

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
April 21, 2022 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Mayor Brian Stump, Village of Aroma Park
Financial Director Robert Romo, Village of Bradley
Alderman Danita Swanson, City of Kankakee
Steven Hunter, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Dan Small, Strand Associates
Terry Memenga, Alternate, Village of Bradley
Tara Latz, Alternate, Village of Bourbonnais

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present except for Alderman Larry Osenga.

II. **Public Comment**

None

III. **Approval of Board Minutes March 24, 2022 – Regular Board Meeting**

Motion to approve the March 24, 2022, Regular Board Meeting minutes was made by: Dir. Hunter and seconded by Vice Chairman Schore. All board members present voted in favor of, Dir Robert Romo voted abstained and Dir Larry Osenga absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art presented the MOR. Art informed the Board that we violated our permit with loadings for March 2022 and explained how things are going to be adjusted to address this violation. There was discussion regarding Kensing Solutions LLC and their process and conditions they have involving their force main. There will be regular meetings held regarding their process. Art also explained how rainfall affects the plant. Art informed the Board that KRMA will be participating in the Spark of Nature Event held on Saturday, April 23, 2022, at 9am to 12pm hosted by the Kankakee Valley District to give the community knowledge and understanding on how KRMA helps the environment. Dir Hunter mentioned he would like to see KRMA attend job fairs and give the community more information regarding jobs and the importance of wastewater treatment.

B. Executive Director Report

1. Water, Gas & Electric Use/Cost
Exec. Dir. Dave Tyson presented the yearly utility usage. Most of the utilities are running in line with budget.
2. Hauled In Waste Summary
Exec. Dir. Tyson stated hauled in waste is up this month, which brings in revenue for KRMA. There was discussion concerning hauled in waste contribution toward KRMA's violation.
3. Operations Report
Exec Dir Dave Tyson stated the Union Local #399 asked if KRMA could be a custodian for their Long/Short Term policy. It would involve deduction from the union staff payroll. KRMA Board agrees to allow KRMA be a custodian for the Union Local #399 Long/Short Term policy payroll deduction for the Union Staff.

C. Financial Report

1. Reports
Karen Benson presented the financial statements, stating the Statement of Net Position continues to show a strong cash balance. Statement of Revenue/Expense: KRMA received the second payment of the Rebate from Com Ed Energy, which shows a strong Change of net position.
2. Hauled In Waste Report
Karen stated Hauled in waste is slightly above budget.
3. Flows Graphs
Karen Benson presented the year-to-date flow graphs stating they have been steady. There were questions involving the flows.

D. Communications

1. Kankakee Valley Park District
Exec Dir Dave Tyson stated KRMA received an invitation from the Kankakee Valley Park District to participate in the Spark of Nature Event held on Saturday, April 23, 2022, at 9am to 12pm at the Civic Auditorium.

V. Old Business

A. CSL Update

Exec Dir Tyson stated CSL is on schedule with their ammonia pretreatment.

B. NARP Update

Exec Dir Tyson stated testing is going on. There is a scheduled meeting for May 5, 2022 @ 10am for NARP Informational Meeting at the Donald E. Green Public Safety Center, 385 East Oak Street, Kankakee, IL 60901.

C. Bradley Property

Chairman Curtis stated he had a meeting with Mayor Watson regarding the selling Village of Bradley property located on KRMA facility.

a. Presentation on Cost to RE-route Expansion without Bradley Property

Dan Smalls with Strand Associates presented a presentation on the additional cost for re-routing the KRMA Capacity Expansion if Village of Bradley does not sell their property. There was discussion concerning the selling of Village of Bradley Property, whether the capacity expansion is needed, and rebuttal about changes the Village of Bradley would like to have at KRMA. Motion to approve \$15,000 to keep Strand Associates moving forward with expansion was made by Dir Swanson and second by Dir Hunter. All board members present voted in favor of and Dir Larry Osenga absent. Motion Carried.

D. Update on Fiscal Year Budget – (May 1, 2022 – April 30, 2023)

Karen stated that there are some things that needs to be addressed. Exec Dir Tyson has a meeting scheduled with Karen for next week.

E. New Statement of Economic Interest Form

Chairman Curtis stated if you have any questions regarding the New Statement of Economic Interest Form that is due May 2, 2022, feel free to reach out to Attorney Neal.

F. Summer Help

Exec Dir Tyson stated we have received 2 applicants interested in Summer Help. Art stated we would like a third.

G. **Joining Union Insurance**

Exec Dir Tyson stated the Union Local #399 stated that they are willing to take on the management staff under the union insurance. KRMA would just have to abide by the terms of insurance.

VI. **New Business**

A. **Non-Exempt Employee Raises**

Motion to approve Performance Evaluations and Proposed Pay Raises was made by Dir Romo and seconded by Dir Swanson. All board members present voted in favor of and Dir Larry Osenga absent. Motion Carried.

B. **Cost to Replace Plaques**

Exec Dir Tyson stated that the price to replace the 2 plaques would be \$3347. There was discussion regarding the plaque's removal/replacement. Dir Romo stated he will see if the Village of Bradley be willing to pay to have the plaques replaced.

C. **BID Recommendation**

Exec Dir Tyson presented the Bid Recommendation. Informing the Board, the Bids had about 10% increase over last year prices from all our lower bids, except for Chemical Bid. Chlorine price went up to almost five times as much as last year per ton. Also, the other chemicals went up one and a half times as much as last year. Motion to approve BID Recommendation was made by Dir Swanson and seconded by Dir Romo. All board members present voted in favor of and Dir Larry Osenga absent. Motion Carried.

D. **ICP Machine**

Exec Dir Tyson asked to purchase a ICP Machine for our lab. There was discussion regarding the purchase of the ICP Machine.

VII. **Executive Session**

A. **Personnel & Probable or Imminent Litigation**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(c)(1) of the open meetings act, was made by: Dir. Hunter and seconded by: Dir. Stump. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Larry Osenga.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Hunter and seconded by: Dir Stump. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Larry Osenga.

With the Board back in open session, there was one motion.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, June 23, 2022 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Vice Chairman Schore and seconded by Dir Romo. All board members present voted in favor of, and Dir Osenga absent. Motion Carried.