

TABLE HOST

Welcome Packet



Thank you for agreeing to serve as a Table/Box Sponsor for Oasis of Hope Pregnancy & Parenting Support Center's Life is a Gift, Tree Extravaganza!

With this in mind, we have compiled information to help you to be successful. Table & Box Sponsors are essential to a successful event. It has been proven repeatedly that most guests attend fundraising events because they have been personally invited to come by a friend, family member, or colleague who is serving as a Table/Box Sponsor. Table/Box Sponsors have simple but critical responsibilities: invite and confirm attendance (In total: Table 8 Seats - Top Box 8 Seats - Bottom Box 6 Seats), and make sure names are turned in by November 6th. Guests are not asked to pay for their seats; your sponsorship pays for their seat. We just ask that you please try to make sure your guests attend the event and your seats are filled. If you are not able to fill your seats, please let us know as soon as possible.

TABLE OF CONTENTS

Table Host Definition & Steps to Success ----- Page 1



Sample Script for Inviting Guests ----- Page 2

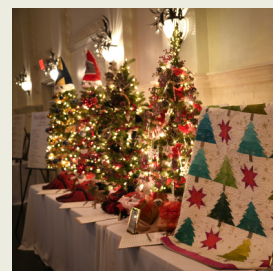
Sample Wording to Invite Guests

Resource Page Part 1 ----- Page 3

Link to Event Page

Helpful Information about Oasis of Hope P.P.S.C.

Why This Event Matters



Event Instructions ----- Page 4

Helpful Tips for the Day of the Event

Important Dates

How to Donate For Those Who Can't Attend



QUESTIONS:

Please contact our Events, Fundraising & Marketing Coordinator, Shelby, with any questions regarding the fundraiser or your sponsorship level.



Shelby Mikesell
Events, Fundraising & Marketing Coordinator
(330) 723-3600, Ext. 107
Events@oasisofmedina.com



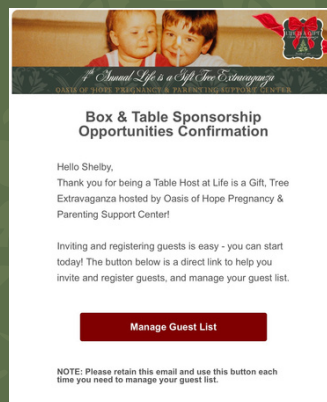
TABLE HOST STEPS TO SUCCESS:

Invite Guests: Our goal is for each Table/Box Sponsor to fill their table, including yourself (In total: Table 8 Seats - Top Box 8 Seats - Bottom Box 6 Seats). If you are unable to fill your whole table and would be interested in allowing us to use those seats for other guests, please let me know. We look forward to having a full venue!

****This fundraiser is intended for adults who are interested in learning about our work and exploring ways to support our mission. Guests must be 18 years or older.***

Communicate Expectations: Please make sure your guests understand that the purpose of this event is to raise funds needed to continue Oasis of Hope P.P.S.C. services, and there will be a direct ask for support. We want to set the right expectation so that individuals aren't surprised when the ask is made.

Registering Guests: You can register your guest through the confirmation email you received from "no-reply@fundeasy.com", by clicking the "Manage Guest List" tab. Below is what the email you received looks like. This is an automated email you received right after completing sponsorship registration. If you did not receive an email, please let Shelby, our Event Coordinator, know. If you would rather have our Event Coordinator, Shelby, register your guest, reach out.



Deadline for Registering a Guest: The deadline to register your guest is November 6th. Please make sure you register them or send your names to Shelby, our Event Coordinator. Please let us know as soon as possible if you are unable to fill your whole table, as it is important to us that we fill every seat!

Check In Regularly and Follow Up: Please be in contact with your confirmed guest as we approach the event. If they inform you they cannot come, please let us know so that we can update their RSVP and effectively track who attends.

At The Event: Doors open at 6:00 PM (no earlier), and programming will start at 6:30 PM. Please aim to arrive at 6:00 PM to welcome your guest as they arrive. Our heavy appetizers will be immediately available at your table and at our buffet at 6:00 PM, and all of our silent auction trees will be ready to start getting bids. Business casual attire is requested at the fundraiser.

*****YOU KNOW YOUR GUEST BETTER THAN US! IF YOU ARE FAMILIAR WITH THE PERSON YOU ARE INVITING, THIS CAN AND SHOULD BE MORE PERSONALIZED. THIS IS JUST A TEMPLATE TO HELP GIVE AN IDEA OF THE INFORMATION THAT SHOULD BE INCLUDED IN THE INVITATION.**

SAMPLE WORDING:

Dear Friend, Family Member, or Coworker,

As you may know, I am a supporter and advocate for a local nonprofit, Oasis of Hope Pregnancy & Parenting Support Center. Oasis walks alongside individuals and families facing unplanned pregnancies, providing compassionate care, practical resources, and education at **no cost**. Their support extends beyond pregnancy as they equip moms and dads with the tools, encouragement, and resources they need to build healthy futures for their families.

On November 13th at Whitehall Columbia, Oasis of Hope will celebrate 15 years of life, hope, and impact at their 4th Annual Life is a Gift Tree Extravaganza! This is one of Oasis of Hope's largest fundraisers of the year and helps provide the resources needed to continue reaching women, men, children, and families throughout Medina County and beyond.

This year, I have had the opportunity to come alongside Oasis of Hope as a Sponsor, and I would be honored to have you join me at my table for this special evening!

The evening will begin with doors opening at 6:00 PM, followed by the program from 6:30-10:00 PM.

Your evening will include:

- + Specialty Coffee Bar
- + Heavy Appetizers, Refreshments & Gourmet Desserts
- + Hearing the Heart & Mission Behind Oasis of Hope
- + Silent & Live Christmas Tree Auctions
- + Live Entertainment by Cleveland Keys Dueling Pianos

This evening serves as a special opportunity to celebrate and invest in the future lives of Medina County and the surrounding areas. By attending, you are invited to partner through financial support of the ongoing work of Oasis of Hope Pregnancy & Parenting Support Center. This event is more than a celebration; it is an opportunity to make a lasting impact for generations to come.

I would love for you to accept my invitation for an evening of celebration and generosity as we come together to support the life-changing work of Oasis of Hope.

For more information about Oasis of Hope P.P.S.C. & this fundraiser, visit oasisofhopeevents.com.

Blessings,

RESOURCE PAGE

LINK TO OASIS OF HOPE P.P.S.C. EVENT PAGE: OASISOFHOOPEEVENTS.COM

Helpful Information About Oasis of Hope P.P.S.C.:

Oasis of Hope Pregnancy & Parenting Support Center walks alongside individuals and families facing an unplanned pregnancy, providing compassionate care, practical resources, and education at no cost.

Support extends far beyond pregnancy. Through mentoring, parenting education, fatherhood support, and material assistance, Oasis helps moms and dads build confidence, strengthen their families, and create healthy futures for their children.

Oasis also provides healthy lifestyle education, helping individuals recognize how past experiences can influence present choices and encouraging them toward healing, hope, and lasting change.

All services are provided free of charge and are completely confidential.

Services include:

- Pregnancy Testing
- Limited Obstetrical Ultrasound
- Individual Mentoring & Support
- Pregnancy, Parenting & Infant Education & Classes
- Infant & Toddler Material Needs
- Fatherhood Support & Education
- Healthy Lifestyle Education
- Medical & Community Referrals

Oasis of Hope also has the privilege of sharing the hope and love of Jesus Christ with those who walk through their doors.

Why This Event Matters:

Your partnership helps make countless stories of hope possible. By attending, you are helping support the life-changing work of Oasis of Hope Pregnancy & Parenting Support Center and allowing us to continue serving our community.

Together, we can celebrate the lives that have been changed over the past 15 years and make it possible for even more mothers, fathers, babies, and families to experience hope in the years ahead.

EVENT INSTRUCTIONS

Whitehall Columbia Parking:

When you arrive, our parking attendants will direct you where to park. Please enter the venue through the doors located on the west side of the building, facing W. River Rd.

Important Sponsor Dates:

Friday, October 23

- Light for Life Partner Deadline
- Tree Sponsor Deadline
- Giving Tree Sponsor Deadline
- Table, Top Box & Bottom Box Sponsor Deadline

Friday, November 6

- Names of Individuals Sitting at Your Table Due

Please submit the names of all guests who will be seated at your sponsored table.

Tree Sponsor Set-Up

- Wednesday, November 11 | 5:00–7:00 PM
- Thursday, November 12 | 11:00 AM–4:00 PM

Tree Sponsors may set up their trees during either of these designated timeframes.

Friday, November 13 | 6:00–10:00 PM

Life is a Gift, Tree Extravaganza

Please arrive at 6:00 PM when doors open and enjoy an evening celebrating the gift of life!

How to Donate for Those Who Can't Attend

There are a few ways to donate toward this year's fundraiser. If you choose to donate via our event page, click the "Donate to Oasis of Hope" button on the main page or scan the QR code below. Click your gift amount and follow the prompts. You can also mail a check to:

Oasis of Hope P.P.S.C.

P.O. Box 1827

Medina, OH 44258

