

Corona Dance Academy
517 Princeland Court, Corona 92881
951-734-0398 coronadance@att.net

Studio Policies

Annual Registration: A \$30.00 Annual Registration fee is charged per family, per year. Our dance year is July to June.

Tuition: Monthly tuition must be paid in full for students to attend class. Tuition is posted to your account on the 23rd of each month. Once posted, you can go online and pay tuition. Payment is due before the beginning of each month. Auto-Pay will be run on the 28th of each month, using the card you have on file, for any tuition that has not been paid by that date. In the event a credit card payment does not go through, and no payment has been received by the 7th, a late fee of \$25 will be charged to your account. No statements are mailed or emailed.

Make-Up Classes: To take a Make-Up class for a missed class, please email the studio at least 6 hours prior to the start time of the class you wish to take. Please remember, Make-Up Classes may only be taken in classes that are your age group and skill level, or below your skill level. Make-Ups must be used within 60 days of the missed class. *Student's tuition must be current in order to take Make-Up Classes.* No more than two make-ups may be used in the same class in a 30 day period. **Make-Up Classes may NOT be used in lieu of tuition and will NOT roll over to the next dance season.** All Make-Ups must be used before the Summer Gala.

Evaluations: All Corona Dance Academy instructors continually observe and evaluate students for promotion, and will inform you when a student is technically prepared to move to the next level. If an instructor requests an evaluation, that evaluation is *free*. Evaluations requested without instructor recommendation are \$10.00 per class/evaluation. An Evaluation notice will be mailed to you, for you to print and bring with you.

Annual Summer Gala: All dancers are expected to participate in the Summer Gala. It is the culmination of the dance season and highlights the learned skills of each student. Purchase of a costume is required for each class enrolled. The dates of the Annual Summer Gala are announced after the winter break, to help accommodate your family vacation planning for the summer.

Sole Studio Enrollment: While enrolled at Corona Dance Academy, your dancer cannot be simultaneously enrolled at another studio. If your dancer wishes to take a Master Class offered by another studio, you must first notify the front desk for approval.

Studio Rules & Etiquette

Please be respectful of all CDA policies & rules. Our mutual success is dependent upon CDA faculty, parents, students and siblings.

Injuries: CDA is not responsible for injuries sustained while traveling to or from the studio. CDA is not responsible for injuries sustained while engaged in supervised or unsupervised activities within the studio, during rehearsals, or performances in other facilities.

Leaving Early: If you dancer must be excused early for a class, please inform the teacher *prior to class starting*, to avoid confusion and interruption.

Arrival: It is important to be ON TIME. Warm-ups are to condition the body against injuries. The instructor reserves the right to deny entrance to the class if a student arrives to class more than 5 minutes late. If that happens, your dancer may take a Make Up in another class. Please arrive ready for class, adhering to our **Dress Code**.

Instructors: Parents: Please do not interrupt the Instructor during classes, nor enter the dance room after class to speak with the instructor, unless invited to do so. Please respect the dance room and instructor.

Facility: All children, siblings and friends, **MUST BE DIRECTLY SUPERVISED AT ALL TIMES.** Please do not open the classroom doors nor tap on the glass windows or glass doors. Dancers must be picked up directly after their class/classes.

Property: CDA is not responsible for lost or stolen property. The Lost & Found Basket is located near the homework tables. Please be aware, it is emptied on a monthly basis (items are donated locally).

Dance Shoes: Dance shoes are required to be worn to all classes (with the exception of modern dance), /dance shoes are to be worn inside only— PLEASE NOT OUTSIDE. Wearing dance shoes outside not only ruins the shoes, but tracks dirt and small pebbles into the studio and dance rooms. If Tap Shoes are worn outside, they are scraped and gouged by concrete and more likely to cause tears in the dance floor.

Studio Seating Area: Seating can get full. Please be respectful of others adults. If you have a child occupying a seat and an adult is standing, please off that seat to the adult (kids don't mind sitting on the floor). When listening to electronic devices, be sure to use earbuds. Please be sure you have not left anything behind in the area in which you were sitting.

Studio Schedule: Our schedule for classes is updated on a regular basis and is subject to change without notice. It is also closely monitored and updated on our studio website.

09/11/2020