

**KANKAKEE RIVER METROPOLITAN AGENCY**  
**MINUTES**  
**July 16, 2019 - 3:00 P.M**

In attendance:

**Board of Directors:**

Mayor Chasity Wells-Armstrong, City of Kankakee  
Mayor Paul Schore, Village of Bourbonnais  
Mayor Brian Stump, Village of Aroma Park  
Robert Romo, Representative, Village of Bradley  
Marc Wakat, Representative, City of Kankakee  
Elizabeth Kubal, Representative, City of Kankakee  
Carl Brown, Alderman, City of Kankakee

**Administration:**

Dave Tyson, KRMA Executive Director  
Larry Ohm, Smith, Koelling, Dykstra & Ohm, P.C.

**Attorney:** Neal Smith, Robbins Schwartz

**KRMA Staff:**

Arthur Strother, Superintendent  
Dustin Scheppler, Asst. Superintendent, Operations  
Melanie Gossett, Asst. Superintendent, Technical Services

Chairperson Wells- Armstrong called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present

II. **Public Comment**

None.

III. **Approval of Board Minutes**

- A. **June 18, 2019 – Regular Board Meeting** – Motion to approve the June 18, 2019 Regular Board Meeting minutes was made by: Dir. Wakat and seconded by: Dir. Romo. Motion carries.  
B. **Closed Session Board Minutes** – Discuss in close executive session due to confidentiality.

IV. **Reports**

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art explained, this is the 2<sup>nd</sup> month w/ heavy rainfall approximately 8” this month which exceeded the design flow of the plant. KRMA is working to meet NPDES. Art stress area of concern regarding to loadings. KRMA is close to our capacity load, there’s a need to discuss how to elevate the problem of not meeting out permit. Industrial companies is bring in approx. 21,000lbs of waste and residential is only at 10,500lbs. Requesting for committee &/or rules to be set for addressing industrial waste. The 3 major industrial company that we need to come up with a plan regarding the large amount of waste loads is CSL Behring, RohmHaas (which was bought out by Dow Chemical) and BASF. There was a question raised by Dir Kubal regarding June 20<sup>th</sup> and 21<sup>st</sup> about the flows for KRMA having low precipitation due to the heavy rain, Art confirmed yes.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Tyson stated that the utilities daily cost is right in line from history. Stated that Utilities are in control.

2. **NACWA Updates**  
No updates at this time.
  3. **Hauled In Waste Summary**  
Hauled in Waste revenue continues to hold strong this month. There was a question raise by Dir Kubal asking is the flows seasonal. Dir. Tyson responded yes, depending on weather, & if they decide to come here or somewhere else. Art further explained that when there's heavy rainfall, you will see a lot more hauled in waste coming in.
  4. **Operations Report**  
Exec. Dir. Tyson stated that new hire operator is training & learning well. Also, the office coordinator is well rounded, and feels like she will be a good asset. Also, KRMA budget for road repair around the aerator. Plans and specification will go out for Bids. Open discussion regarding office equipment, make sure assessment of the value of items and fair, and that it meets and support the team.
- C. **Financial Report**
1. **Reports**  
Larry presented the income and expenses, noting the financial structure and budgeting reports for the KRMA facility, as well as reviewing of the different accounts.
  2. **Hauled in waste report**  
Larry also stated that KRMA is over budget due to the excessive amount of hauled in waste and also the decrease expenditure since KRMA didn't receive bill for permit fees.
  3. **Flows Graphs**  
Larry went over these reports noting that flows for Bradley is right at the line, Bourbonnais is attending below the line and Aroma Park fell off the chart.  
Dir Tyson stated, that KRMA is in line for loans w/ IEPA.
- D. **Communications**  
None at this time.

## VI. **Old Business**

- A. **Kankakee flow meter update**  
Meter is matching up nicely w/Kankakee & Bradley Flume w/ a regular flow, however, when there's high flow throws the meter off. The flume then is reading a lot higher than what we are actually getting.
- B. **Personnel Update**  
Previously discussed by Dir Tyson.
- C. **Status of dispute with Atlas Copco concerning blowers**  
This topic will be discussed in Executive Session.
- D. **NPDES Permit update**  
Everything submitted back to IEPA, waiting for replies. Art stated there's a meeting on July 22, 2019 with IEPA at KRMA regarding the permits that he is in disagreement with 1. CMOM 2. Special Condition 16 & Special Condition 20 3. NARP Program
- E. **New Software search update**  
Dir Tyson stated he likes BTS seem to have software already in place where we can step in & be trained. Cost is more expensive than the competitor, however they are a company owned instead of sole proprietor. Motion to approve the requesting for \$3500 expense for four KRMA staff member to go for hand-on training. This expense includes flight, hotel, rental car, and \$60 daily meal plan by: Dir Brown and seconded by: Dir Wakat. Motion Carried.
- F. **E-Waste update**  
Chairperson Wells-Armstrong states that there is a meeting scheduled to discuss this topic between herself, Bradley Mayor Mike Watson and Kankakee County Board Chairman Andrew Wheeler. The second item regarding E-Waste is to determine where we stand as far as the lease option on the building and land owned by the Village of Bradley.

G. **Lab fees update**

Dir Tyson prefers to stay w/ the City of Kankakee to continue due to lab is here on site and we can get results right away. Also, once approved new lab rate of \$30,000 will go into effect. Motion to be approved by: Mayor Paul Schore and seconded by Mayor Stump. Motion Carried

H. **Budget follow up**

Dir Romo suggested to set up a finance committee to meet Quarterly.

I. **Bradly Lease**

None.

VII. **New Business**

A. **PILOT Fee Adjustment**

Mayor Wells-Armstrong received contract from Dir Tyson effective in 1999. Contract need to be defined on what the contract entails.

VIII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, Closed Session Minutes and probable or imminent litigation pursuant to Sections 2(C)(1), 2(C)(21) and 2(C)(11) of the open meetings act, was made by: Dir. Kubal and seconded by: Dir. Stump. Motion carried.

Roll call was taken, and all Board Members were present.

The Board went into Executive Session to discuss Personnel, closed session minutes and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Wakat and seconded by: Dir. Schore. Motion carried.

With the Board back in open session, there was one motion.

Motion was made by Dir. Wakat and seconded by Dir. Romo to keep the October 2018, November 2018, December 2018, January 2019, February 2019, March 2019, and April 2019 Closed session minutes confidential and not release them as they contain confidential matters.

VII. **Next Meeting**

- Next Regular Board Meeting- **Tuesday, August 20, 2019 (3:00 P.M. in the KRMA Boardroom)**

Motion to Adjourn was made by: Dir. Wakat and seconded by Dir. Brown. Motion carried.