

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
December 16, 2021 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Financial Director Robert Romo, Village of Bradley
Alderman Danita Swanson, City of Kankakee
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C. via www.gotomeeting.com

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Dan Small, Strand Associates
Terry Memenga, Alternate, Village of Bradley
Tara Latz, Alternate, Village of Bourbonnais

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present except for Dir Brian Stump.

II. **Public Comment**

None

III. **Approval of Board Minutes November 18, 2021 – Regular Board Meeting**

Motion to approve the November 18, 2021, Regular Board Meeting minutes was made by: Dir. Swanson and seconded by Dir Osenga. All board members present voted in favor; Dir Brian Stump absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art presented the MOR. Art emphasized on the last 4 pages of Attachment A, explaining to the Board that the graphs and gauges give you a visual on how the plant is performing. Art also informed the Board that the government has funding available for water, wastewater, and collection systems. Art stated, the USEPA is conducting a Clean Watershed Needs Survey (CWNS). CWNS is an assessment of capital investment needed nationwide for publicly owned wastewater collection and treatment facilities to meet the water quality goals of the Clean Water Act. Also, with Dan's assistance, KRMA needs to complete this survey and suggest that the municipalities should participate in the survey as well for their collection system. Dan informed the board that KRMA is already on the list to be considered, however, it's best to have more than the one project plan. KRMA needs to develop a Capital Improvement Plan (CIP) that's ready to go. A copy of the letter will be sent to KRMA's Board Members. Art also informed the board that KRMA made it through the chlorination season

without any violations. Also, Art stated, that KRMA bid specifications will reflect the burden of inflation within our contracts.

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the yearly utility usage. Everything is going fine. Aqua has adjusted our billing for the over usage and with the new meter everything should be accurate.

2. Hauled In Waste Summary

Exec. Dir. Tyson stated hauled in waste is a good revenue source for KRMA.

3. Operations Report

Exec Dir Dave Tyson stated the new blowers are on their 14-day trial. All complications will be addressed if needed. Our generator is down and should be up and running by next week. Exec Dir Tyson stated, Art and himself will be working on a couple surveys: Cyber Survey (a governmental agent) for the property, which is no cost to KRMA, and the survey for the State Grant. Exec Dir Tyson also updated the board on his transition to moving into his new office at the KRMA facility.

C. Financial Report

1. Reports

Karen Benson presented the financial statements, stating that the net position is showing we are in good shape. Balance sheet shows a strong current asset. Statement of Revenue/Expense: Shows hauled in waste adds revenue. Some of the expenses line items shows zero due to early board meeting and we have not received invoices. Also, we have a good change in net position.

2. Hauled In Waste Report

Karen explained the hauled in waste analysis, displaying the revenue of all the hauled in waste suppliers coming in.

3. Flows Graphs

Karen Benson presented the year-to-date flow graphs. Karen emphasized the amount of budget flows and actual flows for the municipalities, stating there may be some adjustments at the end of the year.

D. Communications

None

V. Old Business

A. Blowers Update

Blowers are on their 14-day trial.

B. Republic Service Update

Attorney Neal stated on December 1, 2021, KRMA started charging Republic Services the rate agreed to in the contract. Art and Attorney Neal received correspondence from Republic's Attorney concerning minor changes to the insurance language. Attorney Neal stated the changes look okay, therefore, once we get the signatures, a retroactive check will be issued, and this agreement goes to the end of May 2022. There was a discussion regarding a long-term agreement and the plant capacity.

C. CSL Update

Exec Dir Tyson stated there is no update, CSL is still proceeding forward.

D. NARP Update

Dan Small stated we are waiting on feedback from IEPA. February/March there will be an informational flyer regarding, stakeholder engagement.

E. Bradley Property

Chairman Curtis stated no update

F. Each Municipal to discuss on CMOM Status

Exec Dir Tyson stated City of Kankakee's plan is proceeding, and should be completed next month. Village of Aroma Park should be done next month and we are waiting updates for Village of Bradley and Bourbonnais. Deadline to have CMOM's complete, is March 1, 2022.

G. **Review Proposals for Cyber Insurance and Authorized Acceptance of Proposal**

Art presented two quotes from the same company, one-million-dollar policy and two-million-dollar policy. Attorney Neal stated, to accept the one-million-dollar policy from BCSN that authorizes the chairman to execute any &/or all documents to enter that bond coverage. Motion to approve Cyber Insurance Coverage for a million dollars was made by Dir Romo and seconded by Dir Swanson. All board members present voted in favor; Dir Brian Stump absent. Motion Carried.

VI. **New Business**

A. **Review and Consideration of 2022 Agenda and Board Meeting Dates**

Exec Dir Tyson asked if the January Agenda and Board Meeting should move up a week? Motion to approve the 2022 Agenda and Board Meetings with the Amendment to move the Agenda Meeting to January 6, 2022, and the Board Meeting to Thursday, January 20, 2022, was made by Dir Osenga and seconded by Dir Romo. All board members present voted in favor; Dir Brian Stump absent. Motion Carried.

B. **Review and Consideration of Tyson Enterprise LLC Contract**

Motion to approve Tyson Enterprise LLC Contract was made by Dir Hunter and seconded by Vice Chairman Schore. All board members present voted in favor; Dir Brian Stump absent. Motion Carried.

C. **Review and Consideration of Proposed Rate Increase for Hauled In Waste**

Exec Dir Tyson would like to implement a 5% increase in hauled in waste effective January 1, 2022. Dir Romo asked do we charge the same for leachate. Melanie replied yes. Motion to approve the Rate Increase for Hauled In Waste was made by Dir Hunter and seconded by Vice Chairman Schore. All board members present voted in favor; Dir Brian Stump absent. Motion Carried.

D. **Discussion for Hiring a Lobbyist**

Chairman Curtis explained the reason for a Lobbyist. There was discussion of different opinions concerning a Lobbyist. Board members agreed to request proposal for Lobbyist.

E. **Authorization to spend up to \$6000 for Appraisal Services by Software Consultant, with the Cost to be Shared with the City of Kankakee**

Attorney Neal and Chairman Curtis explained the connection with KRMA and the City of Kankakee regarding the Software Consultant and the importance of the appraisal service. Motion to approve Authorization to spend up to \$6000 for Appraisal Service with the City of Kankakee spending half the cost was made by Dir Osenga and seconded by Dir Hunter. All board members present voted in favor; Dir Brian Stump absent. Motion Carried.

VII. **Executive Session**

None

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, January 20, 2022 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Vice Chairman Schore and seconded by Dir Swanson. All board members present voted in favor; Dir Stump absent. Motion Carries.