

**KANKAKEE RIVER METROPOLITAN AGENCY**  
**MINUTES**  
**August 26, 2021 – 9:00 A.M**  
**1600 W Brookmont Blvd.**

In attendance:

**Board of Directors:**

Mayor Christopher Curtis, City of Kankakee  
Mayor Paul Schore, Village of Bourbonnais  
Financial Director Robert Romo, Village of Bradley  
Alderman Danita Swanson, City of Kankakee  
Alderman Larry Osenga, City of Kankakee  
Steven Hunter, Representative, City of Kankakee

**Administration:**

Dave Tyson, KRMA Executive Director  
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

**Attorney:**

Neal Smith, Robbins Schwartz

**KRMA Staff:**

Arthur Strother, Superintendent  
Dustin Scheppler, Asst. Superintendent, Operations  
Melanie Gossett, Asst. Superintendent, Technical Services

**Other:**

Dan Small, Strand Associates  
Terry Memenga, Alternate, Village of Bradley

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

All board member present except for Dir Brian Stump, Village of Aroma Park and Dir Robert Romo, Village of Bradley. Alternate Terry Memenga, Village of Bradley, sitting in for Dir Romo for deciding vote.

II. **Public Comment**

None

III. **Approval of Board Minutes July 22, 2021 – Regular Board Meeting**

Motion to approve the July 22, 2021, Regular Board Meeting minutes was made by: Dir. Hunter and seconded by Dir Osenga. All board members and alternates Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

**Dir Robert Romo joined the meeting**

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art presented the MOR stating everything has been going well with the plant. Art still gave emphasis on Attachment A of the MOR for clarification on where the plant is on loadings, given explanations on the rain flow for the month, and the BOD concentration.

B. **Executive Director Report**

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the monthly utility usage sheet, stating everything is in line.

2. Hauled In Waste Summary

Exec. Dir. Tyson stated hauled in waste is steady. Dir Hunter asked does McIntyre still deliver to KRMA. Melanie responded yes, however; they have changed hands several times. Chairman Curtis ask has the new rate for Republic Service started. Exec Dir Tyson stated yes, and Art added it was retro back to June 1, 2021.

3. Operations Report

Exec Dir Dave Tyson stated he will be sending out official letter for Alternate for the municipalities for the Board.

C. Financial Report

1. Reports

Karen Benson presented the financial statements. Karen stated the cash position is strong. KRMA be able to build up some capital since IEPA loan has been paid. Statement of Revenue/Expense is in line. Fiscal YTD and Budgetary YTD is within expectations.

2. Hauled In Waste Report

Karen stated our hauled in waste is above what we budgeted which is good for revenue.

3. Flows Graphs

Karen Benson presented the year-to-date flow graphs which display where each municipality is at thus far. Karen gave emphasis on the estimated percentage column at the bottom, stating that is what each municipality is budgeted on vs the actual percentage where each municipality can see how their flows is tracking.

D. Communications

None

V. Old Business

A. Blowers Update

Exec Dir Tyson stated we are waiting for the blowers to be tested before the final calibration can be complete then we must undergo our two-week test period.

B. Republic Service Update

Exec Dir Tyson gave us an update regarding the service agreement, stating that it's in their Attorney's possession. Attorney Neal agrees.

C. CSL Update

Exec Dir Tyson stated CSL asked for another time extension, due to unable to get materials. Dir Hunter asked do they have a timetable. Exec Dir Tyson stated he believes it was for 60-day extension. Art added, CSL stated it could go into the following year, if it does than nothing will change for KRMA till the following year which is the new fiscal year. Chairman Curtis gave some timeline of the CSL dates: Original PH enforcement date was November 1, 2021, CSL asking for an extension to February 16, 2022, and Ammonia enforcement date was May 1, 2023, CSL asking for an extension to July 1, 2023. Dir Romo asked what percentage of loadings come from CSL? Art responded it depends on flow or concentration? Concentration it's approximately 25% concentrated, however, after CSL complete their pretreatment plant, the concentration of loadings should decrease, however, it's hard to say how much until samples are taken.

D. Proposal for the Project Development Plan

Chairman Curtis asked Exec Dir Tyson to exist the room for this discussion item. Chairman Curtis stated that Robinson Engineering was one of the companies that submitted a proposal for the Project Development Plan. All the proposals have been directed directly to Art and Exec Dir Tyson have not been a part of this process. Art went on to explain that Strand Associates and Robinson Engineering were the two companies that met all the criterial for KRMA's Request for Proposal. Art recommendation was for Strand Associates and for Strand Associates not to exceed \$200,000.00 cost. There was discussion on the base for recommending Strand Associates, and a timeline for completion. Dir Hunter asked, you are basing this upon relationship consistence, insite, and all the above. Art responded yes. This is a 20-year projection making sure we can meet the new and future permits that's coming from IEPA. Motion to approve recommendation for the Project Development Plan be awarded to Strand Associate not to exceed \$200,000.00 was made by Dir Hunter, seconded by Vice Chair

Schore with the ability to see the numbers. Attorney Neal asked will there be a professional service agreement. Dan Small replied yes, a detail scope and agreement to match the not to exceed \$200,000.00. There was also discussion about the need of the expansion of the plant and the adjustment as we move along with other projects being in place. All board members present voted in favor and Dir Brian Stump absent. Motion Carried.

E. **NARP Program**

Exec Dir Tyson stated that sampling have been set and we are collecting data. Next month there should be more information.

VI. **New Business**

A. **Approval for River Clean Up Donation**

Exec Dir Tyson informed the board KRMA donate every year for the River Clean Up. Suggested that its place as a budget line item for every year. Motion to approve \$500.00 donation to the Northern Illinois Anglers Association (NIAA) River Clean Up was made by Vice Chair Schore and seconded by Dir Hunter. All board members present voted in favor and Dir Brian Stump absent. Exec Dir Tyson also stated KRMA staff do volunteer to help with the River Clean Up. Also, Melanie, provided the time September 18,2021 at 8am to noon.

B. **Review of Aqua transaction with Bourbonnais and impact of KRMA Bonds**

Vice Chair Schore explained what Aqua is purchasing from Village of Bourbonnais and how the impact will have no affects to do with the coalition between Village of Bourbonnais and KRMA. Attorney Neal stated this had to go to the Illinois Commerce for approval. He also informed the board that in June 2020 the IGA was amended to allow for this transaction to take place as long as Village of Bourbonnais own the system connected to KRMA.

C. **Consideration of an ordinance providing for the payment of certain of the outstanding Senior Lien Sewerage Treatment Facility Refunding Bonds, Series 2016, of the Kankakee River Metropolitan Agency in advance of maturity and authorizing and directing the execution of an Escrow Agreement in connection therewith**

Attorney Neal gave a detail explanation regarding the regulation and procedure of the Bond order for the Escrow agreement. Karen gave an explanation on how this escrow account will affect the financial statements.

**Chairman Curtis left the meeting**

Motion to approve the escrow agreement to prepay the bonds was made by Dir Romo and seconded by Dir Swanson. Dir Hunter, Dir Osenga, Dir Swanson, Dir Romo voted in favor, Vice Chair Schore voted abstained, and Dir Brian Stump and Chairman Curtis absent. Motion Carried.

D. **Draft Audit Report**

Discuss next meeting

F. **Alerus 401 (k) Plan-Hardship Withdrawal**

Exec Dir Tyson stated employees will be able withdrawal money out of their 401 (k) for hardship. Motion to authorized Chairman to sign Alerus 401(k) Plan Hardship Withdrawal was made by Dir Swanson and second by Dir Osenga. All board members present voted in favor and Dir Brian Stump and Chairman Curtis absent.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(c)(1) of the open meetings act, was made by: Dir. Romo and seconded by: Dir. Swanson. Motion carried.

Roll call was taken, and all Board Members were present except Dir Brian Stump and Chairman Curtis absent.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Return to Open Session.

Roll call was taken, and all Board Members present except Dir Brian Stump and Chairman Curtis absent.

With the Board back in open session, there was no motion.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, September 23, 2021 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir. Osenga and seconded by Dir Swanson. All board members present voted in favor and Dir Brian Stump and Chairman Curtis absent. Motion carried.