,200	(29,695)	385,000	Estimated high considering price increases - new bids coming in
6221 - Health Insurance	F 258,010	51,602	309,612	315,800	6,188	325,000	Estimated using new union agreement, 5% increase.
6222 - 401K	F 95,187	19,037	114,224	110,280	(3,934)	120,300	Increased 4% from py + 1 new employee (Union raise 3%, + 1% match)
6224 - Short & Long Term Disability	F 567	113	680	4,300	3,620	4,300	Use prior year budgeted amount
6225 - Employee Life Insurance	F 6,908	1,382	8,290	8,400	110	8,400	Use prior year budgeted amount
6561 - O & M Salaries	F 1,230,066	246,013	1,476,079	1,448,500	(27,579)	1,570,400	Increase by 3% (union raise) and add 1 employee
6562 - O & M Overtime	F 19,483	3,897	23,380	31,500	8,120	32,400	Increase by 3% (union raise)
6567 - Holiday Overtime	F -	-	-	-	-	-	
6560 - Operations Salaries and Wages - Other	F -	-	-	-	-	-	
6570 - Admin Salaries and Wages - Other	F 378,085	75,617	453,702	499,100	45,398	467,300	Increase by 3% (average management increase)
6590 - Permit Expense - Other	F 52,500	-	52,500	52,500	-	52,500	No change from PY - permit expense is same each year
6600 - Repairs & Maintenance-Bldg	O 67,639	17,528	105,167	195,000	89,833	195,000	Use prior year budgeted amount
6680 - Repairs & Maintenance-Equip - Other	O 393,453	78,691	472,144	370,000	(102,144)	370,000	Use prior year budgeted amount
6700 - Sludge Removal	F 458,951	91,790	550,741	650,000	99,259	650,000	Use prior year budgeted amount
6710 - Supplies	F 79,347	15,869	95,216	55,000	(40,216)	100,000	Use prior year actual
6722 - Social Security and Medicare	F 123,558	24,712	148,270	152,500	4,230	157,100	Increase by 3% (union raise)
6724 - State Unemployment Tax Expense	F 2,354	471	2,825	2,700	(125)	2,800	Increase by 3% (union raise)
6800 - Travel	F 229	46	275	500	225	500	Use prior year budgeted amount
6820 - Telephone	F 17,701	3,540	21,241	25,000	3,759	25,000	Use prior year budgeted amount
6871 - Electric	F 218,838	109,419	328,257	550,000	221,743	350,000	Use prior year actual
6872 - Gas	F 178,170	35,834	215,004	135,000	(80,004)	225,000	Increased based on new bills
6873 - Water	F 26,770	5,354	32,124	40,000	7,876	40,000	Use prior year budgeted amount
6881 - Fuel	F 23,533	4,707	28,240	30,000	1,760	30,000	Use prior year budgeted amount
6882 - Repairs & Maintenance	F 8,877	1,775	10,652	15,000	4,348	15,000	Use prior year budgeted amount
6050 - Clearing Services	F 20,868	4,162	24,970	25,000	30	25,000	Use prior year budgeted amount
6125 - Bank/Finance Charges/Late Pymnt	F 3,428	686	4,114	4,000	(114)	4,200	Use prior year actual
6130 - Continuing Education & Training	F 8,675	1,735	10,410	7,500	(2,910)	11,000	Increased slightly to accommodate conferences
6390 - Professional Fees	O 237,940	47,598	285,528	150,000	(135,528)	125,000	Projected to be lower as most prof fees will be with construction
6840 - E-Waste Grant Project	O 75,000	-	75,000	75,000	-	75,000	No change from PY - set amount
6860 - Uniforms & Linen Service	F 16,788	3,358	20,147	25,000	4,853	25,000	Use prior year budgeted amount
Total Operations and Maintenance Expenses	4,312,112	902,574	5,214,686	5,293,780	79,104	5,391,200	
Total Expense	8,018,417	1,567,589	9,586,006	9,737,580	151,584	9,818,500	
Net Income before Other Income (Expense)	3,480,206	732,136	4,209,500	3,592,010	(617,490)	3,667,856	

	Actual May 22 - Feb 23	Projected Actual Mar 22 - Apr 23	Projected Actual FYE 4-30-23	Budget FYE 4-30-23	Under (Over) Projected Variance	Budget 4/30/2024	Notes
Other Income/Expense							
6320 - Interest Expense	926,950				-		
6320 - Interest Expense - IEPA Loan 1 (#2364)	O		43,974	43,974	0	34,039	
6320 - Interest Expense - IEPA Loan 2 (#3334)	O		87,485	87,485	(0)	80,195	
6320 - Interest Expense - IEPA Loan 3 (#4836)	O		233,787	233,787	-	217,049	
6320 - Interest Expense - IEPA Loan 4 (#4992)	O		24,082	24,082	-	22,470	
6320 - Interest Expense - IEPA Loan 5 (#4868)	O		241,744	241,744	-	224,070	
6320 - Interest Expense - IEPA Loan 6 (#4869)	O		276,587	276,587	-	258,916	
6320 - Interest Expense - Bond 2016	D		322,300	322,300	-	255,000	
9060 - Finance Charge Income	O		-	-	-	-	
9050 - Interest Income	F	(66,260)	(78,512)	(2,500)	77,012	(25,000)	
9080 - Grant Revenue	O	(4,928)	(986)	(5,914)	5,914	-	
9100 - Amortization-O.I.P.	X	(116,578)	(23,316)	(139,894)	(106)	(140,000)	
Total Other (Income) / Expense	739,184	(37,553)	1,004,640	1,087,459	82,819	926,740	
NET INCOME	2,741,022	769,689	3,204,860	2,504,551	(700,309)	2,741,116	

OTHER CASH NEEDS:

Debt Service and Debt Service Reserve Expenditures							
Principal - IEPA Loan 1 (#2364)	O		394,932.82	394,933	-	404,868	
Principal - IEPA Loan 2 (#3334)	O		581,358.00	581,358	(0)	588,647	
Principal - IEPA Loan 3 (#4836)	O		725,147.00	725,147	-	741,885	
Principal - IEPA Loan 4 (#4992)	O		83,098.56	83,099	-	84,710	
Principal - IEPA Loan 5 (#4868)	O		911,335.00	911,335	-	929,009	
Principal - IEPA Loan 6 (#4869)	O		881,347.00	881,347	-	899,018	
Principal - Bond 2017	D		1,095,000.00	1,095,000	-	1,185,000	
Cash Outlays not in above expenditures:							
Monthly transfer to depreciation fund	O					-	
Bond reserve required transfer - \$10,000/mo	O					120,000	
Add'l bond set aside rate per rate set below	O					763,980	
Total other cash needs						4,672,216	5,717,118

SUMMARY OF REVENUE REQUIRED CALC:

6,677,500	OPERATING CASH NEEDS	
1,440,000	P&I BOND	
4,484,877	P&I IEPA	
<u>863,980</u>	16%	16% calculation adjusts the debt service amount down by 400K, the amount of cash coming from Bourbonnais defeased escrow
13,486,358		
(2,025,000)	USING CASH RESERVES BUILT UP IN PRIOR YEARS	
<u>11,461,358</u>	HAULED IN WASTE INCOME OFFSET	
	REVENUE REQUIRED	
6,843,960	Budgeted revenue from City of Kankakee	
1,458,396	Budgeted revenue from Village of Bradley	Transfers to Reserve accts that help cover set-aside: 120,000
3,107,028	Budgeted revenue from Village of Bourbonnais	Bond set-aside as calculated to the left: 863,980
51,972	Budgeted revenue from Village of Aroma Park	Bond set-aside covers monthly transfers, 763,980
(2) Proof		
2 Proof		

CALCULATION OF REQUIRED REVENUE AND MEMBER ALLOCATION:

Allocation Type:	F		O				D		Total Debt Service	Grand Total
	Flows %*	O & M allocated by Flows	Ownership %*	SG&A allocated by Ownership	Debt Service allocated by C	Hauled-in-Waste Offset allocated by Ownership	Bonded Debt Service**	Debt Service Allocated by D		
		5,172,200		2,389,280	4,484,877	(2,025,000)	%	1,440,000	5,924,877	11,461,358
City of Kankakee	64.946%	3,359,100	54.417%	1,300,200	2,440,536	(1,101,944.25)	58.755%	846,072	3,286,608	6,843,963
Village of Bradley	10.077%	521,200	15.261%	364,600	684,437	(309,035.25)	13.695%	187,208	881,645	1,458,410
Village of Bourbonnais	24.680%	1,276,500	29.719%	710,100	1,332,861	(601,809.75)	27.040%	389,376	1,722,237	3,107,027
Village of Aroma Park	0.297%	15,400	0.603%	14,400	27,044	(12,210.75)	0.510%	7,344	34,388	51,977
Proof total		5,172,200		2,389,300	4,484,877	(2,025,000)		1,440,000	5,924,877	11,461,377
Proof-imm rounding	0.000%	-	0.000%	-	-	-	100.000%	-	-	-
Monthly Portions										
City of Kankakee		279,925		108,350	203,378	(91,829)		70,506		570,330
Village of Bradley		43,433		30,383	57,036	(25,753)		16,434		121,533
Village of Bourbonnais		106,375		59,175	111,072	(50,151)		32,448		258,919
Village of Aroma Park		1,283		1,200	2,254	(1,018)		612		4,331
		<u>431,016</u>		<u>199,108</u>	<u>373,740</u>	<u>(168,751)</u>		<u>120,000</u>		<u>955,113</u>

To the Board of Directors
Kankakee River Metropolitan Agency (KRMA)
Kankakee, IL 60901

We are pleased to confirm our acceptance and understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide for Kankakee River Metropolitan Agency (KRMA) for the year ended April 30, 2024.

You have requested that we perform the following services:

1) We will provide you with the following services:

- Prepare depreciation schedules and record depreciation from information provided by you.
- Record adjusting entries needed from information provided by you.
- Prepare the trial balance from information provided by you.
- Record all income, expenses, and deposits from information provided by you.
- Prepare annual 1099s from information provided by you.
- Prepare bi-weekly payroll and quarterly/annual payroll tax returns from information provided by you.
- Reconcile bank accounts (excluding the examination of cancelled checks, substitute checks, or electronic images of such checks) from information provided by you.
- Advisory services as needed.
- Office management support services as needed.

Our services will cover the year ended April 30, 2024.

2) We will prepare the financial statements of Kankakee River Metropolitan Agency (KRMA), which comprise the annual and monthly statement of net position and the related statement of revenues, expenses, and change in net position for the year ended April 30, 2024. These financial statements will not include statements of cash flows and related notes to the financial statements as required by accounting principles generally accepted in the United States of America.

Our Responsibilities

The objective of our engagement is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the Kankakee River Metropolitan Agency (KRMA) or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is the preparation of the financial statements in accordance with GAAP. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARS:

- a) The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements.
- b) The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
- c) The prevention and detection of fraud.
- d) To ensure that the Kankakee River Metropolitan Agency (KRMA) complies with the laws and regulations applicable to its activities.
- e) The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements.
- f) To provide us with, —
 - Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
 - Additional information that may be requested for the purpose of the preparation of the financial statements, and
 - Unrestricted access to persons within the Kankakee River Metropolitan Agency (KRMA) with whom we determine it necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Relevant Information

Carmen Huizenga is responsible for supervising the engagement.

Our fee for these services will be based upon our standard hourly rates. Our invoices for these fees are payable according to the invoice terms.

During the term of this engagement and for two (2) years after completion thereof, neither party nor any of their legal entities shall for any reason, solicit for employment, employ or attempt to employ any person employed or hired by the other party, without payment in advance to the other party of liquidated damages, which both parties agree is a fair estimate of loss in the event of such a hiring and not a penalty, in the amount of 50% of the annual compensation paid to such person(s) by the original employer.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

In the event that we are or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, and if such obligation is or may be a direct or indirect result of any inaccurate or incomplete information that you provide to us during the course of this engagement, you agree to indemnify us, defend us, and hold us harmless as against such obligation.

In the event of a dispute related in any way to our services, our firm and you agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise will bear our own attorneys' fees and mediation cost. Participation in such mediation shall be a condition to either of us initiating litigation. In order to allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute. The mediation shall be confidential in all respects, as allowed or required by law, except our final settlement positions at mediation shall be admissible in litigation solely to determine the prevailing party's identity for purposes of the award of attorneys' fees.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Acknowledged:
Kankakee River Metropolitan Agency (KRMA)

Chairperson

Date

April 14, 2023

Kankakee River Metropolitan Agency
The Board of Directors
1605 N. Convent Street
Bourbonnais, IL 60914

Dear Ladies and gentlemen:

This Master CPA Professional Services Agreement (this "Agreement"), effective as of April 14, 2023, between Sikich LLP, an Illinois limited liability partnership, ("Sikich", "we", "us", or "our") and Kankakee River Metropolitan Agency ("Client", "you", or "your") sets forth the mutual agreements of the parties regarding our provision of one or more professional CPA services to Client, from time to time, as more fully described in Sikich Statements of Work (each, an "SOW") issued hereunder (collectively, the "Services").

This Agreement is intended to serve as the framework for entering into separate SOWs. The SOWs entered into pursuant to this Agreement shall be: (a) executed by authorized individuals on behalf of each of the parties, and (b) incorporated into this Agreement. Unless otherwise agreed by the parties, all SOWs that are entered into pursuant to this Agreement shall be governed by the terms of this Agreement and are hereby made part of, and incorporated into, this Agreement. In the event of a conflict between this Agreement and a SOW, the terms of this Agreement shall prevail, unless the SOW expressly references the specific provision in this Agreement to be modified by the SOW. This Agreement shall not govern engagements related to Sikich's affiliated entities or Sikich services or offerings other than CPA Services, and a separate agreement for such services will be required. To the extent the term of an SOW extends beyond the expiration or earlier termination of this Agreement, the terms of this Agreement shall apply to such SOW until expiration of such SOW.

The general terms governing this Agreement are as follows:

ENGAGEMENT ADMINISTRATION

In connection with this Agreement, we may communicate with you or others via e-mail transmission. As e-mails can be intercepted and read, disclosed or otherwise used or communicated by an unintended third-party or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that e-mails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of e-mails transmitted by us or in connection with the performance of this Agreement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of e-mail transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits or disclosure or communication of confidential or proprietary information. Communications by email are authorized unless written objection is provided to us prior to any such communication.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards designed to protect the confidentiality of your personal information. In addition, we will enter into confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that such service providers have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers engaged by us.

Client hereby explicitly acknowledges and consents to Sikich's use of third-party cloud computing services to store confidential and proprietary information and other data of the Client and agrees that Sikich's use of such cloud services coupled with the use of encrypted devices, password protections and firewall protection shall constitute the best efforts of Sikich to safeguard such information and data from unauthorized disclosure. Client further agrees that, subject to applicable law, Sikich shall only be liable for such unauthorized disclosure or use if it has been finally judicially determined by a court of competent jurisdiction that Sikich did not take commercially reasonable measures to protect the confidential and proprietary information and other data of the Client from unauthorized disclosure or use.

FEES; INVOICES

Our fees for the Services are detailed in the applicable SOW.

Services will be invoiced to you from time-to-time as work progresses and are payable in accordance with applicable State statutes. Invoices not paid timely will have interest charged on outstanding balances in accordance with applicable State statutes. In accordance with our firm policies, work will be suspended if your account becomes ninety (90) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our Services for nonpayment, or other reasonable causes such as failure to provide the information or cooperation necessary for successful performance of our Services, our provision of Services will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

In the event that you desire to hire a member of the Sikich staff within one year of the completion of this Agreement, a recruiting fee will be assessed at 30% of the first-year salary per hire and paid to Sikich upon our notification of such hiring.

If significant additional time is necessary, we will keep you informed of any problems we encounter, and our fees will be adjusted accordingly. Our invoices for these fees are payable upon presentation and will be rendered each month as work progresses or as detailed in the applicable SOW.

RECORD RETENTION; CONFIDENTIALITY

It is our policy to keep records related to this Agreement for seven years (from report release date for the audit). However, Sikich does not keep any original client records, and we will return those to you at the completion of the Services rendered under this Agreement. When records are returned to you, it is your responsibility to retain and protect your records for possible future use, including potential examination by any government or regulatory agencies. The documentation for this Agreement is the property of Sikich.

All information obtained in the course of performing our agreed professional Services, including but not limited to, statements, records, schedules, working papers, memorandums, reports, and all other documents and work product prepared by Sikich, will be considered confidential matters not to be disclosed to any other person or persons without your prior written permission, unless otherwise required pursuant to professional standards, statutory or regulatory authority, or court order. The foregoing obligation of confidentiality shall not apply to any information that was in the public domain at the time of the communication thereof to Sikich.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, regulatory inquiry or arbitration or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request.

INDEMNIFICATION; LIMITATION OF LIABILITY

You hereby agree to indemnify and hold harmless Sikich and its partners, directors, employees, agents or subcontractors against all costs, expenses, losses, judgments, damages, and liabilities (including reasonable attorneys' fees and expenses) associated with any third-party claim, threat or proceeding relating to the performance of the Services by Sikich under this Agreement, other than as determined through mediation to have been caused by our own gross negligence or willful misconduct.

You agree that our maximum liability to you for any negligent errors or omissions committed by us in the performance of the Services will be limited to the total amount of fees we receive from you under the applicable SOW for the Services provided under such SOW giving rise to the liability, except to the extent determined to result from our gross negligence or willful misconduct. You agree that this limitation applies to any and all liability or causes of action against us, however alleged or arising, unless otherwise prohibited by law or professional standards. Additionally, our liability as accountants shall be limited to the period covered by our Services and shall not extend to later periods for which we are not engaged as accountants or prior periods before we were engaged as accountants. In no event will Sikich be liable to you or any third party, whether a claim be in tort, contract or otherwise, for any amount in excess of the total professional fees paid pursuant to this Agreement for the Services provided under this Agreement giving rise to the liability, or for any special, consequential, exemplary, incidental indirect, lost profit, punitive or similar damages of any kind.

No (i) direct or indirect holder of any equity interests or securities of Sikich, (ii) affiliate of Sikich, or (iii) director, officer, employee, representative, or agent of Sikich, or of an affiliate of Sikich or of any such direct or indirect holder of any equity interests or securities of Sikich (collectively, the "**Sikich Affiliates**") shall have any liability or obligation of any nature whatsoever in connection with or under this Agreement or the transactions contemplated hereby, and Client waives and releases all claims against such Sikich Affiliates related to any such liability or obligation.

DISPUTE RESOLUTION; GOVERNING LAW

If any dispute, controversy, or claim arises in connection with the performance or breach of this Agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Rules of the American Arbitration Association or such other neutral facilitator acceptable to both parties. Both parties will exert their commercially reasonable best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy. Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation or proceeding against the disclosing party. Except as agreed by both parties in writing, the mediator will keep confidential all information disclosed during negotiations. The mediation proceedings will conclude within sixty (60) days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

THIS AGREEMENT SHALL BE GOVERNED BY, AND CONSTRUED IN ACCORDANCE WITH, THE LAWS OF THE STATE OF ILLINOIS. SIKICH AND CLIENT KNOWINGLY, VOLUNTARILY AND IRREVOCABLY WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM (WHETHER BASED UPON CONTRACT, TORT OR OTHERWISE) RELATED TO OR ARISING OUT OF OR IN CONNECTION WITH THE ENGAGEMENT OF SIKICH PURSUANT TO, OR THE PERFORMANCE BY SIKICH OF THE SERVICES CONTEMPLATED BY, THIS AGREEMENT.

TERM; TERMINATION

If either party hereto desires to terminate this Agreement, or an SOW, it may do so at any time for any reason by giving written notice to the other party. In such event, Sikich will be paid for fees and expenses incurred through the termination date, as well as for reasonable engagement closing costs.

INDEPENDENT CONTRACTOR

It is understood and agreed that Sikich will for all purposes be an independent contractor, will not hold itself out as representing or acting in any manner for Client, and neither Sikich nor Client will have any authority to bind the other party to any contract or in any other manner. Sikich and Client do not intend to create a joint employer relationship, and Sikich and Client each represents that it is the sole employer of its employees. Sikich shall not and does not have the right to control Client's employees' essential terms and conditions of employment, including hiring its employees, determining their wages and benefits, or assigning, scheduling, training, disciplining, or terminating Client's employees.

OFAC REPRESENTATION

Client represents and warrants the following with respect to the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC"): (a) Client does not have any nexus with persons or entities on any of OFAC's sanctions list (e.g. SSI, SDN, FSE etc.) either through large shareholders, employees, beneficial owners, vendors, affiliated entities (i.e. affiliates or subsidiaries), third parties, customer base or otherwise; (b) Client does not have any operations in any comprehensive OFAC sanctioned country (Cuba, Iran, Syria, Sudan, North Korea, the Crimea); (c) Client does not have any operations in any limited OFAC sanctioned country program; or (d) Client does not remit payment for Sikich's fees and expenses from an OFAC sanctioned country.

NO THIRD-PARTY BENEFICIARIES

This Agreement does not and is not intended to confer any rights or remedies upon any person or entity other than the parties.

FORCE MAJEURE

Sikich shall not be deemed in default of any provision of this Agreement or be liable for any delay, failure in performance, or interruption of the Services resulting directly or indirectly from acts of God, electronic virus attack or infiltration, civil or military authority action, civil disturbance, war, strike and other labor disputes, fires, floods, other catastrophes, and other forces beyond its reasonable control.

NOTICES

All notices given under or pursuant to this Agreement will be sent by national courier, Certified or Registered Mail, Return Receipt Requested, and will be deemed to have been delivered when physically delivered to Client or Sikich at the following address:

If to Sikich:

Sikich LLP
1415 W. Diehl Rd., Suite 400
Naperville, IL 60563
Attention: James R. Savio, CPA, MAS

With a copy to:

Sikich LLP
1415 W. Diehl Road, Suite 400
Naperville, IL 60653
Attention: Office of General Counsel

If to Client:

Kankakee River Metropolitan Agency
1605 N. Convent Street
Bourbonnais, IL 60914
Attention: The Board of Directors

SURVIVAL

Those provisions that by their nature are intended to survive termination or expiration of this Agreement and any right or obligation of the parties in this Agreement which, by its express terms of nature and context is intended to survive termination or expiration of this Agreement, shall so survive any such termination or expiration.

MISCELLANEOUS

Entire Agreement: This Agreement, the Exhibits attached hereto and incorporated herein by reference, and the SOWs, constitute the entire agreement between Sikich, on one side, and Client on the other side, regarding the terms of this Agreement. In the event Client requires Sikich to execute a purchase order or other Client documentation in order to receive payment for Services, the terms and conditions contained in such purchase order or documentation shall be null and void and shall not govern the terms of this Agreement. This Agreement is entered into without reliance on any promise or representation, written or oral, other than those expressly contained herein and supersedes any other such promises or representations. This Agreement can only be modified by a written agreement signed by duly authorized representatives of each party.

Counterparts: This Agreement may be executed in counterparts (and by facsimile or other electronic means), each of which shall constitute an original and all of which together will be deemed to be one and the same document.

Severability: The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision.

Authority; Due Authorization; Enforceability: Each party hereto represents and warrants that it has all requisite power and authority to enter into this Agreement and to perform its obligations hereunder. Each party hereto further represents and warrants that this Agreement has been duly and validly authorized by all necessary corporate action and has been duly executed and delivered by each such party and constitutes the legal, valid and binding agreement of each such party, enforceable in accordance with its terms.

Counsel Representation: The terms of this Agreement have been negotiated by the parties hereto, who have each been represented by counsel, there shall be no presumption that any of the provisions of this Agreement shall be construed adverse to any party as "drafter" in the event of a contention of ambiguity in this Agreement, and the parties waive any statute or rule of law to such effect.

Assignment: This Agreement may not be assigned by any party hereto without the prior written consent of the other party. Any attempted assignment of this Agreement made without such consent shall be void and of no effect, at the option of the non-assigning party.

Headings: Headings used herein are for convenience of reference only and shall not affect the interpretation or construction of this Agreement.

ACCEPTANCE

You acknowledge having read this Agreement in its entirety, have had full opportunity to consider its terms in consultation with your attorney, have had full and satisfactory explanation of the same, and fully understand and agree to be bound by the terms of this Agreement.

Please indicate your understanding and acceptance of this Agreement and your intention to be legally bound hereby by executing this Agreement in the space provided below and return it to our offices, indicating your authorization for us to proceed on the above terms and conditions.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Sincerely,



James R. Savio, CPA, MAS
Partner
On behalf of Sikich LLP

Acknowledged:

Kankakee River Metropolitan Agency

Name _____

Title _____

Date _____

STATEMENT OF WORK No. 1153159-2023-AUD

This Statement of Work (this "SOW") dated April 14, 2023 is entered into by and between Sikich LLP ("Sikich", "we", "us", or "our") and Kankakee River Metropolitan Agency ("Client", "you", or "your") pursuant to the Master CPA Professional Services Agreement dated April 14, 2023 between Sikich and the Client (the "Agreement"), all terms of which are hereby incorporated herein by reference.

NOW, THEREFORE, for and in consideration of the foregoing premises, and the agreements of the parties set forth below, Sikich and Client agree as follows:

AUDIT SCOPE AND OBJECTIVES

The Services to be provided under this SOW will include an audit of the financial statements and the related disclosures, which collectively comprise the basic financial statements of the Client as of and for the year ended April 30, 2023 (the "financial statements").

Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("RSI"), such as management's discussion and analysis ("MD&A"), to supplement the Client's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our Services, we will apply certain limited procedures to the Client's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, and Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the Client. Because the determination of waste and abuse is subjective, Government Auditing Standards do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will request written representations from your attorneys as part of the provision of Services, and they may bill you for responding to this inquiry.

Our audit of the financial statements does not relieve you of your responsibilities.

AUDIT PROCEDURES – INTERNAL CONTROL

We will obtain an understanding of Client and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, and Government Auditing Standards.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Client's compliance with provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

NONATTEST SERVICES

Nonattest Services expected to be performed during our audit of the Financial Statements as of and for the year ended April 30, 2023 and other deliverables are as follows:

- Assistance in preparing the financial statements based on information provided by you

These and other nonattest services provided do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards.

We will perform the nonattest services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to the nonattest services listed above, but management must make all decisions with regard to those matters.

You agree to assume all management responsibilities for the nonattest services we provide. You will be required to acknowledge in the management representation letter the nonattest services provided and that you have evaluated the adequacy of our nonattest services and have reviewed and approved the results of those services prior to their completion and have accepted responsibility for them. Further, you agree to oversee the nonattest services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; to evaluate the adequacy and results of those services; and accept responsibility for them.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain representation from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and Government Auditing Standards.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Client involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Client received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Client complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this Agreement. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

REPORTING

We will issue a written report upon completion of our audit of the financial statements. Our report will be addressed to the Board of Directors of Client. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the Agreement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by Government Auditing Standards. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Client is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in Government Auditing Standards may not satisfy the relevant legal, regulatory, or contractual requirements.

ENGAGEMENT ADMINISTRATION, FEES AND OTHER

The assistance to be supplied by Client personnel is described in the workpaper request lists for preliminary (interim) and final fieldwork, which outline the specific schedules and information we are requesting for this Agreement. The workpaper request lists will be discussed with and coordinated with Karen Benson, Financial Administrator. The timely and accurate completion of this work is an essential condition to our completion of the audit, financial statement preparation, and issuance of our audit report. This SOW assumes all records, documentation, and information we requested in connection with our audit and financial statement preparation assistance services (and outlined in the workpaper request lists) are complete and available at the beginning of the respective phases of the provision of Services. It also assumes key personnel are available to us for the duration of the audit and preparation of the financial statements. We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We are committed to the timely completion of the audit, performance of nonattest services as described above, and delivery of final reports for the fee set forth in this SOW. Factors potentially impacting the fee and thereby warranting an adjustment to the fee or issuance of a modification to this SOW include, but are not limited to:

1. Failure to provide schedules and information outlined in the workpaper request lists by our mutually agreed upon dates or such schedules and information being incomplete or inaccurate.
2. Requests by you for Sikich to complete schedules or obtain information previously mutually agreed to be completed by or provided by you.

3. Rescheduling preliminary (interim) or final fieldwork within thirty (30) days of the mutually agreed-upon timing of the engagement. Should Sikich be unable to redeploy members of the engagement team within this thirty (30) day period, we reserve the right to bill for time these individuals are not able to be reassigned to other client engagements.
4. Requests by you for Sikich to perform nonattest services in addition to those identified and described in the "Nonattest Services" section above.
5. Other time deemed outside the scope of services of the engagement as set forth in this SOW.

Final reports will be issued upon your approval of the preliminary drafts. Our engagement ends on delivery of our final report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service. James R. Savio is the engagement Partner and is responsible for supervising the provision of Services and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately June 26, 2023.

We will provide copies of our reports to you; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Sikich and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the granting agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of our personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will not exceed \$20,750, which includes out-of-pocket costs such as report reproduction, postage, etc. The fee to implement GASB 87, if applicable, would be \$1,500. These fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Invoices for fixed fee services will be rendered as work progresses and are payable upon receipt.

In accordance with professional standards, any discussions during the period of the audit engagement between Client and a member of the Sikich audit engagement team regarding potential employment or association with Client creates an impairment of independence for the Sikich employee and possibly the firm. Such a situation could require us to temporarily or permanently remove that person from your audit engagement or to perform additional procedures or re-perform procedures, which would increase our fees. Should we not become aware of the impairment until after the conclusion of the provision of Services, our independence would be deemed to have been impaired. Please inform appropriate Client personnel to refrain from any such discussions with any Sikich staff while the audit Services are ongoing and notify James R. Savio immediately if Client becomes aware that any such discussions may have occurred.

You may request that we perform additional services not contemplated by this Agreement. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate Statement of Work or Change Order covering the additional services. In the absence of any other written communication from us documenting such additional services our services will continue to be governed by the terms of this SOW.

You acknowledge and agree that in connection with the performance of the Services, Sikich may utilize the services of Sikich subsidiaries, affiliates, divisions and/or third parties located outside of the United States ("Offshore Resources") to provide the Services. Offshore resources may have access to confidential information from offshore locations. Sikich represents to Client that with respect to each Offshore Resource utilized in providing Services to you, Sikich has technical, legal and/or other safeguards, measures and controls in place designed to protect confidential information of you from unauthorized disclosure or use. Accordingly, your agreement above extends to disclosure, ability to access, and use of your confidential information by the Offshore Resources for the purposes set forth in this section. Any services performed by an Offshore Resource shall be performed in accordance with the terms set forth herein, but Sikich shall remain responsible to Client for the performance of the Services.

This SOW is governed by the terms and conditions of the Agreement. The terms of the Agreement are hereby expressly incorporated by reference into and made a part of this SOW. In the event of a conflict between the terms and conditions of the Agreement and this SOW, the terms of the Agreement shall take precedence and control over those of this SOW unless otherwise expressly and specifically set forth herein. In the event of a conflict between the terms and conditions of this SOW and any related exhibits, attachments, or proposals, the terms of this SOW shall take precedence and control over those of the exhibit, attachment, or proposal hereto unless otherwise expressly and specifically set forth herein. Any capitalized terms not otherwise defined herein shall have the meanings set forth in the Agreement. This SOW may be executed (including by facsimile and PDF signature) in one or more counterparts, with the same effect as if the parties had signed the same document. This SOW may be modified or amended only by a written document signed by both parties.

ACCEPTANCE

You acknowledge having read this SOW in its entirety, have had full opportunity to consider its terms in consultation with your attorney, have had full and satisfactory explanation of the same, and fully understand and agree to be bound by the terms of this SOW.

Please indicate your understanding and acceptance of this SOW and your intention to be legally bound hereby by executing this SOW in the space provided below and return it to our offices, indicating your authorization for us to proceed on the above terms and conditions.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Sincerely,



James R. Savio, CPA, MAS
Partner
On behalf of Sikich LLP

Acknowledged:

Kankakee River Metropolitan Agency

Name _____

Title _____

Date _____

March 15, 2023



SERVICE PROPOSAL

Auditing Services

PREPARED FOR:

KANKAKEE RIVER METROPOLITAN AGENCY



SUBMITTED BY:

Sikich LLP
James R. Savio, CPA, MAS
Partner

1415 West Diehl Rd., Suite 400
Naperville, IL 60563
630.566.8400
Jim.savio@sikich.com

ACCOUNTING TECHNOLOGY ADVISORY

SIKICH.COM

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TRANSMITTAL LETTER

March 15, 2023

Karen Benson
Kankakee River Metropolitan Agency
1605 N. Convent Street
Bourbonnais, IL 60914

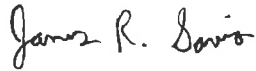
Dear Ms. Benson,

Sikich is pleased to be considered for the appointment as independent auditors for Kankakee River Metropolitan Agency. We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the state and local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a firm of our caliber.

We have received the Request for Proposal and are prepared to commit the resources necessary to provide services to Kankakee River Metropolitan Agency. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements as specified in the Request for Proposal, and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 60 days, and look forward to the possibility of serving Kankakee River Metropolitan Agency.

Sincerely,

A handwritten signature in black ink that reads 'James R. Savio'.

James R. Savio, CPA, MAS
Partner

EXECUTIVE SUMMARY

We know what's challenging to Kankakee River Metropolitan Agency. Here are the strategies and solutions we recommend for you in order to face those challenges head-on and achieve success.

Thank you for considering Sikich. We appreciate the opportunity to propose for Kankakee River Metropolitan Agency.

Sikich is one of the country's top 30 Certified Public Accounting firms and a top 10 value-added reseller of technology products, with more than 1,000 employees serving clients in all 50 states. Clients turn to us for their professional service needs due to our deep industry knowledge working with organizations of their size and for the caliber of service and attention we provide—especially when it comes to dedicated, experienced service teams and partner access.

DEFINING YOUR CURRENT CHALLENGES

We recognize this is a time of constant change and ever increasing accountability. The task of the Agency's finance office is no longer to report financial results by long-standing standards that are widely known and commonly understood. The task in today's environment is to keep up with the ever-changing standards from GASB and the Office of Management and Budget with the new Uniform Guidance. The task is also to keep up with new reporting and accountability requirements from the state, new automated processing systems, and fringe benefit tax laws.

DEFINING YOUR BEST POSSIBLE SOLUTIONS

These ever-changing standards and accountabilities require adjusting computer systems and internal processes to adapt to the changing standards and then to report in accordance with the new standards. This shift in the environment has caused a shift in the Agency's thinking about an audit firm. We understand that the Agency requires a year-round partner, who will assist the Agency in keeping up to date with the standards and provide assistance, when needed, on specialty topics, as well as someone who can audit to the standards. Sikich is on the leading edge of the standards as they are being developed. We also have a strong commitment to current and effective technology as our firm has a solid core of technological abilities supported by a full technology division.

DEFINING YOUR FUTURE SUCCESS

Additional details around our audit-specific capabilities are included in the next section of this document. These capabilities, in combination with our timely completion and issuance of your reports, will not only fulfill your current needs, but will undoubtedly drive stability for Kankakee River Metropolitan Agency.

Throughout the following paragraphs, you will find summaries of each section within this proposal. We encourage you to review each section in its entirety to gain a detailed understanding of how we can help you build your bottom line and achieve success.

WHY KANKAKEE RIVER METROPOLITAN AGENCY SHOULD SELECT SIKICH

Clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Specifically, Sikich offers the access to resources, decades of experience and passion for action necessary to face your challenges head-on with you.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

A crucial component to Kankakee River Metropolitan Agency's success is working with a team completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Your engagement team is made up of senior professionals who will provide the expertise, insights and responsiveness your organization requires.

SPECIFIC AUDIT APPROACH

Our approach is always holistic, forward-thinking and customized for Kankakee River Metropolitan Agency's specific needs. We operate in a way that provides full attention to evaluating significant areas, including those that present the greatest risk and where new opportunities for financial and operational improvement may exist.

SCOPE OF SERVICES FOR KANKAKEE RIVER METROPOLITAN AGENCY

The scope of our work for Kankakee River Metropolitan Agency is outlined in the following proposal. We want to invest in what we hope will become a long-lasting relationship with the Kankakee River Metropolitan Agency, which is why we commit to delivering the results the Kankakee River Metropolitan Agency requires. The timeline of the engagement on which we are proposing is outlined in this section.

We would be honored to call Kankakee River Metropolitan Agency our client and look forward to working with you.

TECHNICAL PROPOSAL

STATEMENT OF INDEPENDENCE

Sikich has evaluated its independence from Kankakee River Metropolitan Agency in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2018 revision, published by the U.S. Government Accountability Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to Kankakee River Metropolitan Agency, and is independent with respect to any non-attest services provided to Kankakee River Metropolitan Agency, both in fact and in appearance to any knowledgeable third party.

LICENSE TO PRACTICE IN ILLINOIS

Sikich is a licensed Public Accountant Limited Liability Partnership in Illinois (license #066-003284). All of the partners assigned to the engagement are registered and licensed Certified Public Accountants (CPAs) in Illinois. In addition, all of the professional staff assigned to the engagement are full time staff and are either registered Certified Public Accountants or are completing the exam.

PARTNER, SUPERVISORY AND STAFF QUALIFICATIONS AND EXPERIENCE

Sikich commits to providing a team of senior professionals, all of whom have unmatched expertise in the government industry.

A crucial component to Kankakee River Metropolitan Agency's success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. Kankakee River Metropolitan Agency will receive unparalleled levels of expertise, insights and responsiveness from a team of senior professionals who have significant experience working with government entities. Our firm offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable. In the event of staff turnover on the Kankakee River Metropolitan Agency engagement, we will seek the prior written approval of Kankakee River Metropolitan Agency.

Kankakee River Metropolitan Agency's key engagement team members will be supported by staff on the firm's government services team. Please refer to the Exhibits section on page 20 to read biographies of Kankakee River Metropolitan Agency's engagement team.

JAMES R. SAVIO, CPA, MAS

ENGAGEMENT PARTNER

As engagement partner, Jim will be responsible for the overall management of the audit. This includes developing and coordinating the overall audit plan, the in-depth review of all workpapers and the review of Kankakee River Metropolitan Agency's annual financial report. Moreover, our firm's philosophy is to have the team leader on location during the completion of the majority of fieldwork. Therefore, Jim will be present at Kankakee River Metropolitan Agency's offices during both our preliminary and final fieldwork.

NICK BAVA, CPA, MAS

RESOURCE PARTNER

The resource partner is responsible for providing overall technical support for the engagement as well as serving as a backup for the engagement partner.

TOM SIWICKI, CPA

QUALITY CONTROL DIRECTOR

The quality control director will provide a second review of the audit workpapers and Kankakee River Metropolitan Agency's annual financial report.

KELLEN O'MALLEY, CPA

SENIOR AUDIT MANAGER

As the senior audit manager, Kellen will be Kankakee River Metropolitan Agency's secondary contact for anything related to the successful audit of your organization. Kellen will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

GINA KING, MPA

AUDIT MANAGER

As the audit manager, Gina will be another contact for anything related to the successful audit of your organization. Gina will be responsible for leading the assurance team in the field and coordinating all assurance efforts.

ADDITIONAL PROFESSIONAL STAFF

Other professional staff assigned to the engagement will be full-time employees of the firm and have a minimum of one to three years of auditing experience. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2018). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external courses sponsored by the AICPA, ICPAS, GFOA and IGFOA, as well as internal courses.

This enables our firm to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any "on the job accounting or financial reporting training" by your staff. Moreover, we can assure Kankakee River Metropolitan Agency the quality of staffing for a multi-year engagement, even if a change in personnel is required, subject to your approval.

SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

Following is a list of significant engagements performed last year that are similar to the engagement proposed for the Kankakee River Metropolitan Agency.

Name	Contact
DuPage Water Commission 600 E. Butterfield Road Elmhurst, Illinois	Ms. Cheryl Peterson Financial Administrator 630.516.1913 Peterson@dpwc.org
Fox Metro Water Reclamation District 682 Route 31 Oswego, Illinois	Ms. Linnea Sherer Controller 630.301.6824 linnea@foxmetro.org
Yorkville-Bristol Sanitary District 304 River Street Yorkville, IL 60560	Mr. Cyrus McMains Executive Director 630.553.7657 cyrus@ybsd.org
Kishwaukee Water Reclamation District 1301 Sycamore Road DeKalb, IL 60115	Mr. Mark Eddington District Manager 815.758.3513 meddington@kishwrd.com

SPECIFIC AUDIT APPROACH

From identifying expectations to executing a plan to preparing for next year, our approach is holistic and always forward-thinking.

For Kankakee River Metropolitan Agency, our approach satisfies a number of requirements, including high-quality service, access to senior resources and specialization in the government industry. We strongly believe Sikich is the firm that can offer you all of these and more.

We will tailor this engagement to Kankakee River Metropolitan Agency's specific needs—always with a view toward identifying new opportunities for financial and operational improvement. Procedures are designed to give full attention to evaluating significant areas, including those that present the greatest risk. Sikich's holistic approach will address critical compliance and risk management needs.

Before embarking on this engagement, we will make certain to have a clear understanding of your mission and strategic direction. We do this by identifying and addressing risks and helping you ensure financial strength. We strongly believe there is no such thing as too much communication, not only during the engagement, but also throughout the year.



AUDIT STANDARDS

The objective of our audit is to issue an unmodified opinion on Kankakee River Metropolitan Agency's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2018), the Single Audit Act of 1996 and the Uniform Guidance. Our firm will issue an opinion on the basic financial statements and will subject any other supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information, if any. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that Kankakee River Metropolitan Agency provide us with the basic information required for our audit.

Sikich's audit approach includes, but is not limited to, the following procedures:

- Audit plan development
- Determination of materiality
- Audit risk evaluation
- Interviews with management to provide information for detailed documentation of the internal control structure
- Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations like Kankakee River Metropolitan Agency
- Performance of testing to evaluate your organization's internal control structure
- Confirmation of various accounts, performance of substantive testing and analytical procedures
- Performance of additional testing, as necessary

PRACTICAL AND CONSTRUCTIVE MANAGEMENT LETTER COMMENTS

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict firm policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

QUALITY CONTROL

At Sikich, we are committed to providing the highest quality audits in the industry. Kankakee River Metropolitan Agency can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our firm has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. In 2020, we received our eleventh consecutive peer review unmodified ("pass") report. This is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee and our Partner-in-Charge of Quality Assurance. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our state and local government reports have been reviewed by numerous federal and state oversight bodies and professional organizations. These reports have been judged to meet and, in most instances, exceed industry standards and requirements. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a firm-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.

WHY KANKAKEE RIVER METROPOLITAN AGENCY SHOULD SELECT SIKICH

Our team works devotedly with governmental entities just like yours, has the resources required to perform this engagement and is technically experienced and insightful.

As previously mentioned, clients turn to us because our professionals are uniquely qualified to provide the service and industry expertise necessary to drive their organizational success. Your challenges are our challenges, and chances are, we have successfully faced them many times before. Aside from this, here are a number of reasons how Kankakee River Metropolitan Agency can benefit from a relationship with Sikich.

ACCESS

With Sikich, you get access to a multitude of resources that will help your organization grow today and in the future.

ACCESS TO SENIOR RESOURCES

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognitions in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled involvement from our most senior resources. Our partners are on-site during audit fieldwork and are available year-round for direct consultation as issues occur.

ACCESS TO EDUCATION

Kankakee River Metropolitan Agency will remain abreast of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to Kankakee River Metropolitan Agency's engagement. We accomplish this by anticipating your needs based on our experience with you and your industry, and using a variety of communication channels: timely responses to your questions; informal discussions; mailings on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- Governmental Accounting and Financial Reporting Update
- GASB Statement No. 84 Fiduciary Activities
- GASB Statement No. 87 Leases
- The New GASB Reporting Model
- Accounting & Report for Cash and Investments
- Preparing a Management's Discussion and Analysis
- Capital Assets including Asset Retirement Obligations and Impairments
- Long-Term Debt and Leases
- Economic Condition Reporting
- Financial Reporting Entity
- Accounting for Insurance and Employee Benefits
- Payroll Reporting for Government Entities
- Year-End Payroll Updates
- The New Look of HR: 2021
- Fraud and Internal Controls
- Fraud and Cybersecurity in the Remote Environment

ACCESS TO VALUE

Your organization will receive extraordinary value for Sikich's fee because we are dedicated to a customer-centric approach that includes open communication, respect and clear results. As a leader, the overall success of your organization should be the core of your focus. We're here to be your trusted advisor for those functions you can't focus on every moment, as well as for issues affecting the government industry, including new accounting pronouncements and employee benefit regulations. We understand that each client has its own unique set of needs, business practices and operating environment. Our services are tailored to the specific needs of your organization.

EXPERIENCE

Helping clients achieve long-term success is what we do. Our professionals will bring to your engagement the deep industry and service-level experience they have accumulated throughout the years.

EXPERIENCE IN YOUR INDUSTRY

Sikich's state and local government team provides services to more than 450 counties, cities, villages, towns and other local governments. Many of these have been long-standing clients and are evidence of our dedication to the state and local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our firm to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- AICPA Government Audit Quality Center
- American Institute of Certified Public Accountants (AICPA)
- Central Association of College and University Business Officers (CACUBO)
- GFOA Special Review Committee (SRC)
- Government Finance Officers Association of Missouri (GFOA-MO)
- Government Finance Officers Association of the United States and Canada (GFOA)
- ICPAS Governmental Report Review Committees
- IGFOA Technical Accounting Review Committee
- Illinois Association of County Board Members and Commissioners (IACBMC)
- Illinois Association of Fire Protection Districts (IAFPD)
- Illinois Association of Park Districts (IAPD)
- Illinois Association of School Business Officials (IASBO)
- Illinois City/County Management Association (ILCMA)
- Illinois County Treasurers' Association (ICTA)
- Illinois CPA Society (ICPAS)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois Library Association (ILA)
- Illinois Municipal Treasurers Association (IMTA)
- Illinois Parks and Recreation Association (IPRA)
- Illinois Tax Increment Association (ITIA)
- International City/County Manager's Association (ICMA)
- National Association of College and University Business Officers (NACUBO)

EXPERIENCE IN WHAT WE DO

Your Sikich engagement team is comprised of senior CPAs who have been working in the field for years. Providing high-quality audit services is second nature to each of them, which is proven through our impressive track record of helping clients succeed. This team will provide Kankakee River Metropolitan Agency with timely completion of professional services. Moreover, members of the Sikich government services team have served as expert speakers to organizations, state GFOAs and others for formal presentations at local meetings and annual conferences on a variety of governmental accounting, auditing and financial reporting topics. We have also developed governmental accounting, auditing and financial reporting training courses for various organizations with members of our firm serving as lead instructors for the courses.

EXPERIENCE IN GOVERNMENT OPERATIONS

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services in the Midwest to governmental entities. Our team of professionals specializes in the management, operations and financing of general purpose state and local governments, park districts, intergovernmental organizations, municipal utilities and special districts. This focus and our exemplary reputation assure Kankakee River Metropolitan Agency the highest quality work and the most cost-effective delivery of services.

INITIATIVE

One of our strengths at Sikich is our need to be proactive. We find potential issues before you have to worry about them, because we're ready with a solution.

INITIATIVE FOR A SMOOTH TRANSITION

Your transition to Sikich will be a non-disruptive one. Jim, Kellen and Gina have directed the transition of many new clients and will bring this experience to the Kankakee River Metropolitan Agency engagement team. Your engagement team will have continuous, hands-on involvement in what we consider an important relationship with Kankakee River Metropolitan Agency. We have many ways of achieving this transitions such as:

- Developing an agreed-upon timetable for deliverables and follow up regularly on their progress
- Utilizing concise audit programs, eliminating unnecessary audit steps and preparing audit schedules and workpapers
- Using existing client materials to the greatest extent possible, such as internal control memos and client assistance letters

INITIATIVE FOR CUSTOMIZED SOLUTIONS

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

After a more thorough review of your operations and audit-specific matters, we may uncover other opportunities. As part of our ongoing service and commitment to Kankakee River Metropolitan Agency, we keep you abreast of regulatory changes and best business practices to ensure we identify crucial opportunities that will benefit Kankakee River Metropolitan Agency.

INITIATIVE FOR YOUR SATISFACTION

Kankakee River Metropolitan Agency's success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- What can we do to make our services more valuable to you?
- What specific part of our service exceeded your expectations?
- In which areas do you feel we need improvement?
- Do you feel like a valued client of the firm?
- What is your vision for Kankakee River Metropolitan Agency?

SCOPE OF SERVICES FOR KANKAKEE RIVER METROPOLITAN AGENCY

We will exceed your expectations by conducting and delivering on a high-quality engagement within your required timeline—all for a reasonable fee.

We are proposing to provide the following services to Kankakee River Metropolitan Agency as specified in the RFP:

- Audit of basic financial statements of Kankakee River Metropolitan Agency for the fiscal year ending April 30, 2023.
- Preparation of seven (7) bound copies and an electronic copy (.pdf) of the annual financial report;
- Preparation of seven (7) bound copies and an electronic copy (.pdf) of the management letter for Kankakee River Metropolitan Agency, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- Retain workpapers for seven (7) years in accordance with firm standards;
- Reporting to the Board of Directors in accordance with Statement on Auditing Standards (SAS) No. 114, Communications with Those Charged with Governance; and
- Exit conference(s) with Kankakee River Metropolitan Agency Officials to present the completed audit and related materials.

CLIENT SERVICE TIMELINE

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<p>I. Preliminary Planning</p> <p>During this phase of the audit, we would meet with representatives of Kankakee River Metropolitan Agency to discuss the approach we would take during the audit, focusing on areas of particular concern to Kankakee River Metropolitan Agency as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit.</p>	<p>The meeting would be attended by the engagement partner and engagement manager.</p>								
<p>II. Preliminary Fieldwork</p> <p>During this phase of the audit, we would develop an understanding and documentation of Kankakee River Metropolitan Agency's accounting and administrative controls using its accounting procedures manual, EDP documentation and by interviewing staff. In addition, we may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase, but generally would be between 25 and 60. Moreover, we would develop our planning materiality and complete a preliminary analytical review of Kankakee River Metropolitan Agency's financial position as a whole.</p> <p>In addition, we would review all minutes from the meetings of the Board of Directors; review all ordinances adopted by Kankakee River Metropolitan Agency during the year; review any debt agreements entered into during the year and analyze any other unique transactions entered into by Kankakee River Metropolitan Agency; and perform our fraud interviews in accordance with Statement on Auditing Standards (SAS) No. 99. Upon completion of this phase, we would finalize all necessary confirmations Kankakee River Metropolitan Agency will prepare; review all proposed client assisted work papers and the timing of preparation by Kankakee River Metropolitan Agency; develop our audit programs for the next phase of the audit and review and document any changes to Kankakee River Metropolitan Agency's Annual Financial Report; and prepare the schedule for the remainder of the audit.</p>	<p>This phase would be completed by the engagement partner, engagement manager and one professional staff.</p>								
<p>III. Fieldwork</p> <p>During this phase of the audit, we would complete all of our substantive testing of the account balances and prepare the draft of Kankakee River Metropolitan Agency's financial statements with a rough draft of the financial statements provided to Kankakee River Metropolitan Agency at the conclusion of field work. We would also prepare the draft of the management report. In addition, an exit conference would be held with officials from Kankakee River Metropolitan Agency to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings.</p>	<p>This phase would be completed by the engagement partner, engagement manager and one to two professional staff.</p>								

EVENT	PERSON(S) ASSIGNED	TIMEFRAME							
		FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<p>IV. Workpaper Review and Report Production</p> <p>During this phase of the audit, the workpapers, drafts of all financial reports and the management letter will be reviewed by the resource partner and the quality control director. All workpapers are reviewed by the engagement partner during phase III to ensure that all necessary information is compiled during this phase to avoid imposing upon Kankakee River Metropolitan Agency's staff after fieldwork has been completed.</p>	<p>This phase would be completed by the engagement partner, resource partner and the quality control director.</p>								
<p>V. Drafts to Kankakee River Metropolitan Agency</p> <p>We will deliver a preliminary draft of the Annual Financial Report at the end of fieldwork. A revised draft will be delivered by the engagement partner and reviewed in-depth with representatives of Kankakee River Metropolitan Agency within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to Kankakee River Metropolitan Agency no later than three business days after receiving all proposed changes.</p>	<p>This phase would be completed by the engagement partner.</p>								
<p>VI. Completion of the Audit</p> <p>Upon approval of the drafts by Kankakee River Metropolitan Agency, we will present the signed, bound copies of the annual financial report, the management letter and the additional reports described in this proposal. The engagement partner will be available for meetings with representatives of Kankakee River Metropolitan Agency including Kankakee River Metropolitan Agency Chairman, the Board of Directors and management for formal presentations of the reports.</p>	<p>This phase would be completed by the engagement partner.</p>								
<p>VII. Support to Kankakee River Metropolitan Agency</p> <p>Our firm does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to Kankakee River Metropolitan Agency. In addition, we constantly monitor recent events in the state and local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert Kankakee River Metropolitan Agency to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of Kankakee River Metropolitan Agency.</p>	<p>This phase would be completed by the engagement partner.</p>	Ongoing							

In future years, we would develop a similar plan and timeframe with the assistance of Kankakee River Metropolitan Agency to ensure the timely identification and resolution of any critical accounting and auditing issues prior to the issuance of our opinion and the annual financial report. These completion dates are well within the deadlines established by Kankakee River Metropolitan Agency. We have a proven track record of meeting and exceeding deadlines established by our clients.

IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our firm's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the Executive Director. The timing of this discussion will provide Kankakee River Metropolitan Agency with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the Chairman or the appropriate level as defined in our professional standards.

Our firm's philosophy on additional fees and/or billings is based on an understanding between the firm and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by Kankakee River Metropolitan Agency. The billings for the audit would not exceed this fee unless Kankakee River Metropolitan Agency specifically requests that the scope of the engagement be expanded and Kankakee River Metropolitan Agency and the firm reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Sikich will comply with all relevant rules and regulations of authoritative bodies and the AICPA Code of Professional Conduct regarding access to our working papers and audit documentation. Reasonable requests for access will not be denied.

ADDITIONAL RESOURCES AND SERVICES

With more than a dozen services, our areas of expertise are oftentimes complementary of one another. How else can we help you meet your government's goals?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer, and talk to your engagement partner about how these services may complement what you are already seeking.

DISPUTE ADVISORY

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

HUMAN RESOURCES

Your people are a large part of what makes up your organization. Recruiting, training and retaining employees are vital parts of ensuring your organization continues to provide only the best for your constituency. With services such as recruiting and onboarding, compensation and compliance, employee benefits and more, you can better understand what will keep your employees happy and productive.

MARKETING

The effectiveness of your marketing efforts can make or break your organization's success. From eye-catching logos to print and digital collateral, every piece must work for an intended audience. By delivering the right stories and amplifying those messages, you will properly position your organization in the marketplace.

PUBLIC RELATIONS

Achieve a higher media profile, greater mindshare among your constituents and proper positioning in the marketplace with a thoughtful, research-based and integrated approach to public relations. From overall positioning to media relations, conveying the right stories to the right people is critical in an effective public relations program.

TECHNOLOGY: IT SERVICES

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Organizational management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity—if implemented the right way.

TECHNOLOGY: SECURITY AND COMPLIANCE

Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.

FEE PROPOSAL

AUDIT FEE SUMMARY SCHEDULE

	Proposed Audit Fee Structure	Additional Hourly Audit Rate
FY 2022-23 Audit Services:	\$ <u>20,750</u>	\$ <u>128-330</u>
FY 2023-24 Audit Services:	\$ <u>21,580</u>	\$ <u>133-343</u>
FY 2024-25 Audit Services:	\$ <u>22,450</u>	\$ <u>138-357</u>
FY 2025-26 Audit Services:	\$ <u>23,350</u>	\$ <u>143-371</u>
FY 2026-27 Audit Services:	\$ <u>24,300</u>	\$ <u>149-386</u>

Firm Submitting Proposal:

Name of Firm: Sikich LLP

Mailing Address: 1415 W Diehl Road, Suite 400

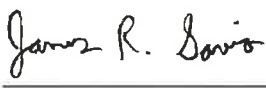
City/State/Zip Code: Naperville, IL 60563

Telephone Number: 630.566.8400

Contact Name & Title: James R. Savio, Partner

Contact Phone Number: 630.566.8516

Contact Email Address: jim.savio@sikich.com

Signature: 

These fees assume that Kankakee River Metropolitan Agency will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger, and will prepare certain schedules of account analysis and confirmations of account balances.

These fees also include the cost to implement any new GASB pronouncements during the duration of the proposal, except for GASB Statement No. 87, *Leases* and GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*. We expect the fee to be \$1,000 - \$2,000 for each pronouncement.

If a single audit is required during any year of the proposal, our fee would be \$3,200.

We want to invest in what we hope will become a long-lasting relationship with Kankakee River Metropolitan Agency, which is why we will absorb the costs of the orientation and nonrecurring procedures required in an initial engagement. We estimate these costs to be \$4,000.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due within 60 days of receipt of an invoice. Invoices not paid within 60 days are assessed a finance charge of 1 percent per month (12 percent annually).

EXHIBITS

We know you likely have many more questions for us. Take a look at the attached documents for additional information about our firm and those who will work with you.

ENGAGEMENT TEAM BIOGRAPHIES

- James R. Savio, CPA, MAS
- Nick Bava, CPA, MAS
- Tom Siwicki, CPA
- Kellen O'Malley, CPA, MAS
- Gina King, MPA

SIKICH RESOURCES

[STATE & LOCAL GOVERNMENT SERVICES](#)

[FIRM PROFILE](#)

[PEER REVIEW](#)

JAMES R. SAVIO

CPA, MAS

Partner

James R. Savio, CPA, MAS, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, revenue and expenditure forecasting and cash and debt management. Jim has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1995. He has also been responsible in developing and serving as lead instructor for governmental accounting, auditing, financial reporting and cash management courses both internally and externally. Jim serves on the Illinois Government Finance Officers Association's Technical Accounting Review Committee and the Illinois CPA Society Governmental Executive Committee. Jim also serves as a committee member for Sikich's mentoring program and assists in the development and implementation of Sikich's new hire training program.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Executive Committee
- Illinois Government Finance Officers Association
Technical Accounting Review Committee
- Greater Aurora Chamber of Commerce Leadership Academy,
Class of 1998

EDUCATION

- Master of Accounting Sciences, Northern Illinois University
- Bachelor's Degree in Accounting, Northern Illinois University



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400
Naperville, IL 60563
P: 630.566.8516
F: 630.499.5656
jim.savio@sikich.com

NICK BAVA

CPA, MAS

Partner

Nick Bava, CPA, MAS, is an audit partner at Sikich, where he provides assurance and advisory services to a variety of governmental entities, with a focus on cities, villages, and park districts. He also works with not-for-profit entities including community colleges. He is responsible for providing technical services to Sikich's government clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management. Acting as the liaison between the client and engagement team, Nick conducts audit engagements, prepares and reviews financial statements, and assesses clients' business processes.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting
- Not-for-Profit Audit, Accounting

AFFILIATIONS

- Illinois Government Finance Officers Association, Conference Planning Committee
- Illinois CPA Society
- Government Finance Officers Association
- Metro West Council of Government
- Illinois City/County Management Association

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Accounting Sciences, Northern Illinois University

**LOCATION:****NAPERVILLE OFFICE**

1415 W. Diehl Road
Suite 400
Naperville, IL 60563

P: 630.210.3092

F: 630.499.7337

nick.bava@sikich.com

THOMAS G. SIWICKI

CPA

Audit Director

Thomas G. Siwicki, CPA, is an audit director at Sikich and has experience working in the public accounting industry since 2009. He provides assurance services and recommendations for improvements to local government and manufacturing and distribution clients. Tom is also responsible for managing the execution of audit engagements and supervising the audit team.

SERVICE AREAS

- Assurance and Advisory Services
- Governmental Audit, Accounting
- Governmental Financial Reporting
- Manufacturing and Distribution Services

AFFILIATIONS

- Illinois Government Finance Officers Association
- Illinois CPA Society

EDUCATION

- Bachelor of Science in Accountancy, Illinois State University
- Master of Professional Accountancy, Illinois State University



LOCATION:

NAPERVILLE OFFICE

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Naperville, IL 60563

P: 630.566.8433

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tom.siwicki@sikich.com

KELLEN O'MALLEY

CPA, MAS

Senior Audit Manager

Kellen O'Malley, CPA, MAS, is a senior audit manager at Sikich. He provides assurance and advisory services to a variety of clients, including manufacturing, distribution, and governmental entities with a focus on cities, villages, and park districts. Acting as the liaison between the client and the engagement team, Kellen conducts audit engagements, prepares and reviews financial statements, and assesses clients' business processes and internal control structures.

SERVICE AREAS

- Assurance and Advisory Services
- Governmental Audit, Accounting
- Manufacturing and Distribution Services

AFFILIATIONS

- Illinois Government Finance Officers Association
- Illinois CPA Society

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Accounting Sciences, Illinois State University



LOCATION:

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GINA KING

MPA

Audit Manager

Gina King, MPA, is an audit manager at Sikich with experience auditing a variety of industries including governmental entities and not-for-profit organizations. Specifically, Gina specializes in serving community colleges, school districts, and villages. She has worked in the public accounting industry since 2014 and is responsible for performing key audit procedures and internal control evaluations, report preparation, and the supervision of audit fieldwork teams.

SERVICE AREAS

- Assurance and Advisory Services
- Governmental Audit, Accounting
- Governmental Financial Reporting
- Not-for-Profit Audit, Accounting

AFFILIATIONS

- Illinois CPA Society
- Illinois Government Finance Officers Association

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Professional Accountancy, Illinois State University



LOCATION:

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STATE & LOCAL GOVERNMENT RESOURCES



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OTHER RESOURCES



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MARY O'CONNOR
ASA
Partner Resource – Fraud
Investigation
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STATE AND LOCAL GOVERNMENT

SERVICES

Government agencies experience increasing pressure to be more effective, efficient and transparent.

As a government leader, you know how important it is to find a professional services partner that can strategize, plan and implement solutions to meet the goals of your organization.

SERVICES SIKICH PROVIDES:

- Accounting, Audit, Assurance & Tax
- Business Valuation
- Fraud Services for Governments
- ERP & CRM Software
- Human Capital Management & Payroll
- Insurance Services
- IT Services
- Marketing & Communications
- Pension Fund Accounting & Consulting Services
- Retirement Planning

Whether you represent a general purpose local government or special district,

Sikich will help you meet your goals by providing professional guidance in your accounting, marketing, human resources, technology and other advisory functions.

Experience unparalleled commitment and high-quality, timely services when you partner with the experts at Sikich. For more than 30 years, we have provided:

- A highly skilled staff and management team entirely dedicated to government services
- An in-depth understanding of the governmental fiscal, management, operating and regulatory environments
- Timely and cost-effective service delivery

WHO WE SERVE:

Our government clients represent a wide range of industry sectors including:

- Counties
- Cities
- Villages
- Townships
- Other Special Districts
- Pension Plans
- Park Districts
- Forest Preserve Districts
- Public Libraries
- Community Colleges
- School Districts
- Water Authorities
- Water Reclamation Districts
- State Departments & Agencies

TEAM LEADER



ANTHONY CERVINI
CPA, CFE
PARTNER-IN-CHARGE

T: 630.566.8574

E: anthony.cervini@sikich.com

WHY SELECT SIKICH?

Our team works devotedly with units of local government like yours to provide the resources required to help you focus on managing your organization, while we take care of everything behind-the-scenes.



OUR EXPERTS



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ABOUT SIKICH

Sikich LLP is a global company specializing in technology-enabled professional services. Now with more than 1,500 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies and ranks as one of the largest CPA firms in the United States. From corporations and not-for-profits to state and local governments and federal agencies, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.



Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC. Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.



ACCOUNTING TECHNOLOGY ADVISORY

Sikich LLP is a global company specializing in technology-enabled professional services.

Now with more than 1,500 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies and ranks as one of the largest CPA firms in the United States. From corporations and not-for-profits to state and local governments and federal agencies, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.

INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

AGRICULTURE	AUTOMOTIVE	CONSTRUCTION & REAL ESTATE
DISTRIBUTION & SUPPLY CHAIN	GOVERNMENT	HIGH-TECH
LIFE SCIENCES	MANUFACTURING	NOT-FOR-PROFIT
PRIVATE EQUITY	PROFESSIONAL SERVICES	

SPECIALIZED SERVICES

ACCOUNTING, AUDIT, TAX & CONSULTING SERVICES

- Outsourced Accounting
- Audit & Assurance
- Consulting Services
- Employee Benefit Plan Audits
- International Tax
- Tax

TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Cybersecurity & Compliance
- Digital Transformation Consulting

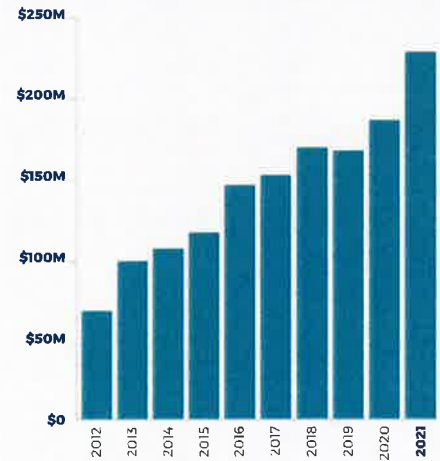
ADVISORY

- Forensic & Valuation Services
- Governance, Risk & Compliance Services
- Human Capital Management & Payroll Consulting
- Insurance Services
- Investment Banking*
- Marketing & Communications
- Retirement Plan Services
- Regulatory, Quality & Compliance
- Site Selection & Business Incentives
- Succession Planning
- Supply Chain
- Transaction Advisory Services
- Wealth Management**
- Workforce Risk Management

* Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC.
 ** Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

WHO WE ARE

TOTAL PARTNERS100+
 TOTAL PERSONNEL1,500+
 2021 REVENUE\$229M



LOCATIONS

Sikich is a Remote First Organization

- | | |
|-------------------------|------------------------|
| Ahmedabad, GJ | Los Angeles, CA |
| Akron, OH | (877) 279-1900 |
| (330) 864-6661 | Milwaukee, WI |
| Alexandria, VA | (262) 754-9400 |
| (703) 836-1350 | Minneapolis, MN |
| (703) 836-6701 | (331) 229-5235 |
| Bangalore, KA | Naperville, IL |
| Boston, MA | (630) 566-8400 |
| (508) 485-5588 | Peoria, IL |
| Chattanooga, TN | (309) 694-4251 |
| (423) 954-3007 | Princeton, NJ |
| Chicago, IL | (609) 285-5000 |
| (312) 648-6666 | Springfield, IL |
| Crofton, MD | (217) 793-3363 |
| (410) 451-5150 | St. Louis, MO |
| Decatur, IL | (314) 275-7277 |
| (217) 423-6000 | Washington, MO |
| Indianapolis, IN | (636) 239-4785 |
| (317) 842-4466 | |

CULTURE

Our dynamic work culture fosters learning, growth and innovation, attracting top-notch team members who see the big picture. Sikich's culture is built on a flexible, trusting work environment and the key pillars of Absolute Integrity, Accountability, Continuous Innovation and Stewardship. We believe our people are our greatest asset and work hard to ensure that all team members feel empowered, comfortable and valued.



CERTIFICATIONS & AWARDS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the **American Institute of Certified Public Accountants' Governmental Audit Quality Center** and the **Employee Benefit Plan Audit Quality Center**.

We adhere to the strict requirements of membership, which assure we meet the highest standards of audit quality. **In 2020, Sikich received its 11th consecutive unmodified ("pass") peer review report**, the highest level of recognition conferred upon a public accounting firm for its quality control systems.

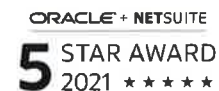
Sikich ranks among the **top 30 firms nationally** on the *Accounting Today* **Top 100 Firms list**.



Sikich is a **Microsoft Dynamics' 2022/2023 Inner Circle** award recipient, a recognition that places Sikich in the **top 1% of all Microsoft Business Applications partners globally**.



We also maintain the **Oracle NetSuite 5 Star Award** and are among the **top three U.S. partners of Oracle NetSuite**.



Sikich ranks on the **Redmond Channel Partner Magazine's top 350 Microsoft partners in the U.S.**, **CRN's Top 500 Managed Service Providers**, **CRN's Top 500 Solution Providers** and **Channel Futures' MSP 501**.



NET PROMOTER SCORE

The firm's overall Net Promoter Score (NPS) is 87%.

This is a measure of our clients' willingness to recommend Sikich's services and products. An NPS of 50% is considered excellent, and 70% NPS is considered world-class.





Report on the Firm's System of Quality Report

August 31, 2020

To the Partners of Sikich LLP
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) in effect for the year ended March 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at <http://www.aicpa.org/prsummary>. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included (engagements performed under *Government Audit Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements]).

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP in effect for the year ended March 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

A handwritten signature in cursive script that reads "Anders Minkler Huber & Helm LLP".

ANDERS MINKLER HUBER & HELM LLP
Certified Public Accountants

KRMA VEHICLE SUMMARY**COURT STREET FORD-BOURBONNAIS**

- | | | |
|----|-------------------------|-------------|
| 1. | 2023 Silver F-150 | \$44,325.00 |
| | a. Supercab | |
| | b. 4x4 | |
| 2. | 2023 White, F-150 | \$45,980.00 |
| | a. Supercab | |
| | b. 4x4 | |
| 3. | 2023 Black Bronco Sport | \$32,985.00 |
| | a. AWD | |
| 4. | 2023 Bronco Sport | \$32,985.00 |
| | a. AWD | |

TAYLOR FORD MANTENO

- | | | |
|----|-------------------|-------------|
| 1. | 2022 Red, F-150 | \$46,383.26 |
| | a. Supercab | |
| | b. 4x2 | |
| 2. | 2022 White, F-150 | \$61,488.26 |
| | a. Crewcab | |
| | b. 4x4 | |
| 3. | 2022, Blue Escape | |
| | a. FWD | \$30,843.26 |
| 4. | 2022 White Escape | \$36,823.26 |
| | a. AWD | |

TAYLOR JEEP BRADLEY

- | | | |
|----|------------------------|-------------|
| 1. | 2023 White Ram 1500 | \$51,923.26 |
| | a. Crewcab | |
| | b. 4x4 | |
| 2. | 2023 Grey Jeep Compass | \$32,773.26 |
| | a. 4x4 | |



Friday, April 07, 2023

Kankakee River Metropolitan Agency
1600 W BROOKMONT BLVD
Kankakee, IL 60901

Equipment Proposed

QTY	Model	Description
1	DX C3826i	imageRUNNER Advance DX C3826i
1	DX C3826i	Cabinet Type-W
1	DX C3826i	Inner Finisher-L1
1	DX C3826i	Super G3 FAX Board-BH1

Purchase Price
\$9,892.62

Maintenance and Supplies \$687.00 yr.

Maintenance agreement will be provided for 0.011 per image Black for 1,500 images per month and 700 color at .06 per image a month. Includes parts, labor, image drums, and consumable supplies (excluding paper and staples).

Thank you for the opportunity to submit a proposal. Please contact us if you have any questions or need any additional information at (815) 954-1701

Sincerely,

Tom Ciaccio
Proven IT



imageRUNNER
ADVANCE DX
C3835i/C3830i
C3826i

imageRUNNER ADVANCE DX C3800 Series

Color
 Low- to Mid-volume
 Multifunction

- Print up to 35 ppm (BW/color)
- Scan up to 270 ipm (300 dpi) (BW/color, duplex)
- Print up to 12" × 18"
- 2,300-sheet maximum paper capacity

Canon's comprehensive portfolio of imageRUNNER ADVANCE DX multifunction printers and integrated solutions can help **simplify** the end user experience and management of technology, better **control** sensitive information and print-related costs, and help ensure that technology investments proactively **evolve** with changing needs.



WORKFLOW EFFICIENCY

- 10.1" intuitive touchscreen with smartphone-like usability.
- A unique, customized experience tailored to individual preferences using My ADVANCE.
- Supports mobile solutions and integration with many popular cloud services like Google Drive.¹
- Scan and convert documents to searchable digital files in a variety of file formats.
- Integration with Canon and various third-party software with embedded application platform.
- Hot Folders allow users to drag and drop a file into a hot folder, and automatically print with predefined settings such as number of copies and finishing requirements.



SECURITY

- Advanced standard security feature set to help safeguard sensitive information and assist in regulatory compliance.
- Integrates with existing, third-party SIEM*² systems to help provide real-time, comprehensive insights into potential threats to the network and printers.
- Technology to verify that the device boot process, firmware, and applications initialize without alteration at startup. McAfee Embedded Control³ utilizes a whitelist to protect against malware and tampering of firmware and applications.
- Security policy settings can be controlled with a dedicated password, configured from a central location, and exported to other supported devices.
- Control access to the device and specific features, using a host of flexible authentication methods—PIN code, user name/password, or card access.⁴



QUALITY AND RELIABILITY

- Canon's signature reliability and engine technologies help keep productivity high and minimize the impact on support resources.
- Outstanding imaging technologies and toner allow for consistently striking images, thanks to Canon's V² color profile.
- Designed to achieve maximum uptime with status notifications that help keep supplies replenished and intuitive maintenance videos for consumables replacement.
- imageRUNNER ADVANCE models have received many awards and recognition from leading industry analysts, often referencing strong reliability.

* Security Information and Event Management



DEVICE AND FLEET MANAGEMENT

- Designed for quick, easy deployment.
- Remote diagnostics and parts life management for proactive maintenance and rapid fixes.
- Easy and intuitive to monitor device status and consumable levels, turn off devices remotely, observe meter readings, manage settings, and implement security policies.
- Common firmware and regular updates with Unified Firmware Platform (UFP) for continuous improvements and consistency across a fleet.



COST MANAGEMENT

- Track and assess print, copy, scan, and fax usage and allocate costs to departments or projects.
- Apply print policies and restrict usage by user to help reduce unnecessary printing and contribute to cost efficiency.
- Standard cloud-based solution provides a centralized dashboard with up-to-the-minute insights into printer activity.
- Upgrade to uniFLOW server or cloud-based solutions for full accounting and reporting for compatible Canon and third-party devices, pull printing, job routing, and powerful scan workflows.



SUSTAINABILITY

- A combination of fusing technologies and low-melting-point toner minimizes power requirements and helps achieve low energy consumption.
- Encourage environmentally conscious work practices by enabling multiple settings that can help save paper and energy.
- ENERGY STAR® certified and rated EPEAT® Gold⁵

CONFIGURATION OPTIONS

imageRUNNER ADVANCE DX C3800 Series



INNER 2-WAY TRAY-M1



INNER FINISHER-L1

- 2-tray, 550-sheet capacity
- Corner and double stapling up to 50 sheets within the footprint of the main unit
- Supports Staple-free Stapling and Staple On Demand
- Supports optional internal 2/3-hole puncher (Inner 2/3 Hole Puncher-D1)



UTILITY TRAY-B1



COPY TRAY-T1



BOOKLET FINISHER-AE1

- 2-tray, 3,250-sheet capacity
- Corner and double stapling up to 50 sheets
- Booklet-making up to 20 sheets and saddle-folding up to 3 sheets
- Supports Staple-free Stapling and Staple On Demand
- Supports optional 2/3-hole puncher (2/3 Hole Puncher Unit-A1)



STAPLE FINISHER-AE1

- 2-tray, 3,250-sheet capacity
- Corner and double stapling up to 50 sheets
- Supports Staple-free Stapling* and Staple On Demand
- Supports optional 2/3-hole puncher (2/3 Hole Puncher Unit-A1)



CASSETTE FEEDING UNIT-AW1

- Two 550-sheet cassettes
- Supports up to 12" x 18"
- Supports 14 lb. Bond to 80 lb. Cover



CABINET TYPE-W

* Staple-Free stapling, up to 10 pages of 17 lb. Bond.

Main Unit**Type**

Color Laser Multifunctional

Core FunctionsStandard: Print, Copy, Scan, Send, Store
Optional: Fax**Processor**

1.8 GHz Dual Core Processor

Control Panel

10.1" TFT LCD WSVGA Color Touch-panel

Memory

3.5 GB RAM

Solid State Drive

Standard: 256 GB/Maximum: 1 TB

Interface ConnectionNetwork: 1000Base-T/100Base-TX/10Base-T,
Wireless LAN (IEEE 802.11 b/g/n)

Optional: Bluetooth Low Energy

Others
Standard: USB 2.0 x1 (Host), USB 3.0 x1 (Host),
USB 2.0 x1 (Device)

Optional: Copy Control Interface

Paper Capacity (LTR, 20 lb. Bond)

Standard: 1,200 Sheets

Maximum: 2,300 Sheets

Paper Sources (LTR, 20 lb. Bond)Standard: Dual 550-sheet Paper Cassettes, 100-sheet
Multipurpose Tray
Optional: Dual 550-sheet Paper Cassettes
(Cassette Feeding Unit-AW1)**Paper Output Capacity (LTR, 20 lb. Bond)**

Standard: 250 Sheets

Maximum: 3,450 Sheets

(with Staple Finisher-AE1/Booklet Finisher-AE1 and Copy Tray-T1)

Finishing Capabilities

Standard: Collate, Group

With Finishers: Collate, Group, Offset, Staple, Saddle-Stitch,
Hole Punch, Eco Staple, Staple On Demand**Supported Media Types**Multi-purpose Tray: Thin, Plain, Heavy, Recycled, Coated, Color,
Tracing, Bond, Transparency, Label, Pre-punched, Envelope, LetterheadUpper Cassette: Thin, Plain, Heavy, Recycled, Color, Tracing,
Bond, Transparency, Pre-punched, Envelope, LetterheadLower Cassette: Thin, Plain, Heavy, Recycled, Color, Bond,
Transparency, Pre-punched, Envelope⁶, Letterhead**Supported Media Sizes**Multi-purpose Tray: 12"x18", 11"x17", Legal, Letter, Letter-R,
Executive, Statement, Statement-R
Custom Size/Free Size: 4" x 5-7/8" to 12" x 18", Envelopes (COM10 No.10, Monarch, ISO-C5, DL), Envelope Custom Size (3-7/8" x 3-7/8" to 12-5/8" x 18")Upper Cassette: Letter, Executive, Statement-R
Custom Size (4-1/8" x 5-7/8" to 11-3/4" x 8-1/2"), Envelopes (ISO-C5)Lower Cassette: 12" x 18", 11" x 17", Legal, Letter, Letter-R,
Executive, Statement-R, Custom Size (4-1/8" x 5-7/8" to 12" x 18"), Envelopes⁶ (COM10 No.10, Monarch, DL)**Supported Media Weights**Cassettes: 14 lb. Bond to 140 lb. Index (52 to 256 g/m²)Multipurpose Tray: 14 lb. Bond to 110 lb. Cover (52 to 300 g/m²)Duplexing: 14 lb. Bond to 80 lb. Cover (52 to 220 g/m²)**Print/Copy Speed (BW and Color)**C3835i: Up to 35 ppm (Letter); Up to 23 ppm
(Letter-R); Up to 17 ppm (Legal/11" x 17")C3830i: Up to 30 ppm (Letter); Up to 20 ppm
(Letter-R); Up to 15 ppm (Legal/11" x 17")C3826i: Up to 26 ppm (Letter); Up to 20 ppm
(Letter-R); Up to 15 ppm (Legal/11" x 17")**Warm-up Time**From Power On: Approx. 10 Seconds⁷From Sleep: Approx. 10 Seconds⁸

Mode:

Quick Startup: Approx. 4 Seconds⁹

Mode:

Dimensions (W x D x H)22-1/4" x 28-1/2" x 35-3/8" (565 mm x 722 mm x 897 mm)¹⁰**Installation Space (W x D)**Basic: 38-1/2" x 44-1/8" (978 mm x 1119 mm)¹¹

Fully

Configured: 65" x 44-1/8" (1651 mm x 1119 mm)¹²**Weight**Approx. 185.2 lb. (84 kg)¹³**Print Specifications****Print Resolution (dpi)**

1200 x 600, 1200 x 1200

Standard Page Description LanguagesUFR II, PCL[®]6, Adobe[®] PS[®]3**Supported File Types**

PDF, TIFF, JPEG, EPS, XPS

Printing from Mobile Devices and Cloud-based ServicesA range of standard and optional software and MEAP-based solutions (including AirPrint, Mopria, Universal Print by Microsoft[®], Canon PRINT Business, and uniFLOW Online) are available to provide printing from mobile devices or internet-connected devices and cloud-based services depending on your requirements. Please contact your sales representative for further information.**Fonts**PCL: 93 Roman, 10 Bitmap fonts, 2 OCR fonts,
Andalé Mono WT J/K/S/T (Japanese,
Korean, Simplified and Traditional Chinese)¹⁴
Barcode Fonts¹⁵

PS:

136 Roman

Operating System¹⁶UFR/II/PS: Windows[®] 8.1/10/Server2012/Server 2012
R2/Server 2016/Server 2019, Mac OS X
(10.11 or later)PCL: Windows[®] 8.1/10/Server 2012/Server 2012
R2/Server 2016/Server 2019PPD: Windows[®] 8.1/10, Mac OS X (10.11 or later)**Copy Specifications****First-Copy-Out Time (LTR)**C3835i: Approx. 5.5 seconds (BW)/
7.4 seconds (Color)C3830i/ C3826i: Approx. 6.1 seconds (BW)/
8.4 seconds (Color)**Copy Resolution (dpi)**

600 x 600

Multiple Copies

Up to 999

Magnification

25%-400% (1% Increments)

Preset Reduction/Enlargement25%, 50%, 64%, 73%, 78%, 100% (1:1), 121%, 129%, 200%,
400%**Scan Specifications****Type**Single-pass Duplexing Automatic Document Feeder¹⁷**Document Feeder Paper Capacity**

Up to 200 Sheets (20 lb. Bond)

Document Feeder Supported Media Sizes11" x 17", Legal, Letter, Letter-R, Statement, Statement-R,
Custom Size: 2-3/4" x 5-1/2" to 12" x 17" (69.9 mm x 139.7 mm
to 304.8 mm x 431.8 mm)**Document Feeder Supported Media Weights**

BW/Color

Original: 13.3 lb. Bond to 80 lb. Cover (50 to 220 g/m²)**Platen Acceptable Originals**

Sheet, Book, 3-Dimensional Objects

Platen Maximum Scanning Size

Up to 11-3/4" x 17" (297.0 mm x 431.8 mm)

Pull Scan

Color Network ScanGear2 for both Twain and WIA

Supported OS: Windows[®] 8.1/10/Server 2012/Server 2012
R2/Server 2016**Scan Resolution (dpi)**

Scan for Copy: 600 x 600

Scan for Send: Push (600 x 600), SMB/FTP/WebDAV,
Pull (600 x 600)

Scan for Fax: 600 x 600

Scan to Mobile Devices and Cloud-based Services

A range of solutions is available to provide scanning to mobile devices and cloud-based services depending on your requirements.

Scan Speed (LTR) (BW/CL)

Single-sided: 135 ipm (300 dpi)/80 ipm (600 dpi)

Scanning:

Double-sided: 270 ipm (300 dpi)/160/90 ipm (600 dpi)

Scanning:

Send Specifications**Destination**Standard: E-mail/Internet FAX (SMTP), SMB 3.0, FTP,
WebDAV, Mail Box

Optional: Super G3 FAX, IP Fax

Address Book

LDAP (2,000)/Local (1,600)/Speed Dial (200)

Send Resolution (dpi)

Push: Up to 600 x 600 dpi

Pull: Up to 600 x 600 dpi

Communication Protocol

File: FTP (TCP/IP), SMB 3.0 (TCP/IP), WebDAV

Email: SMTP, POP3

File FormatTIFF, JPEG, PDF(Compact, Searchable, Apply Policy,
Optimize for Web, PDF/A-1b, Trace & Smooth, Encrypted,
Device Signature, User Signature), XPS (Compact,
Searchable, Device Signature, User Signature), Office Open
XML (PowerPoint, Word)**Fax Specifications****Maximum Number of Connection Lines**

2

Modem Speed

Super G3: 33.6 Kbps

G3: 14.4 Kbps

Compression Method

MH, MR, MMR, JBIG

Resolution (dpi)

400 x 400, 200 x 400, 200 x 200, 200 x 100

Sending/Receiving Size

Statement-R to 11" x 17"

Fax Memory

Up to 30,000 Pages (2,000 Jobs)

Speed Dials

Max. 200

Group Dials/Destinations

Max. 199 Dials

Sequential Broadcast

Max. 256 Addresses

Memory Backup

Yes

Store Specifications

Box (Number Supported)

100 User In-boxes, 1 Memory RX In-box, 50 Confidential Fax In-boxes, Maximum 10,000 Pages (2,000 Jobs Stored)

Advanced Box

Communication Protocol: SMB or WebDAV Supported

Client PC: Windows (Windows 8.1/10)

Concurrent Connections (Max.)

SMB: 64

WebDAV: 3 (Active Sessions)

Advanced Box Available Disc Space

Standard: 16 GB (With Option: max. 480 GB)

Security Specifications

Authentication and Access Control

User Authentication (Picture Login, Picture and PIN Login, Card Login, Username and Password Login, Function Level Login, Mobile Login), Department ID Authentication (Department ID and PIN Login, Function Level Login), uniFLOW Online Express⁹ (PIN Login, Picture Login, Picture and PIN Login, Card Login, Card and PIN Login, Username and Password Login, Department ID and PIN Login, Function Level Login), Access Management System (Access Control)

Document Security

Print Security (Secure Print, Encrypted Secure Print, Forced Hold Printing, uniFLOW Secure Print¹⁰), Receive Data Security (Confidential Fax Inbox Forwarding Received Documents Automatically), Scan Security (Encrypted PDF, Device Signature PDF/XPS, User Signature PDF/XPS, Adobe LiveCycle[®] Rights Management ES2.5 Integration), BOX Security (Mail Box Password Protected, Advanced Space Access Control), Send Data Security (Setting for requesting password input per transmission, Restricted E-mail/File send functions, Confirming FAX number, Allow/Restrict Fax Driver Transmissions, Allow/Restrict Sending from History, S/MIME Support), Document Tracking (Secure Watermark)

Network Security

TLS 1.3, IPSec, IEEE802.1X authentication, SNMP V3.0, Firewall Functionality (IP/MAC Address Filtering), Dual Network Support (Wired LAN/Wireless LAN, Wired LAN/Wired LAN), Disabling Unused Functions (Enabling/Disabling Protocols/Applications, Enabling/Disabling Remote UI, Enabling/Disabling USB Interface), Communication Line Separation (G3 FAX, USB Port, Advanced Space, Scan and Send-Virus Concerns for E-mail Reception)

Device Security

Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFP Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection)

Device Management and Auditing

Administrator Password, Digital Certificate and Key Management, Audit Log, Cooperating with External Security Audit System (Security Information and Event Management), Image Data Logging, Security Policy Setting

Environmental Specifications

Operating Environment

Temperature: 50 to 86 °F

Humidity: 20 to 80 % RH (Relative Humidity)

Power Requirements

110V-127V, 60Hz, 8.5A

Power Consumption

Maximum: Approx. 1,500 W

Standby: Approx. 43.9 W²⁰

Sleep Mode: Approx. 0.8 W²¹

Typical Electricity Consumption (TEC) Rating²²

C3835: 0.38 kWh

C3830: 0.34 kWh

C3826: 0.30 kWh

Standards

ENERGY STAR[®] Certified

Rated EPEAT[®] Gold³

Consumables

Toner²³

GPR-53 Toner BK/C/M/Y

GPR-53L Toner C/M/Y

Toner Yield (Estimated @ 5% Coverage)

GPR-53 Toner
BK: 36,000 pages

GPR-53 Toner
C/M/Y: 19,000 pages

GPR-53L Toner
C/M/Y: 8,500 pages

¹ Subscription to a third-party cloud service required. Subject to third-party cloud service providers' Terms and Conditions.

² Third-party SIEM system required. Subject to third-party SIEM system's Terms and Conditions. Canon cannot ensure compatibility with all third-party SIEM systems.

³ This feature is off by default and must be turned on by the user. Warm-up times are affected once turned on.

⁴ Requires additional option.

⁵ For current EPEAT rating (Gold/Silver/Bronze), please visit www.epeat.net.

⁶ Envelope Feeder Attachment A (standard) is required.

⁷ Time from device power-on until copy ready (not print reservation).

⁸ Time from exiting Sleep mode to when printing is operational.

⁹ Time from device power-on to when the copy icon appears and is enabled to operate on the touch panel display.

¹⁰ Includes Single Pass DADF.

¹¹ With right cover open + Multi-purpose tray extension extended + paper cassette open.

¹² Includes Staple Finisher-AE1/Booklet Finisher-AE1 + Copy Tray-T1 extension extended + paper cassette open.

¹³ Includes toner.

¹⁴ Requires the optional PCL International Font Set-A1.

¹⁵ Requires the optional Barcode Printer Kit-D1.

¹⁶ Other operating systems and environments, including AS/400, UNIX, Linux, and Citrix, may be supported. Some solutions are chargeable. SAP Device Types are available via the SAP Market Place. For more information, contact your sales representative.

¹⁷ Detect Feeder Multi Sheet Feed is supported.

¹⁸ No charge for this solution; however, activation is required.

¹⁹ Requires uniFLOW Online/uniFLOW.

²⁰ Reference value (measured one unit).

²¹ 0.8 W Sleep mode not available in all circumstances due to certain settings.

²² Based on ENERGY STAR Product Specification for Imaging Equipment Version 3.0.

²³ GPR-53L Toner also available for Color (C, M, Y). Yield (estimated @ 5% coverage) is 8,500 images.

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RESOLUTION NO. _____

**RESOLUTION TERMINATING INDEPENDENT CONTRACTOR AGREEMENT WITH TYSON
ENTERPRISES, LLC AND APPROVING EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT
WITH DAVID TYSON**

WHEREAS, the Kankakee River Metropolitan Agency (“KRMA”) is a municipal corporation pursuant to Section 3.4 of the Illinois Governmental Cooperation Act, 5 ILCS 220/3.4; and

WHEREAS, pursuant to Section IV. B. of the Amended and Restated Municipal Joint Sewage Treatment Agency Intergovernmental Agreement, the Board of Directors is authorized to appoint an Executive Director of KRMA, and the Executive Director has those duties and functions as set forth in Article IV, Section 1 of the KRMA By-Laws as well as those other duties that may be given by the Board of Directors; and

WHEREAS, the Board of Directors has previously appointed David Tyson as the Executive Director of KRMA in accordance with the KRMA By-Laws; and

WHEREAS, David Tyson has served as Executive Director of KRMA in an independent contractor capacity in accordance with an independent contractor agreement between KRMA and Tyson Enterprises, LLC that was approved in December 2021; and

WHEREAS, the Board of Directors now desire to terminate the independent contractor agreement with Tyson Enterprises, LLC so that KRMA may hire David Dyson as an employee of KRMA, and the Board of Directors hereby determine that it is in the best interests of KRMA, the member municipalities, and the public, to employ David Tyson as Executive Director of KRMA pursuant to the Executive Director Employment Agreement attached hereto and incorporated herein as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE KANKAKEE RIVER METROPOLITAN AGENCY, KANKAKEE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing Recitals are hereby incorporated into this Resolution as though fully set forth in this Section One.

SECTION TWO: The independent contractor agreement between KRMA and Tyson Enterprises, LLC approved in December 2021 is hereby terminated effective May 1, 2023.

SECTION THREE: Effective May 1, 2023, David Tyson shall become an employee of KRMA under the terms and conditions of the Executive Director Employment Agreement attached hereto and incorporated herein as Exhibit A.

SECTION FOUR: The Executive Director Employment Agreement attached as Exhibit A is hereby approved and the Chair of KRMA or his designee is hereby authorized to execute the Agreement and any other documentation as may be necessary to effectuate the employment of David Tyson with KRMA.

SECTION FIVE: Any prior ordinance, resolution, policy, or order of KRMA in conflict with the provisions of this Resolution, shall be and hereby are, repealed to the extent of such conflict.

PASSED the _____ day of April, 2023.

AYES:

NAYS:

ABSENT:

Chris Curtis, Chair
Kankakee River Metropolitan Agency

ATTEST:

Brian Stump, Secretary
Kankakee River Metropolitan Agency

STATE OF ILLINOIS)
) SS.
KANKAKEE COUNTY)

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Kankakee River Metropolitan Agency ("KRMA"), Kankakee County, Illinois, and as such I am the keeper of the records and files of the Board of Directors of KRMA.

I further certify that the foregoing is a full, true, and complete copy of the Resolution entitled:

RESOLUTION TERMINATING INDEPENDENT CONTRACTOR AGREEMENT WITH TYSON ENTERPRISES, LLC AND APPROVING EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT WITH DAVID TYSON

adopted at a duly called Regular Meeting of KRMA held at Kankakee, Illinois at 9:00 a.m. on the _____ day of April, 2023.

I do further certify that the deliberations of the Board on the adoption of said Resolution were conducted openly, that the vote on the adoption of said Resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given as required by law, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the KRMA Board has complied with all the provisions of said Act and with all the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at Kankakee, Illinois, this _____ day of April, 2023.

Brian Stump, Secretary