

**Sangamon Township
Regular Monthly Meeting**

Held at Sangamon Township Building, 1264 Old Rt 47 White Heath Illinois

November 8, 2018

The regular monthly meeting of Sangamon Township was called to order at 7:00 p.m. by Supervisor Kathleen Piatt. Roll call was taken. Kathleen Piatt, Mike Nolan, John Foley, Bill Olson and Bill Blickhan were present.

Debbie Marshall-Clerk and Larry Sebens-Highway Commissioner were also present.

The pledge of allegiance was recited.

Public Comment:

Steve Harper expressed his appreciation in working with the Township Board for over 12 years. He will continue overseeing the golf cart permits. He keeps records of the permits.

Minutes:

The minutes of the October meeting were read aloud. Bill Blickhan made a motion to accept the minutes and Mike Nolan seconded the motion. All were in favor and the motion passed.

Invoices:

A motion to approve invoices was made by John Foley and seconded by Mike Nolan. With a roll call vote of 5 ayes and 0 nays, the motion to approve invoices passed. Kathleen said that our attorney Amy Rupiper suggests that the Township Clerk attests to expenditures by signing the bill payment listing each month...not actually signing each check.

Announcements/communications:

Kathleen has a letter from Kevin Duff expressing interest in the Sangamon Township Clerk position. Debbie Marshall tendered her resignation effective post meeting November 8, 2018. A letter was received from 1st Mid Illinois Bank and Trust promoting E-Statements. The current technology in our office might hinder this. Paper statements aren't arriving early enough at times. Maybe we should implement both.

Old Business:

Kathleen suggested contracting with Denise Dees for our Township assessor. She already does assessing for a few townships in Champaign County. A motion to approve hiring Denise Dees to begin January 1, 2019 as Sangamon Township Assessor for a one year contract at \$750 per month was made by Kathleen Piatt and seconded by Bill Olson. A roll call vote of 5 ayes and 0 nays passed the motion.

Steve Harper, Brent Buckalew and Debbie Marshall were honored in appreciation of fine service to Sangamon Township. A motion to accept Debbie Marshall's letter of resignation post meeting was made by John Foley and seconded by Mike Nolan. Motion passed with all in favor.

Kathleen met with Amy Rupiper to discuss Town levy amounts for fiscal year 2018 payable 2019. The plan is to reduce the general assistance fund levy and the insurance fund levy, and increase the levy for general town fund. This would still reflect an overall aggregate reduction in our levy. John pointed out that the balance in the general town fund has been declining the past few years. Levy resolutions will be voted on in December. The road and bridge levy remained the same.

Mike gave a cemetery update. He met with Chad Thomas regarding the Argo cemetery cleanup. Still looks like a springtime project. Mike and Kathleen attended the Sangamon Township Cemetery Board meeting. He suggests that a Chairman is named to that Board. The Cemetery Board is preparing an updated Budget to be presented to the Township Board. Mike and Debbie started investigating the siting of Sangamon Township Cemeteries using Courthouse records. Mike researched -by GIS-the boundaries of our existing cemeteries. Camp Creek is not plotted or showing a parcel number. He is studying laws pertaining to Illinois cemeteries. If on private property, we do need to have permission to enter the cemetery. Cemetery licenses for Township cemeteries need to be renewed. Mike visited the genealogical society and purchased a book of Sangamon Township Cemeteries and lots with the names of those buried up to 1987.

New Business:

Bids for accounting services came in as such:

Kelly's accounting \$425 per month

May, Cocagne and King \$650 per month

We currently pay \$520 per month. Both potential firms would do our annual financial report and prepare our audit. Kelly has experience with municipalities and local government. Bill Blickhan thinks both would be good fits. John asked Kathleen for her recommendation. She is comfortable working with Kelly. She will research the estimated cost of preparing the audit from both firms and return to the Board with numbers.

Kathleen wants to add the recycling regulations to our Township website. Mike thinks that they are already on there. The recycling sign needs to be reposted since Larry's shed has been demolished, and that's where it was posted.

A motion to appoint Kevin Duff to the position of Township Clerk (post meeting) was made by Mike Nolan and seconded by John Foley. With a roll call vote of 5 ayes and 0 nays, the motion carried. Clerk Marshall administered the Oath of office and the warrant to appoint was signed by the Township board.

A motion to move to a closed session meeting was made by Bill Blickhan and seconded by John Foley. Closed session began at 9:10 P.M.

A motion to adjourn the regular monthly meeting was made by Kathleen Piatt and seconded by Mike Nolan. All were in favor. Meeting adjourned at 9:58 P.M.

Respectfully submitted,

Debbie Marshall

Sangamon Township Clerk