

**Sangamon Township
Regular Meeting Minutes**

Held at Sangamon Township Building, 1264 Old Rt 47 White Heath, Illinois

November 18, 2022

The regular monthly meeting of Sangamon Township was called to order at 7:00 p.m. by Supervisor Kathleen Piatt. Roll Call was taken. Present were Supervisor Piatt and Trustees Mike Nolan, John Foley, Bill Blickhan and Bill Olson.

Also present were Debra Mcpheeters, Mark McPheeters, Sally Nolan, Scott Whitehouse, Thomas Scott, Jr., Highway Commissioner Larry Sebens and Clerk Kevin Duff.

The pledge of allegiance was recited.

Old Business: *In recognition of Township Resident Debra McPheeters and in gratitude of her outstanding volunteer work and service to friends and neighbors, the Township presented her with an engraved vase and fresh flowers.*

Public Comment: *Mr. Whitehouse suggested that if the regular meeting was switched from 7:00 to 3:00 pm, more residents might attend. Concern was expressed that some of the Trustees are working at that time and some residents who currently attend cannot attend earlier meetings.*

Minutes: *Trustee Nolan made a motion that was seconded by Trustee Blickhan to approve the October meeting minutes as amended. A voice vote was taken and the motion passed unanimously*

Invoices: *Trustee Foley made a motion seconded by Trustee Olson to approve the invoices. A roll call vote was taken and the motion passed unanimously.*

Communications: *Trustee Olson will chair next month's meeting.*

Emergence Assistance was given this month.

Supervisor Piatt will clarify with TOIRMA the fee for the new assessor and will send a copy of the contract to Mr. Whitehouse. The additional fee is expected to be \$84.

A new free little library book box has been made by Trustee Nolan and will be installed in Sand Lake Subdivision within the approved budget amount of \$200. Nameplates recognizing Trustee Nolan and Bob Sinclair for making the boxes will be installed.

A donation for the Township's free little library program has been made with the books required for the Sages for Reading Program at the school.

Supervisor Piatt suggested that a Township volunteer should be recognized every year and a modest budget established for the program.

Old Business: *New Assessor Whitehouse has signed his contract and will start working for the Township January 1, 2022. Any questions may be addressed to him. He will come to the January Township meeting and review the process.*

Supervisor Piatt will look at what prior donations have been given by the Township to the Piatt County Services.

Supervisor Piatt had talked to vendor Cody Harrington providing mowing services to the Township through his sub contractor. The mowing frequency increased this year causing a hit to the budget. The question was asked if a discussion could be had with the White Heath Rec League to share mowing cost of the ball diamond above a certain minimum amount.

Trustee Nolan will submit a bill and then a letter donating his services for mowing the off street parking area this year.

Regarding Kelly's Accounting reports and reviewing the payment of Highway Commissioner's salary, this year fourth quarter payment is being made by the Road and Bridge account. In 2022, the Road and Bridge account will pay the Commissioner's salary second and third quarter and the Town Fund will pay the first and fourth quarter. Reimbursement for the payroll tax and IMRF from one account will be rectified by a check. Appreciation was made for being able to easily assess the status of the Township finances by looking at the new Town Profit and Loss report and the balance sheet. Supervisor Piatt will ask Kelly to attend the January meeting to review the reports and audit findings.

A recycling sign has been put up. The vendor has not been interested in a larger dumpster because of the size of the trucks used to haul the dumpsters. Since only 9% of the plastics deposited can be recycled, the Township might consider not offering plastic recycling to allow more space in the dumpster for cardboard and paper. Trustee Blickhan wants to have an additional conversation with the vendor about having 2 specific, larger dumpsters made. A donor might be available for a one time gift for the dumpsters.

Possible phone numbers were given to Supervisor Piatt for abandoned property owner Dennis Reed to contact him about his half demolished house.

Supervisor Piatt will follow up about on line banking and share with access with Kelly.

In regards to the audit responses, since every check is signed by the Supervisor and attested by the Clerk, 2 signatures are not needed as stated on page one. On page 2, the Township is correct that the Town Fund needs to be reimbursed from the Insurance Fund. On page 3 regarding checks not cashed, Supervisor Piatt will ask what specific checks. The insurance fund is one of the due to/due from funds. The IMRF ratios can no longer be included in the audit because of liabilities to the audit firm. The information can be found on line. When the Township engages an audit firm, this information can be requested separate from the audit. Supervisor Piatt checked with TOI and the interest from the insurance fund has to be deposited in the insurance fund, not the general fund. A correction will be made. Kelly will correct the way the HSA W2 forms were done. Kelly will review with Supervisor Piatt and Highway Commissioner Sebens the amount for funds required to correct funds owed the Town Funds from the Road and Bridge Fund and other transfers required. The issues are 4 or 5 years old and will be corrected by the end of the year. The audit shows on page 14 the correct amount totals.

The Town Levy was read by Clerk Duff. Trustee Foley made a motion seconded by Trustee Nolan to adopt the levy. A roll call vote was taken and the motion passed unanimously.

The Road and Bridge Levy was read by Clerk Duff. Trustee Foley made a motion seconded by Trustee Nolan to adopt to levy. A roll call vote was taken and the motion passed unanimously.

New Business: Trustee Nolan made a motion seconded by Trustee Blickhan to adjourn the meeting. A voice vote was taken and the motion passed unanimously. The meeting was adjourned at 9:00 pm.

Respectfully submitted,
Clerk Duff