

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
July 22, 2021 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Alderman Danita Swanson, City of Kankakee
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee
Michael Ingalls, Alternate, Village of Aroma Park
Terry Memenga, Alternate, Village of Bradley

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Dan Small, Strand Associates

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

All board member present except for Dir Brian Stump and Dir Robert Romo. However, they did send their alternate for their deciding vote, Dir Michael Ingalls, Village of Aroma Park and Dir Terry Memenga, Village of Bradley.

II. **Public Comment**

None

III. **Approval of Board Minutes June 24, 2021 – Regular Board Meeting**

Motion to approve the June 24, 2021, Regular Board Meeting minutes was made by: Dir. Hunter and seconded by Dir Schore. All board members and alternates Michael Ingalls and Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art stated there were no violations this month. The request for permit limits to be added to our DMR report was complete. Art referred to Melanie to discuss the wastewater study program. Melanie explained that it's a National Program that is sponsored through CDC and HSS. It's a predictive type of study within wastewater where the trends of the virus can be tracked and detected within our county. It a 10-week program, and we have only 3 weeks left to go at no cost to KRMA. Art also stated that it is suggested that we share this information with our local agencies to see if they would like to move forward with this program study.

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the monthly utility sheets. Exec Dir Tyson stated Aqua bill is back down, electric bill is a little higher than what we thought it will be once we changed to Champion Energy. Champion Energy is going to reimburse KRMA \$5700 from last month bills. Everything else is in line.

2. Hauled In Waste Summary

Exec. Dir. Tyson stated hauled in waste has increased for this month.

3. Operations Report

Exec Dir Dave Tyson discussed the new hire process, stating that we received 15 applications and 14 of the applicants have tested and one already started a different job. Management team will be grading the tests and the applicants that passed, will get an interview. Exec Dir Tyson also asked the board members to forward a copy of their sexual harassment prevention certificate for acknowledgement of completion. Also, congratulation was given to Melanie Gossett for completion of her Human Resource Certification through SHRM.

C. Financial Report

1. Reports

Karen Benson presented the financial statements. Karen explained some year-end adjustments on Statement of net position for each municipality. The change in net position shows a negative amount because of the annual fee of \$75,000 we pay towards the E-Waste bill and doubling up on a utility bill.

2. Hauled In Waste Report

Karen stated our hauled in waste is above what we budgeted which is good for revenue.

3. Flows Graphs

Karen Benson presented the year-to-date flow graphs which display where each municipality is at thus far based off the last year's average that was used as a budget.

D. Communications

None

V. Old Business

A. Blowers Update

Exec Dir Tyson stated Atlas Copco finished testing on July 21, 2021. Now KRMA will start the 14-day running cycle to make sure everything is working properly, then Atlas Copco will come back and test again. There is a meeting scheduled with Atlas Copco on Wednesday, July 28, 2021, at 9am. Once the 14-day period is complete, we will do a final walk through.

B. Republic Service Update

Exec Dir Tyson gave us an update regarding the service agreement KRMA currently has with Republic. There has been continuous discussion about the proposed Republic Service Agreement.

C. E-Waste Update

Exec Dir Tyson stated KRMA has no affiliation with E-Waste except for the annual fee of \$75,000.

D. CSL Update

Exec Dir Tyson stated there was meeting with CSL on July 21, 2021, with an update on their pretreatment plan. CSL is experiencing some delays with the pretreatment plan due to deliveries of material in resulting from Covid-19 and Texas storm. Also, the scope of the infrastructures which is being discussed with Village of Bradley is delayed. We informed CSL to put all extension request in writing.

E. Approval of Budget Ordinance No. 2020-01 for fiscal year end April 30, 2022

Karen gave a detailed summarization involving the revenue on how it increased the municipalities fee. The expense is an estimation from prior year. The depreciation of fixed assets has an increase due to the increase in the liability insurance and she explained why there are some conservative numbers within the budget. She also gave an explanation about the fixed expenses regarding the IEPA and other loans and how the set-side revenue reflects within the completed budget. Dir Hunter asked is KRMA able to get some of the recovery fund to help pay back the loans? Dan responded, each community received the Cares Act Funding that could be used for a variety of related Covid things. Therefore, that would be the decision of each municipality. IEPA has tried to

allow a little Principal Forgiveness every year. However, to get in line to qualify for the IEPA loan, KRMA needs to submit the Project Plan and increase KRMA scoring and ranking. Dan also stated for KRMA to receive other funding, each municipality should speak to their individual representatives. Motion for final passage of Budget Ordinance No.2020-01 for fiscal year end April 30, 2022, was made by Dir Hunter and seconded Vice Chairman Schore. All board members and alternates Michael Ingalls and Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

F. **Resolution Approving an Amendment to Article II, Section 9 of the By-Laws of the Agency Concerning Compensation of Directors**

Chairman Curtis stated there was previously a discussion about reducing the pay for the KRMA Board Directors. Attorney Neal Smith explained that the law for reducing and/or increasing compensation pay for elective officials during the term of office is not applicable to the KRMA Board Member. KRMA Board Members are governed under an Intergovernmental Agreement By-Laws. However, the ruling can only be passed with a three-fourth (5 out of 7) majority vote. Motion to approve the Resolution of Amendment Article II, Section 9 of the By-Laws of the Agency Compensation of Directors Fee to a flat rate of two hundred dollars effective for August 1, 2021, was made by Dir Swanson and seconded by Dir Osenga. All board members and alternates Michael Ingalls and Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

VI. **New Business**

A. **Proposals for the Project Development Plan**

Exec Dir Tyson reported that all proposals for the Project Development Plan were due back on July 20, 2021, at 11am. We only received two proposals. The proposals will be reviewed by the Superintendent Art Strother and Assistant Superintendents Dustin Scheppler and Melanie Gossett. Chairman Curtis asked will their decision be ready by next board meeting and Dir Hunter asked, will there be a written narrative of decision made? Art responded yes to both questions.

B. **NARP Program**

Exec Dir Tyson informed the board we have a kickoff meeting with Dan Small, Strand Associates on July 28, 2021.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(c)(1) of the open meetings act, was made by: Dir. Hunter and seconded by: Dir. Swanson. Motion carried.

Roll call was taken, and all Board Members and Alternates Michael Ingalls and Terry Memenga were present and Dir Brian Stump and Dir Robert Romo absent.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Return to Open Session.

Roll call was taken, and all Board Members and Alternates Michael Ingalls and Terry Memenga present were present and Dir Brian Stump and Dir Robert Romo absent.

With the Board back in open session, there was no motion.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, August 26, 2021 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir. Osenga and seconded by Alternate Terry Memenga. All board members and Alternates Michael Ingalls and Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion carried.