

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
February 18, 2020 - 3:00 P.M

In attendance:

Board of Directors:

Mayor Chasity Wells-Armstrong, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Mayor Brian Stump, Village of Aroma Park
Alderman Carl Brown, City of Kankakee
Marc Wakat, Representative, City of Kankakee
Elizabeth Kubal, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Larry Ohm, Smith, Koelling, Dykstra & Ohm, P.C.
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Chairperson Mayor Wells-Armstrong called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present, except for Dir Romo.

II. **Public Comment**

None.

III. **Approval of Board Minutes**

A. **January 21, 2020 – Regular Board Meeting** – Motion to approve the January 21, 2020 Regular Board Meeting minutes with the correction reflecting the year 2020 instead of 2019. Also, a recommendation to specify the votes when motion carries, was made by: Dir. Brown and seconded by Dir Schore. Motion carries. All voted in favor.

IV. **Reports**

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art stated the odor complaints around the KRMA facility area are being addressed. Dir Brown stated he received some odor complaints for the East Gate Site. Art stated the MOR reflects the changes that are being made to address those complaints. Art went on to explain during this time of year when the flow gets low you have a lot of settlement in your collection system, the decaying of the material puts out H₂S. Art met with Pete, Director of Public Works, and Exec. Dir. Tyson and discussed somethings they could possibly do to control the odor on the East Gate Site.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Dave Tyson presented the water utility sheet, that was slightly different and completed by Dustin and himself. The report is regarding our generator that was approved for repair last month. The cost ended up being more that we thought. The work on the generator was completed. The lower unit was bad, if we didn't fix it, then it would have frozen up ending in a major repair. Dir Wakat asked for more information on the generator. Dustin explained in more detail the maintenance that was completed. Motion to approve Altorfer's difference in price for the repair of the generator, was made by Dir Wakat and seconded by Dir Schore. Motion Carries. All but 1 in favor, Dir Romo abstained.

Director Romo joined the board meeting at 3:10pm

2. **NACWA Updates:**

No updates.

3. **Hauled In Waste Summary**

Exec. Dir. Tyson stated the summary is normal for this time of year and more will be covered in the financial report.

4. **Operations Report**

Exec Dir Dave Tyson stated both of our new hires have started working. KRMA is still short two staff members.

C. **Financial Report**

1. **Reports**

Larry Ohm presented the financial statement of income and expense. KRMA operating cash has a very good balance. On expenditures everything is very much in line and the bottom line is under budget for the month of January.

2. **Hauled in waste report**

Larry Ohm stated hauled in waste is running a little bit ahead for January.

3. **Flows Graphs**

Larry Ohm stated graphs continue to be meaningful and unusual. For the 9 months of this fiscal year we are exceeding our total flows of what we did the whole year before. Flows have been very high, and they continue to be very high. Kankakee is well below on what we estimated, Village of Bradley is above and increasing, Bourbonnais is moving back toward where we estimated but is still running above where we estimated, and Aroma Park had a spike up for the month of January. Flows continues to be very strong.

D. **Communications**

None.

V. **Old Business**

A. **NPDES Permit update**

Exec Dir Tyson passed it to Dan. Dan stated IEPA expects to issue the permit this month. Permit expires after 5 years.

B. **E-Waste update**

Exec Dir Tyson stated that Mr. Delbert will make the application deadline, which does not mean we are obligated; however, it does give us hope to get ready for when the grant is issued. Chairperson Wells-Armstrong stated she had Mr. Delbert come to the City of Kankakee Budget Committee. The only thing that varied was them quoting us on one location. Which will need to be determined, where that site will be located. Also, some concerns about liability. Dir Kubal stated all concerns had to do with legitimate counsel types of concerns if the site ends up being selected to be in Kankakee.

C. **Software Update**

Exec Dir Tyson passed it to Dustin to explain where we are at with Asset Management Software. Dustin stated right now we are configuring the software. We received training on how to navigate through it, we can log in and make changes. We are still on schedule.

D. **New Hires**

Exec Dir Tyson stated that the two new hires started and are on board.

VI. **New Business**

A. **New Era Spreading Contract Extension**

Exec Dir Tyson stated this is regarding our sludge removal. New Era Spreading would like to extend their contract for additional two years holding the price. Dir Wakat asked is there any comments for performance. Exec Dir Tyson stated the performance is great. Motion to approve New Era Spreading Contract Extension was made by Dir Brown and seconded by Dir Stump. Motion carries. All voted in favor.

B. **5-Year Capital Needs**

Exec Dir Tyson stated he will be working with KRMA staff and they will be putting together a five-year needs program. So that we will be able to look ahead with budgeting and planning for concerns to try to stay ahead of things. Dir Romo asked would that include any expansion. Exec Dir Tyson answered no.

C. **Com-Ed Grant**

Exec Dir Tyson stated that the Com-Ed grant is something we are asking the board members to sign. This is an energy efficient program that Dan from Strand has been working on. Com-ed pays all of Strand fees, this is a no cost to KRMA, other than the obligation of monetary of \$15,000 that we must spend in order to get the grant. We already committed \$40,000 to spend on the blowers with Atlas Copco. The grant will cover the \$40,000 and the engineering fee. Strand is willing to do the observation. Net cost to KRMA will basically be zero. Motion to authorize submission and signage of Com-Ed Grant application was made by Dir Schore and seconded by Dir Wakat. Motion carries. All voted in favor.

D. **Discussion on Amendments to Intergovernmental Agreement with KRMA Members**

Dir Schore stated Aqua is interested in buying Village of Bourbonnais sewer system. Dir Schore discussed and explained the line transfer and how it does not affect the relationship of the IGA, stating that it will not affect the agreement with KRMA. Aqua will have no dealing with KRMA. Aqua will only be a customer of Village of Bourbonnais and Village of Bourbonnais will remain a member at KRMA. No final decision has been made. Dir Schore also stated he has talked with KRMA's Attorney Neal, with the board permission, to draft the language that will need to be changed in the IGA and the village of Bourbonnais will pay the cost of Attorney Neal time and expenses. Dir Brown asked would that be a conflict with KRMA's Attorney Neal drafting this letter for the Village of Bourbonnais. Attorney Neal answered, just because Village of Bourbonnais is paying it does not build an attorney, client relationship, however, the attorney, client relationship will remain with KRMA. KRMA will have to bill Village of Bourbonnais for reimbursement of payment. Attorney Neal explained the viewpoint of him drafting the change in the IGA, stressing the significance of responsibilities and requirements will be met. Larry Ohm stated right now KRMA provides oversight for majority of the commercial accounts. He also asked would the interface with Aqua being involved and affect KRMA's budget? Dir Schore replied, currently there are not any commercial accounts in Bourbonnais that has that. However, we would still have that firewall between KRMA and Aqua. Therefore, KRMA budget should not be affected, because we, the Village of Bourbonnais, would address any issues with Aqua. Chairperson Wells-Armstrong asked do you have an ideal about the length of time of the agreement anticipating if you decide to move forward with Aqua. Dir Schore answered, it should take about a year to get through the sales portion, we will also be entering into a treatment agreement with Aqua and hopefully, this is where we would cover all of KRMA's concerns. This agreement must be approved at the Illinois Commerce Commission. This is a zero cost zero gain for KRMA. Art stated, as the Superintendent, it is my job to make sure we have funding to operate this plant. Therefore, all the things thus said is true. Outside of this structure we don't own anything, but it's our duty to make sure this plant is operable. KRMA will continue to bill Village of Bourbonnais. Also, we must follow state regulations, the CMOM Program, we will not address Aqua we will address Village of Bourbonnais regarding any issues with the CMOM Procedure. Attorney Neal stated right now our IGA does not allow Village of Bourbonnais to bring Aqua in, the board members gave consent for Attorney Neal to draft language for the IGA.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, probable or imminent litigation and review of the Executive Session Minutes pursuant to Sections 2(C)(11) of the open meetings act, was made by: Dir. Kubal and seconded by Dir. Stump. Motion carried. All voted in favor.

Roll call was taken, and all Board Members were present.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Romo and seconded by: Dir. Brown. Motion carried. All voted in favor.

Roll call was taken, and all Board Members were present.

VIII. **Next Meeting**

Next Regular Board Meeting- **Tuesday, March 17, 2020 (3:00 P.M. in the KRMA Boardroom)**

Motion to Adjourn was made by: Dir. Brown and seconded by Dir. Schore. Motion carried.