

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
June 18, 2019 - 3:00 P.M

In attendance:

Board of Directors:

Mayor Chasity Wells-Armstrong, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Mayor Brian Stump, Village of Aroma Park
Robert Romo, Representative, Village of Bradley
Gabe Salazar, Alternate, City of Kankakee
Marc Wakat, Representative, City of Kankakee
Elizabeth Kubal, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Larry Ohm, Smith, Koelling, Dykstra & Ohm, P.C.
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

Attorney: Neal Smith, Robbins Schwartz

KRMA Staff: Arthur Strother, Superintendent

Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Others: Mike Wolfe, Alternate, Village of Bourbonnais
Dan Small, Strand Associates
Ryan Jennings, Buckingham Strategic Wealth

Chairperson Wells- Armstrong called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present with the exception of Carl Brown, Alderman, City of Kankakee. Gabe Salazar, Alternate, City of Kankakee presented in his place.

II. **Public Comment**

None.

III. **Approval of Board Minutes**

A. **May 28, 2019 – Regular Board Meeting** – Motion to approve the May 28, 2019 Regular Board Meeting minutes was made by: Dir. Kubal and seconded by: Dir. Wakat. Motion carries.

IV. **Public Budget Hearing (3:30 PM)**

A. Approval of Ordinance No. 2019-01 Budget for FYE April 30, 2020

Karen summarized the Budget, and explained the changes from the proposed draft budget that was presented two months ago are the General Liability, Lab fees and Employee health insurance. Karen answered the questions raised by the members of the Board.

Public Comment- None.

Motion to suspend the rules that would interfere with the passage of this Ordinance was made by: Dir. Wakat, seconded by: Dir. Schore. Motion carries.

Motion to approve the budget was made by: Dir. Wakat, seconded by Dir. Kubal. Motion carries.

V.

Reports

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art explained that the KRMA facility was unable to meet the permit requirements this month. All of the necessary reports have been filed with the State of Illinois. The incompliance occurred due to the nearly seven inches of rainfall. The plant exceeded capacity in both flows and loadings. There was a question raised by Dir. Wakat regarding long-term plans to address this issue. Art confirmed that there have been discussions between KRMA Management staff, Exec. Director and Strand Associates towards a future resolve of this issue.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Tyson stated that the utilities are all back down within the normal expected averages. There was no hydro report received this month. When it is received the updated report will be sent out to the members of the Board.

2. **NACWA Updates**

No updates at this time.

3. **Hauled In Waste Summary**

Hauled in Waste revenue continues to hold strong this month.

4. **Operations Report**

Exec. Dir. Tyson stated that this topic is deferred to Executive Session under Item IX.

C. **Financial Report**

1. **Reports**

Larry presented the income and expenses, noting the financial structure and budgeting reports for the KRMA facility, as well as reviewing of the different accounts. There was a request made by Dir. Romo for the expense account to be listed on the check listing. Karen stated that it will be added.

2. **Hauled in waste report**

This topic has already been discussed.

3. **Flows Graphs**

Larry went over these reports noting that the graphs are really skewed because of the flows.

D. **Communications**

None at this time.

VI.

Old Business

A. **Kankakee flow meter update**

Meter is installed. Continued work with BC Systems and Gasvoda for calibration accuracy. Drier weather flows are needed.

B. **Personnel Update**

Exec. Dir. Tyson updated that an O&M worker has been interviewed and approved by the KRMA Management staff. This topic will be discussed further in Executive Session.

C. **Status of dispute with Atlas Copco concerning blowers**

This topic will be discussed in Executive Session.

D. **NPDES Permit update**

No changes, pending IEPA response.

E. **New Software search update**

Second interviews are scheduled for next week with two software vendors that KRMA is looking to purchase their equipment. If no clear decision can be made, the recommendation may be made to the members of the Board for KRMA personnel to visit two wastewater treatment plants currently using these software applications in Evanston, IL and Daytona Beach, FL.

- F. **E-Waste update**
Chairperson Wells-Armstrong states that there is a meeting scheduled to discuss this topic between herself, Bradley Mayor Mike Watson and Kankakee County Board Chairman Andrew Wheeler. The second item regarding E-Waste is to determine where we stand as far as the lease option on the building and land owned by the Village of Bradley.
- G. **Lab fees update**
Looking for a resolution by the end of July.
- H. **Discuss Director's fees that are not being taken by an individual**
After much discussion it was decided by the members of the Board to leave the by-laws as is.
- I. **Reappoint and approve contractual services for FYE April 30, 2020**
1. 401k Plan Administrator–BAM Advisor Services(Ryan Jennings present to answer questions)
Ryan Jennings made a brief presentation and answered questions that were raised by the members of the Board. Motion to approve the plan was made by: Dir. Romo and seconded by: Dir. Schore. Motion carries.
a. Approval of new trustees for the 401k Plan
Motion to approve Chasity Wells-Armstrong and Dave Tyson as trustees for the 401k plan was made by: Dir. Wakat and seconded by: Dir. Kubal. Motion carries.
- J. **Approval of employee health insurance renewal with HomeStar Insurance**
Motion to approve the renewal of the employee health insurance plan was made by: Dir. Kubal and seconded by: Dir. Stump. Motion carries.

VII. **New Business**

- A. **Approval of Strand contractual services – Dan Small**
Motion to approve the on-call engineering retainer services with Strand Associates from \$30,000.00 to \$60,000.00 for a one year contract was made by: Dir. Wakat, seconded by: Dir. Schore. Motion carries.
- B. **Discussion on change to Prevailing Wage Act relieving public bodies of the requirement to determine the prevailing wage rate**
Attorney Neal Smith wanted to bring this change to the attention of the Board members. No discussion.
- C. **Sewer Use Regulations Amendment, Section 102**
Mayor Wells-Armstrong made note that the modified agenda adding this item was posted within the 48 hour guidelines. Exec. Dir. Tyson went over the two new additions of the prohibited discharge items to the sewer systems. Motion to approve the amendment was made by: Dr. Schore and seconded by: Dir. Stump. Motion carries.

VIII. **Executive Session**

Motion to go into Executive Session to discuss Personnel and probable or imminent litigation pursuant to Sections 2(C)(1) and 2(C)(11) of the open meetings act, was made by: Dir. Wakat and seconded by: Dir. Romo. Motion carried.

Roll call was taken and all Board Members were present.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Salazar and seconded by: Dir. Stump. Motion carried.

VII. **Next Meeting**

- Next Regular Board Meeting- **Tuesday, July 16, 2019 (3:00 P.M. in the KRMA Boardroom)**

Motion to Adjourn was made by: Dir. Schore and seconded by Dir. Romo. Motion carried.

