

**KANKAKEE RIVER METROPOLITAN AGENCY**  
**MINUTES**  
**September 23, 2021 – 9:00 A.M**  
**1600 W Brookmont Blvd.**

In attendance:

**Board of Directors:**

Mayor Christopher Curtis, City of Kankakee  
Mayor Paul Schore, Village of Bourbonnais  
Alderman Danita Swanson, City of Kankakee  
Alderman Larry Osenga, City of Kankakee  
Steven Hunter, Representative, City of Kankakee

**Administration:**

Dave Tyson, KRMA Executive Director  
Karen Benson, Smith, Koelling, Dykstra & Ohm, P.C.

**Attorney:**

Neal Smith, Robbins Schwartz

**KRMA Staff:**

Arthur Strother, Superintendent  
Dustin Scheppler, Asst. Superintendent, Operations  
Melanie Gossett, Asst. Superintendent, Technical Services

**Other:**

Dan Small, Strand Associates  
Terry Memenga, Alternate, Village of Bradley

Chairman, Mayor Curtis called the meeting to order

I. **Roll Call**

All board member present except for Dir Brian Stump, Village of Aroma Park and Dir Robert Romo, Village of Bradley. Alternate Terry Memenga, Village of Bradley, sitting in for Dir Romo for deciding vote.

II. **Public Comment**

None

III. **Approval of Board Minutes July 22, 2021 – Regular Board Meeting**

Motion to approve the August 26, 2021, Regular Board Meeting minutes was made by: Dir. Osenga and seconded by Vice Chairman Schore. All board members and alternate Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

IV. **Reports**

A. **Operations & Maintenance Report**

Monthly Report

Art stated KRMA has started sampling for the NARP Program. Art stated that due to the crisis of Covid the world has been affected by longer deliveries time and increases in price per product. Vice Chairman Schore asked, are the companies wanting to charge above our contractual amounts for May 1, 2021-April 30, 2022? Art responded yes, our chlorine price will increase approximately \$150 per ton, averaging \$600 per month. There was a discussion regarding a shortage in chlorine and the increase of the price. Vice Chairman expressed concerns about this effecting KRMA's contract going forward. Attorney Neal stated that a statement should be presented stating that KRMA is not wavering our contractual rights from the initial cost once pricing decreases for them, they will reconcile with KRMA for any overcharge we acquired.

**B. Executive Director Report**

1. Water, Gas & Electric Use/Cost

Exec. Dir. Dave Tyson presented the monthly utility usage sheet. We received energy from the Hydro Plant. Water usage is being billed a little high as an estimate reading. A call will be made for an actual reading. Natural gas usage is normal.

2. Hauled In Waste Summary

Exec. Dir. Tyson stated hauled in waste is holding constant.

3. Operations Report

Exec Dir Dave Tyson stated KRMA is working on purchasing a new truck. He informed the board that KRMA received an IEPA violation notice. This notice covered previous violations that took place in February, March, and April of 2021. Art has already responded and everything that we violated has been corrected. Since the correction, the plant is back in normal order. Exec Dir Dave reminded the municipalities that he needs their CMOM reports. The deadline to submit to IEPA is coming up. The municipalities CMOMs must be inserted in the KRMA's packet when they submit their paperwork. Dir Hunter asked, will the Board make a presentation regarding the expansion of the plant? Exec Dir Dave stated, he is open to have a public informational meeting.

**C. Financial Report**

1. Reports

Karen Benson presented the financial statements, stating the statement of net position is showing a strong cash balance. Also stated we are a little bit over budget monthly, due to the timing of bills and entry that have not been inputted yet, however fiscal year budget is right where it needs to be.

2. Hauled In Waste Report

Karen stated our hauled in waste revenue continues to increase KRMA's cash reserves.

3. Flows Graphs

Karen Benson presented the year-to-date flow graphs.

**D. Communications**

None

**V. Old Business**

**A. Blowers Update**

Exec Dir Tyson stated Strand had a meeting w/ Atlas Copco. They are scheduled to come in next week to do the final calibration on the blowers. The blowers are working fine.

**B. Republic Service Update**

Exec Dir Tyson stated we are still waiting on the Republic's Attorney to get back to us so we can finalize the contract. Attorney Neal stated he is waiting to be contacted as well. Chairman Curtis asked are we charging at the old or new rate? Art replied, the old rate, however the new rate will be retro back to June 1, 2021. Art stated Republic has a concern with the guaranteed amount per month.

**C. CSL Update**

Exec Dir Tyson stated CSL asked for another time extension due to inability to get materials.

**D. River Clean Up**

Melanie informed the board the River Clean Up Event went well. She also stated we had five volunteers and expressed the quantity of area they were able to address. She stated that the river was a lot cleaner than the year before and that the River Clean Up Events are making a difference. Exec. Dir. Tyson added that Melanie is going to talk to the community on ways to try to make it easier and safer for them to pick up and dispose of the trash.

**E. Review of Aqua transaction with Bourbonnais and impact on KRMA bonds**

Attorney Neal Smith stated as of Tuesday, September 21, 2021 the escrow closed.

VI. **New Business**

A. **Approval of Strand Contract**

Exec Dir Tyson informed the KRMA board that he received Strand Associate's revised contract. Also, for Strand Associate's invoice to specify the number of hours per project item. Dan agrees with the hours and in-depth invoicing. Motion to give authorization for Director Tyson to sign and approve Strand Associate Contract not to exceed \$200,000, subject to Attorney review was made by Vice Chairman Schore and seconded by Dir Osenga. Dir Hunter asked Dan Small, Strand Associates, will he be utilizing any minority subcontractors in the course of implementing and conducting this contract? Dan replied, he is open, however, on the planning side there's usually no subcontractors. All board members and alternate Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

B. **Proposal for Pretreatment Program**

Exec Dir Tyson asked to table till next meeting.

C. **Consideration and Approval of Board's Step 3 Grievance Response to IUOE Grievance dated July 23, 2021**

Executive Session

D. **Ratification of Chapman & Cutler Bond Counsel Engagement Letter**

Motion to Ratify the Ratification of Chapman & Cutler Bond Counsel Engagement Letter was made by Dir Hunter and seconded by Dir Swanson. All board members and alternate Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.

F. **Draft Audit Report**

Karen presented the Draft Audit Report. She will have the Auditor come to the next board meeting to give a presentation.

VII. **Executive Session**

Motion to go into Executive Session to discuss Personnel, and probable or imminent litigation pursuant to Sections 2(c)(1) and 2(c)(11) of the open meetings act, was made by: Dir. Swanson and seconded by: Dir. Hunter. All board members and alternate Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carried.

Roll call was taken, and all Board Members and Alternate Terry Memenga were present except Dir Brian Stump and Dir Robert Romo absent.

The Board went into Executive Session to discuss Personnel and probable or imminent litigation.

Return to Open Session.

Roll call was taken, and all Board Members and Alternate Terry Memenga present except Dir Brian Stump and Dir Robert Romo absent.

With the Board back in open session, there was one motion.

VIII. **Next Meeting**

Next Regular Board Meeting- **Thursday, October 28, 2021 (9:00 A.M. at KRMA Board Room)**

Motion to Adjourn was made by: Dir. Osenga and seconded by Dir Swanson. All board members and alternate Terry Memenga present voted in favor and Dir Brian Stump and Dir Robert Romo absent. Motion Carries.