

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
March 24, 2022 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Christopher Curtis, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Mayor Michael Watson, Village of Bradley
Alderman Danita Swanson, City of Kankakee
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Dan Small, Strand Associates
Terry Memenga, Alternate, Village of Bradley
Tara Latz, Alternate, Village of Bourbonnais

Chairman, Mayor Curtis called the meeting to order

Chairman Curtis made the announcement that he received a letter from the Village of Bradley announcing Mayor Michael Watson as Village of Bradley Alternate.

I. **Roll Call**

Roll Call was taken. All Board members were present except for Mayor Brian Stump, Dir Robert Romo, Dir Steven Hunter. Alternate Mayor Michael Watson, Village of Bradley, sitting in for Dir Romo for deciding vote.

II. **Public Comment**

None

III. **Approval of Board Minutes February 24, 2022 – Regular Board Meeting**

Motion to approve the February 24, 2022, Regular Board Meeting minutes was made by: Dir. Osenga and seconded by Vice Chairman Schore. All board members present voted in favor of, Alternate Mayor Michael Watson voted abstained and Dir Stump, Dir Hunter, and Dir Romo absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art presented the MOR. Art informed the Board that February 2022 was not a good month for KRMA due to the flows and loadings. Exec Dir Tyson and himself held a meeting with Kensing Solution, an industry, that is contributing to KRMA loading issues. Art informed the Board of Kensing Solution process. Kensing will update KRMA every 60 days. There were questions, concerns, and suggestions from the Board members, and they were addressed by Art, Exec Dir Tyson, and Melanie.

B. Executive Director Report

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the yearly utility usage. Most of the utilities are running in line with budget, except for the increase in the electrical cost.

2. Hauled In Waste Summary

Exec. Dir. Tyson stated hauled in waste is consistent with last year and holding steady.

3. Operations Report

Exec Dir Dave Tyson stated KRMA received another Com Ed energy savings grant. Bidding process has started for housing keeping, grounds keeping, domestic, sludge removal, and chemicals. Awaiting reply from Local 399 regarding Non-Exempt employee Health Insurance. Also, Local 399 is offering union employees long & short-term insurance that will be payroll deductible if interested.

C. Financial Report

1. Reports

Karen Benson presented the financial statements, stating the Statement of Net Position is showing strong cash balance. Statement of Revenue/Expense: hauled in waste continues to be strong. General Liability Insurance for YTD is within budget. Change of net position is strong for February.

2. Hauled In Waste Report

Karen stated Hauled in waste is slightly above budget.

3. Flows Graphs

Karen Benson presented the year-to-date flow graphs stating this graph helps to determine how to allocate and budget the expenses to the various municipalities depending on their flows. Kankakee is averaging a little higher than the budgeted estimation and Bradley and Bourbonnais is averaging lower than the budgeted estimation. These actual numbers will impact the 2022-2023 budget.

D. Communications

1. Economic Alliance Invitation to Invest

Exec Dir Tyson presented a letter from Economic Allowance to asking KRMA to invest. It was decided that each municipality will invest individually, since KRMA is made up of the four municipalities. Vice Chairman Schore suggested that KRMA should be willing to host an Economic Alliance meeting.

V. Old Business

A. CSL Update

Exec Dir Tyson stated CSL is on track. Ammonia portion of the pretreatment plant should be up by the end of August 2022.

B. NARP Update

Exec Dir Tyson stated we would like to hold a public meeting on Tuesday, April 12, 2022, from 10am to Noon. Dan added there will be continuous monitoring of samples pick-ups in May 2022.

C. Bradley Property

Chairman Curtis asked Alternate Mayor Watson is there any update. Alternate Mayor Watson stated his Board members are not interested in selling at this point and time. There was discussion, questions, and concerns regarding the purchase price, the Village of Bradley not wanting to sell the Bradley property, stating that would increase the capacity expansion costs and how those costs would project onto the residents within the municipalities. Mayor Watson stated it's still open for discussion.

Director Steven Hunter joined the meeting

D. Each Municipal to discuss on CMOM Status

Exec Dir Tyson stated all CMOM reports have been turned in and KRMA will be sending report off to IEPA.

E. Discussion for Hiring a Lobbyist

Exec Dir Tyson stated he is conducting research on the cost for a Lobbyist and how effective a Lobbyist would be for KRMA.

F. Republic Services Contract

There was discussion, questions, and concerns regarding the contract. Motion to Engage KRMA Legal Services to further pursue FOIA Information of Gary regarding Republic Services was made by Vice Chairman Schore and

seconded by Alternate Mayor Michael Watson. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.

G. **Update on Fiscal Year Budget – (May 1, 2022 – April 30, 2023)**

Karen presented the Draft Budget. She stated we are still waiting for new Bid for the new fiscal year and other expense items. She also discussed the cash flow and revenue.

VI. **New Business**

A. **Approval of SKDO Engagement Letter for accounting services Fiscal Year End April 30, 2023**

Motion to approve SKDO Engagement Letter for accounting services Fiscal Year End April 30, 2023, was made by Vice Chairman Schore and seconded by Dir Hunter. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.

B. **IEPA Loan**

Exec Dir Tyson presented the funding nomination application through IEPA.

C. **Motion to ratify Engie Contract**

Motion to ratify the 3-year Engie contract as KRMA gas supplier was made by Dir Hunter and seconded by Dir Osenga. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.

D. **Discussion for Summer Help**

Art gave the criteria guidelines of Summer Help and the rate of pay. There was discussion regarding the rate of pay.

E. **New Statement of Economic Interest Form**

Chairman Curtis presented the new Statement of Economic Interest Form. He recommended that each person get their attorney's opinion on how to fill it out. There were questions concerning the form. Attorney Neal gave some detail information on how to fill out the new Statement of Economic Interest form and answered questions from Board members.

F. **Approval of WIPFLI Engagement Letter for auditing services Fiscal Year End April 30, 2023**

Motion to approve WIPFLI Engagement Letter for auditing Services Fiscal Year End April 30, 2023, was made by Dir Swanson and seconded by Vice Chairman Schore. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.

G. **Amendment to DTS Software Service**

Exec Dir Tyson explained the amendment to the DTS Software Service, to extend usage service to the City of Kankakee, all increase in cost will be the responsibility of City of Kankakee. Also, other municipalities are welcome to utilize the DTS Software Service if they are willing to be responsible for the increase in cost. Motion to approve the Amendment to DTS Software Service was made by Dir Osenga and seconded by Dir Hunter. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.

VII. **Executive Session**

A. **Personnel & Probable or Imminent Litigation**

None

VIII. **Next Meeting**

Motion to move meeting to Thursday, April 21, 2022, was made by Vice Chairman Schore and seconded by Dir Swanson. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.

Next Regular Board Meeting- **Thursday, April 21, 2022 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir Osenga and seconded by Dir Swanson. All board members present, and Alternate Mayor Michael Watson voted in favor of, and Dir Stump and Dir Romo absent. Motion Carried.