

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
February 23, 2021 - 3:00 P.M

On June 26, 2020, Governor Pritzker issued the fifth Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Chair Chasity Wells-Armstrong has determined that an in-person meeting is not practical or prudent. As permitted by Public Act 101-0640, this meeting will be held without the physical presence of a quorum at the meeting location.

Directors, staff, participants and the public may attend by phone or video conference using the following:

<https://www.gotomeeting.com>

or dial 1 (872) 240-3212 when prompted enter conference PIN Access Code: 318-571-101

In attendance:

Location: REMOTE MEETING HELD VIA TELECONFERENCE/VIDEO CONFERENCE

Board of Directors:

Mayor Chasity Wells-Armstrong, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Mayor Brian Stump, Village of Aroma Park
Alderman Carl Brown, City of Kankakee
Elizabeth Kubal, Representative, City of Kankakee
Marc Wakat, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Dan Small, Strand Associates

Chairperson Mayor Wells-Armstrong called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present except for Dir Robert Romo via gotomeeting.com.

II. **Public Comment**

None

III. **Approval of Board Minutes**

A. **January 26, 2021 – Regular Board Meeting** – Motion to approve the January 26, 2021 Regular Board Meeting minutes was made by: Dir. Wakat and seconded by Dir Brown. All board member present voted in favor. Motion Carries.

IV. **Reports**

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art presented the Monthly Operations Report (MOR). Art discussed the chart within Attachment A stating this chart will display the plant performance month by month regarding TSS, BOD, and NH3-N (Ammonia). This chart will give everyone better clarity on the plant's needs. Art also stressed his concern about the plant capacity/revenue. Dir Schore asked, what was KRMA'S

capacity prior to the renovation that happened with the plant. Art answered, 21,150 lbs. is what the plant was designed for in the beginning. After the renovation, the plant increased to 28,000 based off the data information Strand Associates received from the industries and each community. We are currently at 100% of the 28,000. Dir Schore ask what's the difference between the loads that's coming in today compared to what we did before? Art responded, lots of things have changed, the growth of CSL, Newton County, other industries, and the community. Newton County was not even calculated when we conducted the renovation. Now, we need to address the changes that weren't in the plan design for the 2011 plant increase. Dir Wakat asked, if the industries pretreat their loadings, how would that help decrease our loadings? Art stated, BASF and DOW were granted the ability to send straight to us without pretreatment. Once CSL starts their pretreatment, that will lower their loadings. Dan gave figures of increase in BASF without pretreatment and decrease in CSL with pretreatment/plant increase. Dan also stated that the industrial growth has taken up all the extra industrial reserve and anticipated residential growth. Plus, CSL has high ammonia concentration. BOD and ammonia loads are really stressing the KRMA facility and its operations. Ammonia limits that are in the current permit, were not in place prior to the new issued permit, which is why Newton County was entertained years ago. Also, it was a revenue source, however, now that ammonia limits are in the current permit is why we are having these issues. Dir Stump asked, what capacity are you looking to increase to? Dan responded, "if you continue taking Newton County loadings, you're looking at an increase from 28,000 to 41,289 lbs. per day; if you stop taking Newton County loadings then KRMA would not need to expand at this time, however, with the anticipated growth of the industries and residential area you will still need to expand." There was ongoing discussion as to rather cut back on Newton County loads, stop taking Newton County loads, setting up meeting times to meet with Newton County to see what their future expectations for the usage of KRMA, and how the revenue would affect the municipalities.

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the monthly utility sheets. Exec Dir Tyson stated we are still having trouble with Aqua reading the north meter; however, we are still in line where we should be. MidAmerican bill is slightly higher due to the generator being down. Generator should be fixed by mid-March.

2. Hauled In Waste Summary

Exec. Dir. Tyson pointed out our Hauled-In Waste was good for the month of January 2021.

3. Operations Report

Exec Dir Dave Tyson stated we have some personnel issues that will be discussed in executive session. Also, our kickoff meeting with Atlas Copco is at 10am, February 24, 2021. We are still looking for Atlas Copco to start sometime in March 2021.

C. Financial Report

1. Reports

Karen Benson presented the financial report stating the Statement of Net Position is still looking fairly strong; however, we do have some loan debt scheduled to come out in February 2021. Statement of Revenue & Expenses payroll is \$17,000 over our budgeted versus our actual budget payroll. However, on a yearly basis, payroll is trending well. Repairs and maintenance were tight for the month; however, we are still within our YTD budget. Change in net position is over our actual budget.

2. Hauled In Waste Report

None

3. Flows Graphs

Karen Benson presented the flow graphs stating they are all in trend.

D. Communications

None.

V. Old Business

A. Blowers Update

Exec Dir Tyson stated we have our kickoff meeting with Atlas Copco February 24, 2021. We will send out report with the breakdown of the meeting.

B. **Capacity Analysis**

Exec Dir Tyson stated we discussed under MOR. KRMA will have a more detailed report next month.

C. **2021 Board Meeting Dates and Times**

Exec Dir Tyson stated we are looking to move all remaining board meeting dates, starting with March 2021 to the fourth Tuesday at 9am and the Agenda meeting to the second Thursday at 9 a.m. Approval to move the 2021 Board and Agenda meetings date and time was approved by Dir Kubal and second by Dir Stump. All board member present voted in favor. Motion Carries.

D. **IEPA Compliance Commitment Agreement**

Exec Dir Tyson presented the IEPA Compliance Commitment Agreement for information purpose only.

E. **WIPFLI Engagement Letter**

Karen Benson presented the WIPFLI Engagement Letter for the year end auditor. They are a local firm. Dir Schore stated next year he would like get Referral for Proposal. Motion to approve WIPFLI Engagement Letter was made by Dir Schore and second by Dir Stump. All board member present voted in favor. Motion Carries.

VI. **New Business**

A. **Approval to BID out KRMA Electric Supplier**

Exec Dir Tyson stated KRMA would like to bid out our Electric Supplier to see if KRMA is getting the best quotes. Motion to approve to bid out KRMA Electric Supplier was made by Dir Schore and second by Dir Stump. All board members present voted in favor. Motion Carries.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(C)(1) of the open meetings act, was made by: Dir. Brown and seconded by: Dir. Stump. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Robert Romo.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Schore and seconded by: Dir. Brown. Motion carried.

Roll call was taken, and all Board Members were present.

With the Board back in open session, there was no motion.

VIII. **Next Meeting**

Next Regular Board Meeting- **Tuesday, March 23, 2021 (9:00 A.M. via gotomeeting.com)**

Motion to Adjourn was made by: Dir. Wakat and seconded by Dir. Kubal. All board members present voted in favor. Motion carried.