

**KANKAKEE RIVER METROPOLITAN AGENCY**  
**MINUTES**  
**January 20, 2022 – 9:00 A.M**  
**1600 W Brookmont Blvd.**

In attendance:

**Board of Directors:**

Mayor Christopher Curtis, City of Kankakee  
Mayor Paul Schore, Village of Bourbonnais  
Mayor Brian Stump, Village of Aroma Park  
Financial Director Robert Romo, Village of Bradley  
Alderman Danita Swanson, City of Kankakee  
Alderman Larry Osenga, City of Kankakee  
Steven Hunter, Representative, City of Kankakee

**Administration:**

Dave Tyson, KRMA Executive Director  
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C

**Attorney:**

Neal Smith, Robbins Schwartz

**KRMA Staff:**

Arthur Strother, Superintendent  
Dustin Scheppler, Asst. Superintendent, Operations  
Melanie Gossett, Asst. Superintendent, Technical Services

**Other:**

Dan Small, Strand Associates  
Terry Memenga, Alternate, Village of Bradley  
Tara Latz, Alternate, Village of Bourbonnais

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present.

II. **Public Comment**

Chairman Curtis stated on behalf of KRMA and the surrounding municipalities, our prayers are with the Village of Bradley and whatever we can do, to assist, let us know. Vice Chairman Schore shared information about the Village of Bradley Fundraiser, Sunday, January 23, 2022, from 2pm – 6pm at the KVPD Rec Center.

III. **Approval of Board Minutes December 16, 2021 – Regular Board Meeting**

Motion to approve the December 16, 2021, Regular Board Meeting minutes was made by: Dir. Hunter and seconded by Dir Osenga. All board members voted in favor of. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

**Monthly Report**

Art presented the MOR. Art reported that we are in an annual trend where loadings fluctuate based on industries beginning full production again. He also stated in December 2021 KRMA was below our BOD loadings. He stated you may see an increase in January 2022. Chairman Curtis asked, is level lower than past loadings? Art replied, the levels are about the same.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Dave Tyson presented the yearly utility usage. Utilities are running on track for December.

2. **Hauled In Waste Summary**

Exec. Dir. Tyson stated hauled in waste finished the year strong.

3. **Operations Report**

Exec Dir Dave Tyson stated the plant is running smoothly.

C. **Financial Report**

1. **Reports**

Karen Benson presented the financial statements, stating the Statement of Net Position is showing strong. Karen informed the Board under Long-term Liabilities form it has been adjusted for governmental financials audit purposes. Statement of Revenue/Expense shows hauled in waste strong this month. Change in net position is driven from the revenue of hauled in waste. Chairman Curtis asked is the number strong due to the retro pay from hauled in waste? Karen stated she would have to look into it to make sure.

2. **Hauled In Waste Report**

None

3. **Flows Graphs**

Karen Benson presented the year-to-date flow graphs. Karen gave a breakdown on each municipality budgeted flows via actual flows for the year: Kankakee's estimated flow is at 63.38% via actual flow at 66%, Bradley's estimated flow is at 12.36% via actual flow at 10.4%, Bourbonnais estimated flow is at 23.92% via actual flow at 22.8%, and Aroma Park estimated flow is at .34% via actual flow at .294%.

These actual flows reflect how adjustments will made at the end of the year.

D. **Communications**

None

V. **Old Business**

A. **Blowers Update**

Exec Dir Tyson stated everything is going good with the blowers. They have finished the 14-day trial. Dan Small added the controls are updated, training has been provided, and blowers are performing better than expected, which is going to help with the energy grant. Now, we're in the final close-out of documentations, that involves the service maintenance plan.

B. **Republic Service Update**

Attorney Neal stated on the contract with Republic Service has been finalized, which ends in June 2022. Retro payment will be issued from July 1, 2021, to current.

C. **CSL Update**

Exec Dir Tyson stated CSL is running a little behind schedule, however, CSL still proceeding forward.

D. **NARP Update**

Exec Dir Tyson stated that there's a meeting with Dan Small to start doing all the planning for the public notifications.

E. **Bradley Property**

Chairman Curtis stated it's still up for discussion. Informed Dan to look at both options of expansion with the purchase of Bradley property and without the purchase of Bradley property. There was further discussion on this matter regarding: the odor, intend to sell letter, the effects of extra cost for the community.

F. **Each Municipal to discuss on CMOM Status**

Exec Dir Tyson stated Aroma Park is proceeding and almost completed and Kankakee is proceeding. He sent an email out to MG2A regarding both Bradley and Bourbonnais. Vice Chair Schore and Dir Romo stated they will reach out to MG2A as well. Exec Dir Tyson stated we need the CMOM complete by the end of February 2022.

G. **Discussion for Hiring a Lobbyist**

Chairman Curtis stated we need to put together a Request for Proposal. Dan informed the board that he had a meeting with the Illinois Association Wastewater Agency. There's a five-year plan they are implementing regarding this infrastructure bill that's going into the SRF (State Revolving Fund) loan program. It should start by July 1, 2022 and run thru the course of the next five years. A portion of the program consists of principle forgiveness. Dir Hunter asked Dan, "does he have his list ready?" Dan replied, yes, the capital improvement plan (CIP). Dir Hunter informed everyone that Senator Joyce was asking all the villages and cities to submit projects to him as well. Dan stated projects need to be at a point where agency is ready to fill out loan applications and ready to request for proposal (RFP). There was more detailed information discussed regarding this funding: and how it will be implemented, what's all needed to qualify, and are there other grants KRMA could qualify for.

VI. **New Business**

A. **Resolution Appointing David Tyson as Executive Director of the Kankakee River Metropolitan Agency**

Chairman Curtis recommend appointing David Tyson, with Tyson Enterprise LLC as Executive Director for KRMA, effective January 1, 2022. Motion to approve recommendation appointing David Tyson, Tyson Enterprises LLC, as Kankakee River Metropolitan Agency's Executive Director was made by Dir Hunter and seconded by Vice Chairman Schore. All board members voted in favor of. Motion Carries.

Resolution was signed by Chairman Curtis and Secretary Brian Stump.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(c)(1) and 2(c)(11) of the open meetings act, was made by: Dir. Hunter and seconded by: Dir. Romo. Motion carried.

Roll call was taken, and all Board Members were present.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Osenga and seconded by: Dir. Swanson. Motion carried.

Roll call was taken, and all Board Members were present.

With the Board back in open session, there was no motion

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, February 24, 2022 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir Osenga and seconded by Vice Chairman Schore. All board members present voted in favor of. Motion Carries.