

**Sangamon Township  
Regular Meeting Minutes**

**Held at Sangamon Township Building, 1264 Old Rt 47 White Heath, Illinois**

**April 8, 2021**

The regular monthly meeting of Sangamon Township was called to order at 7:05 p.m. by Supervisor Kathleen Piatt. Roll Call was taken. Present were Trustees John Foley, Mike Nolan, Bill Olson and Bill Blickhan.

Also present were Clerk Kevin Duff and Highway Commissioner Larry Sebens.

The pledge of allegiance was recited.

**Public Comment:** none

**Minutes:** A motion was made by Trustee Blickhan and seconded by Trustee Olson to approve the minutes from the March Regular Township meeting with a clarification about the profit and loss statements including payroll taxes and IMRF expenses. A voice vote was taken and the motion was approved unanimously.

**Invoices:** A motion was made by Trustee Olson and seconded by Trustee Blickhan to approve the invoices. A roll call vote was taken and the motion was approved unanimously.

**Communications:** The White Heath Rec League provided three alternative layout designs for the new ball diamond for Board review. The League also provided a draft copy of their agreement with the first 2 lines struck concerning the League providing coverage for fire damage to the structures since the Township insurance policy insures the structures. Supervisor Piatt will request the League's insurance policy include an amount recommended by TORIMA for the Township to be named an additional insured. Supervisor Piatt will send last year's lease to Trustee Blickhan. Trustee Blickhan will review the existing lease. The lease should include clarification that the Township owns any improvements made at the park and that the Township will not reimburse the League for improvements.

Supervisor Piatt had a call from a resident about wind-farms. Supervisor Piatt referred the caller to the County Board and the County Zoning Commission.

**Old Business:** The Board discusses the accounting reports. The profit and loss statements should have an ending date the last day of the month prior to the Board meeting instead of the meeting date. The Board strongly believes that in order to have a complete picture, the Board needs to see the Township's bank statements each month. The accounting software that Kelly's Accounting uses should be able to incorporate the bank statements each month. Trustee Foley uses the same software as Kelly in his business and receives an automatic general ledger report showing bank statements. Trustee Foley will show the Board at the May meeting examples of the report.

**New Business:** Supervisor Piatt provided the Board a draft of an Annual Accounting Form to be used at the Annual Meeting on April 13, 2021.

New terms of Office for Township elected officials begins May 17. Each official must take/complete an oath of office to be provided by Clerk Duff.

A motion was made by Trustee Nolan and seconded by Trustee Foley to transfer about \$6,500 from the Insurance Fund to the Town Fund to reimburse the Township for payments inadvertently made from the Town Fund in 2020. A roll call vote was taken and the motion passed unanimously.

A motion was made by Trustee Foley and seconded by Trustee Blickhan to transfer \$1,750 (half the cost of the 2020 Compilation Report) from the Road and Bridge Fund to the Town Fund. Commissioner Sebens agreed to the transfer. A roll call vote was taken and the motion was approved unanimously.

A motion was made by Trustee Nolan and seconded by Trustee Foley to adjourn the meeting. A voice vote was taken and the motion was approved unanimously. The meeting was adjourned at 8:56.

Respectfully Submitted,  
Clerk Duff