

JUNETEENTH VENDOR/BOOTH APPLICATION

Please type or print – Incomplete applications will not be processed

Name of Organization _____

Contact Person _____

Mailing Address _____

City _____ State _____ Zip Code _____

Telephone – Home _____ Work _____

Fee: \$300.00 (Booth spaces are limited. 1st come 1st served) Fee is for booth space for Fort Smith Round Table Juneteenth Festival 2024 Held AT Harry E. Kelly Park on June 14-15 2024.

FORT SMITH ROUND TABLE WILL NOT PROVIDE TENTS AND WILL NOT BE RESPONSIBLE FOR LOST OR DAMAGED TENTS

Please list All food or items you will provide.

1. _____
2. _____
3. _____
4. _____

Items at this station will be (circle one) **Free or Charge**

Reminder: Food and non-edible items must be sold at separate booth. (Table & Chairs not included)

If you are providing a service or an activity, please specify, (Example: face painting, political campaigns etc.)

Please list all electrical equipment that you will be using at this event (i.e. fans, ovens, warmers, skillets, etc) and the watts/amps needed for each (the wattage can be found on the back of the appliances). Be specific. If not listed, electrical needs will not be met for your station. We will not provide refrigeration space.

Appliance (What will be used?)	Volts (Either/or 110/220)	Amp/Watts (Specify amount)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Applications must be postmarked by May 31, 2024. Applications received after are subject to 10% handling fee.

Applications can be mailed to Fort Smith Round Table P.O. Box 872 Fort Smith, AR 72902.

Application fees payable by check or money order made to Fort Smith Round Table. All returned checks will be subject to bank returned check fee. Application will be approved and assigned a booth number by June 4th 2024.

VENDOR'S AGREEMENT

- 1. The vendor agrees that all vehicles being used to bring in and unload product must be out of the vendor area by 4:30 P.M. No exceptions unless approved by vendor coordinator.**
- 2. Each vendor will receive four (worker passes)**
- 3. At no time will a vendor or booth operator be allowed to sale, donate, or give away any water, tea, lemonade, beer, wine or any other drinkable products. If any vendor or booth operator or any of his or her workers violate this agreement the vendor could and/or will be subject to forfeiture of vendor fees and immediate closure of your vendor or booth for the remaining time of Juneteenth.**

I/we have read, and fully understand and accept the guidelines as set forth by the Juneteenth Planning committee for my/our booth. The person who signs this application agree that he/she has been authorized by the organization named above to represent our organization.

Authorized Signature

Date

For questions, please contact Herbie McGill at 479-434-7332