

KANKAKEE RIVER METROPOLITAN AGENCY
MINUTES
October 27, 2022 – 9:00 A.M
1600 W Brookmont Blvd.

In attendance:

Board of Directors:

Mayor Paul Schore, Village of Bourbonnais
Alderman Danita Swanson, City of Kankakee
Alderman Larry Osenga, City of Kankakee
Steven Hunter, Representative, City of Kankakee
Alderman David Crawford, Alternate, City of Kankakee
Public Works Director Terry Memenga, Alternate, Village of Bradley

Administration:

Dave Tyson, KRMA Executive Director
Carmen Huizenga, Smith, Koelling, Dykstra & Ohm, P.C

Attorney:

Neal Smith, Robbins Schwartz

KRMA Staff:

Art Strother, Superintendent
Melanie Gossett, Asst. Superintendent of Technical Services
Dustin Schepler, Asst. Superintendent of O & M

Other:

Ryan McGinnis, City of Kankakee
Dan Small, Strand Associates
Ben Wilson, Kankakee County Planning Department
Andrew Wheeler, Kankakee County Board

Vice Chairman, Mayor Schore called the meeting to order

I. **Roll Call**

Roll Call was taken. All Board members were present except for Mayor Christopher Curtis, Mayor Brian Stump and Financial Director Robert Romo. Alternate Alderman David Crawford, City of Kankakee, sitting in for Chairman Christopher Curtis for deciding vote, Alternate Public Works Director Terry Memenga, Village of Bradley, sitting in for Financial Director Robert Romo for deciding vote.

II. **Public Comment**

None

III. **Approval of Board Minutes September 22, 2022 - Regular Board Meeting**

Motion to approve the September 22, 2022, Regular Board Meeting minutes was made by: Dir Hunter and seconded by Dir Osenga. Superintendent Art Strother stated corrections to be reflected in the September 22, 2022, minutes under the Operation & Maintenance Report: Art stated even if we got rid of all the industry, KRMA will still be operating at 80% of its design just from the population of the community. Should have read, "if we got rid of all the sludge haulers". Also, each person produces 1.7lbs of BOD a day. Should have read, ".17lbs of BOD a day". All board members present, and Alternate David Crawford and Alternate Terry Memenga voted in favor of, Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent. Motion Carried.

IV. **Reports**

A. **Operations & Maintenance Report**

1. **Monthly Report**

Art stated that last month we had dry weather, low flow, however, our loading to the plant is above our design. Our normal range of flow is 13.5 to 16.5 mg. Art emphasized on graphs of BOD, NH₃, and TSS in Attachment A of the MOR, stating we are still in the red, which is not good for the plant and why management feels KRMA needs to move forward with the expansion, so we are able to handle the loadings that are coming into the plant. As of right now, we are on the edge of not being able to handle the loadings. Dir Hunter concurred with Art stating, since we are approaching above our limits of BOD, this gives more justification for the need of a plant expansion.

B. **Executive Director Report**

2. **Water, Gas & Electric Use/Cost**

Exec. Dir. Dave Tyson presented the yearly utility usage. Exec Dir Tyson stated everything is in the normal. Our natural gas is higher than usual because we are currently getting billed by Nicor who's per therm rate is higher. We have switched from Symmetry to Engie; therefore, we will be asking Engie Gas to give us a rebate for the difference in therm.

3. **Hauled In Waste Summary**

Exec. Dir. Tyson stated hauled in waste is strong and back up over 3.3 million gallons again. Liberty is the top distributor, however, we are also getting more waste from Laraway due to them changing some things out, so we expect for them to drop back down once changes are complete because they usually recycle their water.

Operations Report

Exec Dir Dave Tyson stated we have a NARP meeting today, October 27, 2022 at 11 am and extended the invitation to board members. He presented the proposed agenda and board meeting dates for review.

C. **Financial Report**

1. **Reports**

Carmen Huizenga introduces herself, stating she here representing SKDO in the absence of Karen Benson. Carmen presented the financial statements, stating compared to the prior year, September cash is up. Statement of Revenues, Expenses and Changes in Net Position, hauled in waste is still running above budget for the month of September and YTD. General Liability Insurance is over budget for September and YTD due to paying before third quarter, therefore it should even out. Overall expenses are below YTD budget.

2. **Hauled In Waste Report**

Carmen stated hauled in waste is still running above budget for the September and YTD.

3. **Flows Graphs**

Carmen presented the yearly flows.

D. **Communications**

1. **Burling Professional Cleaners, Inc.**

Exec Dir Tyson informed the board members of the notification we received from Burling Professional Cleaners. No action is needed.

2. **CMOM Update**

Exec Dir Tyson informed the board members that an early submittal of the CMOM was sent to IEPA.

3. **Kimley Horn Letter**

Exec Dir Tyson informed the board members that we should have everything put together and sent out by next week. Dir Hunter asked are they going to compensate our staff for the time in gathering information, since it was not a FOIA request? Exec Dir Tyson replied, no, at this point it has not been very time consuming, because the staff had most of information of file. Vice Chairman Schore stated he feels a member of the board should not have to FOIA request anything; it should be available to all members.

V. **Old Business**

A. **CSL Update**

Exec Dir Tyson stated CSL should be online with their ammonia pretreatment as of November 7, 2022.

B. **NARP Update**

1. **Approval of Strand 2023 NARP Proposal**

Exec Dir Tyson stated they will be hosting their 2nd public NARP meeting today at 11 am.

C. **Bradley Property**

No update

D. **ICP Machine**

No update

E. **Republic Contract**

Exec Dir Tyson stated that the contract is in the hands of Republic's Attorneys. Attorney Neal stated they have not reached out to him. Vice Chairman Schore stated that he had a discussion with Republic Services about the contract too.

F. **Security Updates**

Exec Dir Tyson stated we have contacted an agency to come out to see if we can install keyless entry to Building 10. Also, we were able to capture one of the trespassers and the police was called. The trespasser was taken into custody and charged, and the parents were issued a ticket. We have not had any vandalizing since then. Dir Osenga asked, are we adding more cameras? Exec Dir Tyson replied, yes. Chairman Curtis is overseeing the camera installation.

VI. **New Business**

A. **Kankakee County E-Waste Contract**

Ben Wilson introduces himself. He presented a pamphlet showing Kankakee County e-waste data for each municipality within the County. He discussed the pricing for KRMA and the surrounding communities who participate and stated that proof of location is being taken, therefore, residents within communities that are not participating in the program will get charged individually for their e-waste. He's asking KRMA to amend the IGA to extend the contract to 2024. Terry Memenga stated the Village of Bradley has closed their drop site as of September 30, 2022, because they were getting e-waste from all over not just their community. He also added that the data in the pamphlet from Bradley community is incorrect because of the drop off site. Going forward since the site has closed the Village of Bradley percentage will reflect only the Village of Bradley. Motion to draft a proposed e-waste contract was made by Dir Swanson and seconded by Dir Osenga. All board members present, and Alternate David Crawford and Alternate Terry Memenga voted in favor of, Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent. Motion Carried.

B. **Resolution Approving IntraFi Network Deposits DDA-MMDA Deposit Placement Agreement with Midland States Bank 4881-2245-3817v1**

Motion to approve Resolution Approving IntraFi Network Deposits DDA-MMDA Deposit Placement Agreement with Midland States Bank 4881-2245-3817v1 was made by Dir Swanson and seconded by Dir Osenga. All board members present, and Alternate David Crawford and Alternate Terry Memenga voted in favor of, Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent. Motion Carried.

C. **Resolution Approving Custodial Agreement with Midland States Bank 4861-1121-9257v1**

Motion to approve Resolution Approving Custodial Agreement with Midland States Bank 4861-1121-9257v1 was made by Dir Swanson and seconded by Dir Osenga. All board members present, and Alternate David Crawford and Alternate Terry Memenga voted in favor of, Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent. Motion Carried.

D. **Audit Update**

Carmen presented the draft audit. Vice Chairman Schore informed Carmen that a statement needs to be corrected. Page 28: Defeased Debt: "On August 31, 2021, The Village of Bourbonnais, a participant of the Agency, sold its portion of the WWTP to Aqua Illinois, Inc." Should read, "Village of Bourbonnais, sold a portion of our collection system to Aqua Illinois, Inc." He stated Aqua does not have any ownership with KRMA. Aqua is a customer of the Village of Bourbonnais.

VII. **Executive Session**

A. **Personnel & Probable or Imminent Litigation**

Motion to go into Executive Session to discuss Personnel and Collective Bargaining Agreement; and probable or imminent litigation pursuant to Sections 2(c)(11) of the open meetings act, was made by: Dir. Hunter and seconded by: Dir. Swanson. Motion carried.

Roll call was taken, and all board members present, and Alternate David Crawford sitting in for Chairman Christopher Curtis and Alternate Terry Memenga sitting in for Dir Robert Romo. Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent.

The Board went into Executive Session to discuss Personnel and Collective Bargaining Agreement and probable or imminent litigation.

Motion to exit Executive Session was made by: Dir. Osenga and seconded by: Dir Crawford. Motion carried.

Roll call was taken, and all Board Members and Alternate David Crawford sitting in for Chairman Christopher Curtis and Alternate Terry Memenga sitting in for Dir Robert Romo. Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent.

Motion to return to Open Session was made by: Dir. Osenga and seconded by: Dir Crawford. Motion carried.

Roll call was taken, and all Board Members and Alternate David Crawford sitting in for Chairman Christopher Curtis and Alternate Terry Memenga sitting in for Dir Robert Romo. Chairman Christopher Curtis, Dir Brian Stump, and Dir Robert Romo absent.

With the Board back in open session, there was no action.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, November 17, 2022 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir Swanson and seconded by Dir Osenga. All board members present voted in favor of. Motion Carried.