

KANKAKEE RIVER METROPOLITAN AGENCY

MINUTES

April 27, 2023 – 9:00 A.M

1600 W Brookmont Blvd.

Kankakee, IL 60901

In attendance:

Board of Directors:

Mayor Paul Schore, Village of Bourbonnais
Mayor Brian Stump, Village of Aroma Park
Financial Director Robert, Romo, Village of Bradley
Alderman Danita Swanson, City of Kankakee
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Art Strother, Superintendent
Melanie Gossett, Asst. Superintendent Technical Services
Dustin Scheppler, Asst. Superintendent Operation & Maintenance

Other:

Ryan McGinnis, City of Kankakee
Dan Small, Strand Associates
Tara Latz, Alternate, Village of Bourbonnais
Terry Memenga, Village of Bourbonnais
Elizabeth Kubal, City of Kankakee

Vice Chairman, Mayor Schore called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present except for Mayor Christopher Curtis and Mayor Brian Stump.

II. **Public Comment**

Dir Hunter congratulated Suzy Berrones for being elected for the Kankakee District 111 School Board.

III. **Approval of Board Minutes March 23, 2023 - Regular Board Meeting**

Motion to approve the March 23, 2023, Regular Board Meeting minutes was made by: Dir Osenga and seconded by Dir Hunter. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art reported KRMA had another NPDES violation for March. The TSS violation has been reported to IEPA. Art explained the type of violation and some causes for the violation. However, as of today, the plant is back in compliance with our permit. There were questions from Dir Romo and Dir Hunter regarding the type of user causing the violation and how often within a calendar year? Art replied, explaining the users are municipal, and not just industries. Also, KRMA sees this between January through April every year. Art also informed the board that chlorination season begins next month, there will be discussion about the availability and cost. Art stated he has been looking into other new application technology systems other than chlorine. Dir Romo asked about last month's violation with Kensing. Exec Dir Tyson informed him that IEPA will follow up directly with Kensing because that is outside of the KRMA plant. Dir Hunter suggest KRMA interface with other wastewater plants to see how they handle these types of violations.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Dave Tyson presented the yearly utility usage. Exec Dir Tyson stated all utilities look consistent and normal.

2. **Hauled In Waste Summary**

Exec. Dir. Tyson stated Newton County only brought in 60% of what they used to bring. Dir Romo asked can they increase their loads. Exec Dir Tyson stated their permit has constraints that don't allow them to affect our plant.

2. **Operations Report**

Exec Dir Tyson stated the plant is operating well. We will start advertising for O & M Specialist. We are down two O & M Specialists.

C. **Financial Report**

1. **Reports**

Karen Benson presented the monthly financial reports. The Statement of Net Position still shows a strong cash balance which is gaining interest. The Statement of Revenue and Expenses doesn't show anything out of line. Change in Net Position from March is a little over budget.

2. **Hauled In Waste Report**

None

3. **Flows Graphs**

Karen presented Flow Graphs. Karen explained the estimation is taken from the prior year via the actual flow and adjustments will be made accordingly.

D. **Communications**

None

V. **Old Business**

A. **CSL Update**

Art informed the board that CSL was still working on their clarifier. Ryan added that things are running smoothly. Also, the lab is not seeing much ammonia.

B. **Bradley Property**

Dir Romo stated that Village of Bradley consultants should have a finalized report for the next board meeting and asked the board members if they would they like a presentation? Board members agreed and Kimley Horn Presentation will be placed as an agenda item.

C. **Republic Contract**

Exec Dir Tyson stated they have a signed permit from Republic Services, therefore, there will be no contract.

D. **Security Updates**

Exec Dir Tyson stated he was informed by Mayor Curtis that they needed to order more cameras.

E. **Approval of Final Collective Bargaining Agreement with Local #399 effective for December 2022 – November 2026**

Motion to approve Ratified Collective Bargaining Agreement with Local #399 Effective for December 2022-November 2026 was made by Dir Hunter and seconded by Dir Swanson. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

VI. **New Business**

A. **Bid Recommendation**

Exec Dir Tyson presented the Bid Recommendation. He also stated that all the Bids have increased except for our sludge removal and will need to be reflected within the budget. Motion to approve Bid Recommendation for Fiscal Year End April 30, 2024, was made by Dir Swanson and seconded by Dir Romo. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

B. **Discussion of Summer Help**

Exec Dir Tyson stated we have two individuals that are showing interest and KRMA would like one more. Also, we would like to increase the Summer Help wages by 3%. Motion to approve Summer Help 3% increase in wage was made by Dir Swanson and seconded by Dir Hunter. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

C. **Resolution Approving Agreement for KRMA Management Health Insurance**

Motion to approve Resolution approving Agreement for KRMA Management Health Insurance was made by Dir Hunter and seconded by Dir Romo. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

D. **Proposed Draft Budget Ordinance No. 2020-01 for Fiscal Year - (May 1, 2023-April 30, 2024)**

Karen presented the proposed draft budget for the board member's review. There were questions and requests made to add to the budget.

E. **Approval of SKDO Engagement Letter for accounting service Fiscal Year End April 30, 2024**

Motion to approve SKDO Engagement Letter for accounting service Fiscal Year End April 30, 2024, with an increase rate of approximately 5%, was made by Dir Romo and seconded by Dir Osenga. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

F. **Approval of SIKICH Service Proposal for audit services Fiscal Year End April 30, 2024**

Motion to approve SIKICH Service Proposal for audit services Fiscal Year End April 30, 2024, was made by Dir Hunter and seconded by Dir Swanson. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

G. **Approval of KRMA's vehicle summary for Admin and O&M Operators**

Exec Dir Tyson presented the board members with a vehicle summary sheet of vehicles within Kankakee County Dealerships. Motion to approve the 2023 Silver F-150 Supercab 4X4 and 2023 Grey Jeep Compass 4X4 was made by Dir Hunter and seconded by Dir Romo. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

H. **Approval of new copier for front office**

Motion to approve the purchase of a new copier for the front office was made by Dir Swanson and seconded by Dir Romo. All board members present voted in favor of, and Chairman Curtis and Dir

Stump absent. Motion Carried.

I. **Resolution Terminating Independent Contractor Agreement with Tyson Enterprises, LLC and Approving Executive Director Employment Agreement with David Tyson**

Vice Chairman Schore stated Exec Dir Tyson of Tyson Enterprises, LLC contract will be terminated effective April 30, 2023, and Exec Dir Tyson will become a at will employee with Kankakee River Metropolitan Agency (KRMA) as of May 1, 2023. Motion to approve Resolution Terminating Independent Contract and approving Executive Director Employment Agreement with David Tyson was made by Dir Hunter and Dir Romo. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.

VII. **Executive Session**

A. **Personnel & Probable or Imminent Litigation**

Motion to go into Executive Session to discuss Personnel under ILCS 122(c)(1) was made by Dir Hunter and seconded by Vice Chairman Schore. Motion carried.

Roll call was taken and all board members were present except Dir Brian Stump and Chairman Christopher Curtis absent.

The Board went into Executive Session.

Motion to exit Executive Session was made by Dir. Osenga and seconded by Dir Hunter. Motion carried.

Roll call was taken and all board members were present except Dir Brian Stump and Chairman Christopher Curtis absent.

Return to Open Session.

With the Board back in open session there was no action taken.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, May 25, 2023 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by Dir Hunter and seconded by Dir Swanson. All board members present voted in favor of, and Chairman Curtis and Dir Stump absent. Motion Carried.