

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
June 23, 2022 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Financial Director Robert Romo, Village of Bradley
Alderman Danita Swanson, City of Kankakee
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Terry Memenga, Alternate, Village of Bradley
Nichole Modschiedler, Smith Koelling Dykstra & Ohm, P.C

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present except for Director Brian Stump.

II. **Public Comment**

Dir Romo state, we, the Village of Bradley, are willing to sell the property, rent it, lease it, or donate it. however, we want some conditions met.

III. **Approval of Board Minutes May 26, 2022 – Regular Board Meeting**

Motion to approve the May 26, 2022, Regular Board Meeting minutes was made by: Dir Hunter and seconded by Dir Osenga. All board members present voted in favor of, Dir Stump absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art presented the MOR. Art elaborated on DMR and the plant performance, stressing the importance of plant expansion with or without the loadings of industrial waste.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Dave Tyson presented the yearly utility usage. Everything is in line. Water usage is up due to the amount of cleaning projects within the facility.

2. **Hauled In Waste Summary**

Exec. Dir. Tyson stated hauled in waste is still running strong and bringing in revenue.

3. **Operations Report**

Exec Dir Dave Tyson stated the plant is running well.

C. **Financial Report**

1. **Reports**

Karen Benson presented the financial statements, stating the Statement of Net Position, the cash position is strong. Karen explained Statement of Rev/Exp is marked as draft because of some final audit decisions that needs to be made. Also, the Statement Rev/Exp is above budget due to the increased prices in chemicals and sludge removal. The Change in Net Position shows deferred revenue and is on target with the budget.

2. **Hauled In Waste Report**

Karen stated Hauled in waste is still over the budget.

3. **Flows Graphs**

Karen Benson presented the year-to-date flow graphs explaining the new estimation of percentage of flows.

D. **Communications**

None

V. **Old Business**

A. **CSL Update**

Exec Dir Tyson stated they attended a tour of CSL phase 2. CSL plans to be up and running by the end of this year.

B. **NARP Update**

No Update

C. **Bradley Property**

There was discussion regarding the Bradley Property located within the KRMA facility. There was a Special Board Meeting scheduled for Wednesday, July 20, 2022, at 9am for further discussion.

D. **ICP Machine**

Chairman Curtis stated the City of Kankakee authorized purchase of ICP Machine.

E. **Update on Management Medical Insurance Options**

Motion to approve the renewal of United Healthcare Insurance for Management was made by Dir Swanson and seconded by Dir Hunter. All board members voted in favor of, Dir Stump Absent. Motion Carried.

F. **Republic Contract**

Discussion regarding the Republic Contract

G. **New Hire Progress**

Exec Dir Tyson stated the job posting is closed. KRMA received thirty-six applications. Management staff is reviewing, and interviews will start the beginning of next week.

H. **Security Updates**

Exec Dir Tyson stated No Trespassing signs have been ordered. They will be put up once they come in.

VI. **Public Budget Hearing**

Motion to open to Public Budget Hearing was made by Dir Hunter and seconded by Dir Romo. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Stump absent.

The Board went into Public Budget Hearing to discuss the proposed budget for fiscal year ending April 30, 2023.

Motion to close Public Budget Hearing was made by Dir Swanson and seconded by Dir Osenga. Motion Carried.

Roll call was taken, and all Board Members were present except for Dir Stump absent.

VII. **New Business**

A. **Approval of Budget Ordinance No. 2020-01 for fiscal year end April 30, 2023**

Motion to approve the Budget Ordinance No. 2020-01 for Fiscal year end April 30, 2023, with the set-aside rate to 16% was made by Dir Hunter and seconded by Dir Osenga. All Board Members voted in favor of, Dir Romo voted Nay and Dir Stump absent. Motion Carried.

B. **Approval of Revised Enforcement Response Plan (ERP)**

Exec Dir Tyson informed the board that the Revised Enforcement Response Plan (ERP) was updated to reflect Kankakee River Metropolitan Agency as its own entity to become in compliance with the USEPA. Melanie explained the changes have not significantly impacted our Pretreatment Program. Motion to accept the approval of the Revised Enforcement Response Plan was made by Dir Swanson seconded by Dir Romo. All board members present voted in favor of, Dir Stump absent. Motion Carried

C. **Approval of Sewer Use Ordinance (SUO) Regulations**

Motion to accept the approval of the Sewer Use Ordinance (SUO) Regulation was made by Dir Romo seconded by Dir Osenga. All board members present voted in favor of, Dir Stump absent. Motion Carried

VIII. **Executive Session**

A. **Personnel & Probable or Imminent Litigation**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(c)(11) of the open meetings act, was made by: Dir. Osenga and seconded by: Dir. Hunter. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Stump absent.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Vice Chairman Schore left the meeting.

Motion to return to Open Session was made by: Dir. Osenga and seconded by: Dir Romo. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Stump and Vice Chairman Schore absent.

With the Board back in open session, there was no action.

IX. **Next Meeting**

Next Regular Board Meeting- **Thursday, July 28, 2022 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir Osenga and seconded by Dir Hunter. All board members present voted in favor of. Motion Carried.