

**Sangamon Township
Regular Meeting Minutes**

Held at Sangamon Township Building, 1264 Old Rt 47 White Heath, Illinois

April 13, 2023

The regular monthly meeting of Sangamon Township was called to order at 7:00 p.m. by Supervisor Mike Nolan. Roll Call was taken. Present were Supervisor Nolan, Trustees Bill Blickhan, Kathleen Piatt and Tim King.

Also present were Highway Commissioner Larry Sebens, Cemetery Sexton Frannie Dick and Clerk Kevin Duff.

Absent: Trustee Bill Olson.

The pledge of allegiance was recited.

Public Comment: none

Minutes: Trustee Piatt made a motion seconded by Trustee King to approve the minutes of the March meeting. A voice vote was taken and the motion passed unanimously.

Invoices: Trustee Blickhan made a motion seconded by Trustee Piatt to approve the invoices. A roll call vote was taken and the motion passed unanimously.

New Business: Cemetery Sexton Dick gave a cemetery report that 7 lots have been sold, 6 cremations, 6 burials, 3 foundations ordered and 7 new stones installed. Fifteen plots have been requested but no payments have been made yet. Six markers for cremations have been installed. Sexton Dick has asked Contractor Hislope to fill the grave in addition to digging the grave. Up until now, Sexton Dick has filled the graves. The additional cost from the contractor will be passed on to the family through the funeral home. When contractor Hislope lets Sexton Dick know the additional cost, Sexton Dick will update the cemetery fact sheet. Sexton Dick will make a list of his duties for future reference. A discussion was had about the Quit Claim Deed being prepared for the property owner for the Camp Creek Cemetery. The property owner may also be interested in giving the Township an additional strip of land. Supervisor Nolan will follow up. Cemetery equipment is in good condition with no immediate replacements anticipated. Tree removal is currently in good shape. Roads and gravel into the cemetery are good. Camp Creek may benefit from an access road. Sexton Dick reported that when he was paid for additional work, the work was viewed as self employment and taxable resulting in a significant decrease in the net payment received. Supervisor Nolan will check with Kelly's accounting about future payment alternatives.

No report is available yet for the ball diamond. The question was asked if the Township wants to pursue a State Grant again since the grant will require matching funds if the grant is awarded. Highway Commissioner Sebens will help add gravel to the lane into the off street parking area.

A Decennial committee has been mandated by the State of Illinois. The committee's task is to review the operations of the township and look for efficiencies that could be realized. The committee for the town portion must consist of the Town Supervisor, the Town Trustees and two citizens from the township. The committee for the Road and Bridge must consist of the Road Commissioner and one citizen from the township. The Decennial committees must meet a

minimum of three times. The first meeting must be before June 10, 2023. Since the Sangamon Township has a small population, the Town and the Road and Bridge can be covered in the same meetings. A summary is to be submitted to the county board within 18 months of the first meeting.

A motion was made by Supervisor Nolan and seconded by Trustee Piatt to adopt a resolution that the designated Freedom of Information Officer of Sangamon Township, Piatt County shall be the acting town clerk of the township. A roll call vote was taken and the motion passed unanimously.

A motion was made by Supervisor Nolan and seconded by Trustee Piatt to adopt a resolution that the designated Open Meetings Act Officer of Sangamon Township, Piatt County shall be the acting town clerk of the township. A roll call vote was taken and the motion passed unanimously.

A motion was made by Supervisor Nolan and seconded by Trustee Blickhan to adopt a resolution that the designated Whistleblowing Officer of Sangamon, Piatt County shall be the acting township supervisor. A roll call vote was taken and the motion passed unanimously.

A motion was made by Supervisor Nolan and seconded by Trustee Piatt that the designated IMRF Authorized Agent of Sangamon Township, Piatt County shall be the acting township supervisor. A roll call vote was taken and the motion passed unanimously.

Supervisor Nolan read a General Assistance - Emergency Assistance Statement as follows: The supervisor of Sangamon Township will follow the guidelines provided in the General Assistance - Emergency Assistance Manual provided by the Township Officials of Illinois. For purposes of General Assistance the maximum limit of \$340 will be the guideline. For purposes of Emergency Assistance the guideline will be a maximum of \$450, one time per twelve month period. This statement provide fair and consistent management of Assistance Funds of Sangamon Township, Piatt County.

Supervisor Nolan distributed the Road Commissioner's Report.

Four people attended the Annual Meeting that was chaired by township resident Shelia Maloney. In addition to Moderator Maloney, Supervisor Nolan, Trustee King and Clerk Duff attended the meeting.

Trustee King gave a report of research he has done about the Piatt County Corporate Personal Property Replacement Tax. Last year, the tax gave the County for the schools over \$19m and next year \$21m is possible.

Trustee Blickhan made a motion seconded by Trustee Piatt to authorize the purchase of a new printer for the Township not to exceed \$500. Trustee King has a laser printer that he offered to the Township for \$500. A roll call vote was taken and the motion passed unanimously. Trustee King abstained from the vote.

Old Business: Assessor Scott Whitehouse sent an e mail that he has completed taking the required property photos in the township.

No comments were offered on Kelly's Accounting financial reports.

Supervisor Nolan distributed a cash flow report that showed a positive projection. Highway Commissioner Sebens is due for a pay raise of 1% in May. Trustee Blickhan will check into Illinois Fund rates and Trustee King will check into First Mid Trust rates for discussion at next month's meeting.

Supervisor Nolan and Clerk Duff will work on putting together the required documents for the audit.

Supervisor Nolan has secured an estimate for one time pest management of \$125 for the Township Building.

Three workers were seen recently at the abandoned property in Hickory Hills Subdivision.

Supervisor Nolan reported that the Township's website has 179 hits last month.

A motion was made by Trustee Piatt and seconded by Trustee Blickhan to adjourn the meeting. A voice vote was taken and the motion passed unanimously. The meeting adjourned at 9:15pm.

Respectfully Submitted,
Clerk Duff