

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
November 17, 2020 - 3:00 P.M

On June 26, 2020, Governor Pritzker issued the fifth Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Chair Chasity Wells-Armstrong has determined that an in-person meeting is not practical or prudent. As permitted by Public Act 101-0640, this meeting will be held without the physical presence of a quorum at the meeting location.

Directors, staff, participants and the public may attend by phone or video conference using the following:

<https://www.gotomeeting.com>

or dial 1 (872) 240-3212 when prompted enter conference PIN Access Code: 318-571-101

In attendance:

Location: REMOTE MEETING HELD VIA TELECONFERENCE/VIDEO CONFERENCE

Board of Directors:

Mayor Chasity Wells-Armstrong, City of Kankakee
Mayor Paul Schore, Village of Bourbonnais
Mayor Brian Stump, Village of Aroma Park
Alderman Carl Brown, City of Kankakee
Marc Wakat, Representative, City of Kankakee
Elizabeth Kubal, Representative, City of Kankakee

Administration:

Dave Tyson, KRMA Executive Director
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Arthur Strother, Superintendent
Dustin Scheppler, Asst. Superintendent, Operations
Melanie Gossett, Asst. Superintendent, Technical Services

Other:

Dan Small, Strand Associates

Chairperson Mayor Wells-Armstrong called the meeting to order.

I. **Roll Call**

Roll Call was taken. All Board members were present except for Dir Robert Romo via gotomeeting.com.

II. **Public Comment**

None

III. **Approval of Board Minutes**

A. **October 20, 2020 – Regular Board Meeting** – Motion to approve the October 20, 2020 Regular Board Meeting minutes was made by: Dir. Wakat and seconded by Dir Schore. All voted in favor. Motion Carries.

IV. **Reports**

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art stated KRMA received four odor complaints. Dir Kubal asked per the new report, it shows it's the same person calling. Art replied, yes, the caller is the spokesperson for the neighborhood. Art continued by addressing the low flow coming into the plant indicating we are still right at our design loading capacity. The influent BOD was 27,000lbs and we are designed for 28,000lbs loading capacity.

B. **Executive Director Report**

1. **Water, Gas & Electric Use/Cost**

Exec. Dir. Dave Tyson presented the monthly utility sheet. KRMA has contacted Aqua regarding the error in our water usage and they are replacing the meter. Natural gas seems to be running normal and within budget.

2. **Hauled In Waste Summary**

Exec. Dir. Tyson pointed out our Hauled-In Waste is running normal.

3. **Operations Report**

Exec Dir Dave Tyson stated the plant is performing very well, especially with the low flows. No recent incidents. Melanie continues to have safety meetings covering safety tips for all employees.

C. **Financial Report**

1. **Reports**

Karen Benson stated the Statement of Net Position shows a strong cash position. Statement of Revenue & Expenses shows the net change in position for the month was positive and slightly over budget. Although the sludge removal doubles the amount budgeted for the month we are still within budget for the fiscal year.

2. **Hauled in waste report**

None

3. **Flows Graphs**

Karen Benson stated the flow graphs are just for review, therefore, the municipalities can see where they are at throughout the year.

D. **Communications**

None

V. **Old Business**

A. **E-Waste update**

Exec Dir Dave Tyson stated he checked with the Kankakee County and they stated their state's attorney is working on the agreement and he's supposed to be getting it out to all the individual municipalities and our legal counsel. Attorney Neal Smith stated he has not heard from Kankakee County. Dave stated he will follow up with Kankakee County regarding the agreement.

B. **Blowers Update**

Dan Small from Strand Associates stated he has been in communication with Atlas Copco's installing contractor; still waiting to hear from them regarding their final installation schedule and dates. Attorney Smith added, per Board Directors request, that he notified Atlas Copco that KRMA expects the blowers to be installed by March 13, 2021, otherwise, KRMA will seek liquidated damages of \$250 dollars per day.

C. **NPDES-CMOM Report**

Exec Dave Tyson stated everything seems to be moving along, however, for us to complete the job properly, KRMA feels that there is a need for cost analysis of what we're billing and/or what we should be charging. Also stated, he recommends we stay with Strand Associates since they are already completing the capacity analysis. Art added, we have until 2023 to get this done. The state has given us a timetable; therefore, we need to start working before the state starts asking questions.

VI. **New Business**

A. **Approval for Strand Associates to conduct a Cost Analysis**

Exec Dir Dave Tyson stated this is a proposal KRMA is asking Strand Associates to do cost analysis, so we know what we should be charging for waste coming in here. The cost analysis report will not exceed \$17,000. Dir Schore asked if the completion date for the cost analysis will be January 29, 2021? Dan with Strand Associates stated he feels comfortable with that date, however, he can push to have it complete by the January 2021 board meeting. Motion to approve Strand Associates to conduct a cost analysis was made by Dir Schore and second by Dir Kubal. All voted in favor. Motion carries.

B. **Approval to redraft Agreement for Newton County**

Attorney Smith stated the Newton County agreement expires in May 2021. This contract may need to be extended for a short period of time while KRMA negotiates a longer term with more detail in the agreement with Newton County. Art stated he agreed with Attorney Smith and stated Newton County is seeking approval to inject this leachate into the ground. They are also looking at producing 106 million gallons of leachate for the following year coming up. Newton County wants to continue to utilize the station at East Gate and he thinks it could be greatly beneficial for KRMA to look at this as long-term. Art also stated this is not just a Newton County thing, but a Republic Services issue. KRMA wants to address the company itself and make this contract with Republic Services which consists of Newton County LF, Livingston LF, and Lake County LF. Dir Schore asked how long is long-term? Art replied, KRMA will first give them a 1-year option so we can monitor their BOD, TSS, ammonia levels, and phosphorus waste as well as metals closely. Exec Dir Dave Tyson added, once we get through the first year and get the cost analysis, we'll know where we're going. At that time we'll bring it back to the Board, then we can enter a long-term contract. Dir Wakat expressed his concern about expanding the plant, and what if we don't accept leachate, will KRMA need to expand the plant. Art replied, even if we stop taking the leachate, we will still need to expand the plant because of the industry we get waste from as well.

C. **Approval to seek NARP Consultant**

Exec Dir Dave Tyson asked for approval to bid out a NARP Consultant. Motion to approve seeking NARP Consultant was made by Dir Schore and second by Dir Brown. All voted in favor. Motion Carries.

D. **Approval for Local Limit Study**

Exec Dir Dave Tyson asked for approval to bid out a Local Limit Study. Motion to approve Local Limit Study was made by Dir Schore and second by Dir Brown. All voted in favor. Motion Carries.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(C)(1) and 2(C)(11) of the open meetings act, was made by: Dir. Kubal and seconded by: Dir. Schore. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Robert Romo absent.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Motion to return to Open Session was made by: Dir. Brown and seconded by: Dir. Stump. Motion carried.

Roll call was taken, and all Board Members were present except for Dir Robert Romo.

With the Board back in open session, there was no motion.

VIII. **Next Meeting**

Next Regular Board Meeting- **Tuesday, November 17, 2020 (3:00 P.M. via gotomeeting.com)**

Motion to Adjourn was made by: Dir. Stump and seconded by Dir. Wakat. All voted in favor. Motion Carried.