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[www.abledinc.com](http://www.abledinc.com)  
402 904-7433

## Therap Training Guide



Thank you for pairing with ABLED to serve Lincoln's developmentally disabled community. Habilitation and documentation go hand in hand in this field. This guide contains resources to properly complete your documentation. We highly encourage you to have a computer, a printer and a scanner to perform your documentation responsibilities well.

→ DOCUMENTATION in Therap is imperative for your success as well as the participant and ABLED.

1. **POLICIES:** Familiarize yourself with ABLED's policies at [www.abledinc.com](http://www.abledinc.com). Failure to follow policy may be considered neglect and a breach of contract.
2. **DAILY DUTIES:** Daily duties are referred to as STAMP. Document 3 items when services are provided. (T-Log - ISP Data – Attendance) Check your SComm inbox every day, mark them as read & follow up as needed. Complete MARs as required by the Med Aide Act.
  - SComm
  - TLog
  - Attendance
  - MAR
  - Program Data
3. **FEE/BONUS:** Employees must consistently enter data within 24 hours of services to avoid a 5% penalty. SLP's will keep the 5% bonus by entering data within 24 hours of services. Please search and submit missing data prior to 3 pm on the last day of the month for payroll.

→ NOTIFICATION by SComm is required to the Custom User Group - Execs for the following items.

1. **DSP Coverage:** Notify ABLED by SComm 48 hours in advance if you are not able to work your shift. Notify ABLED by SComm two weeks in advance if you need to take off more than one day. Do not attempt to find staff for your shift. Text Pierre in the event of an emergency.
2. **SLP Back Up Staff:** Notify ABLED by SComm of your back up staff's schedule. Back up staff hours should be logged in a ledger by the SLP and limited to 360 hrs/yr. Back up staff must be approved by ABLED, have current certifications/documents in Therap & be listed in the ISP.  
*\*Back up staff will enter MARs, TLogs and ISP Data and will be paid a negotiated amount directly by the SLP.\**
3. **Travel:** Notify ABLED by SComm when you or the participant will be traveling out of a 50-mile radius.
4. **Out of Services:** Notify ABLED by SComm when the participant will be out of services.

# Therap Dashboard

The screenshot shows the Therap Dashboard interface. At the top left is the Therap logo. The top navigation bar includes "Dashboard" (circled in red), "Quick Links", and "Individual Home". The top right corner displays "Therap Demonstration Provider", "Able Inc, Administrative Support", and a "Logout" link.

The main content area is divided into several sections:

- Program Selection:** A box containing "Program: No Program Selected", "Profile: Initial", and a "Module:" search field. A "Choose Program" button is on the right.
- Left Sidebar:** A vertical menu with items: "To Do", "Individual", "Health", "Agency", "Billing", "Agency Reports", "Individual Home Page" (circled in red), and "Settings".
- Central Content Area:** Features a search bar with "Name" and "Advanced Search" buttons. Below it is a yellow header for "Recently Accessed Individuals". A card for "Herbie Husker" is shown with a profile picture of a mascot wearing a red hat with a white 'N' (indicated by a red arrow).
- Right Sidebar:** A vertical menu of widgets: "Issue Tracking", "My Issues", "SComm" (circled in red), "Inbox", "Sent Items", "Compose", "Drafts", "Custom User Group", "Letter", "New Search", "T-Task", "T-Task Search", "Classes" (circled in red), "Overdue", "Due", "Sign up", "View Sign ups", "View Results/Notes", "Training History", "Training Profile", "CDS", "CDS Lessons", and "Go to CDS".
- Calendar:** A widget at the bottom right showing "Wednesday 05 April 2017".

Red arrows point from the "Advanced Search" text to the search bar and from the "Herbie Husker" text to the mascot image.

# SComm



## Read New SComm Message

From the Dashboard, click on the **Inbox** link under the SComm option under the 'To Do' tab.

**SCOMMs are emails. Check your SComm inbox every day & follow up as needed. Read the message, click the check mark, and go to the next message.**

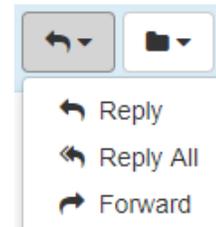


Click to acknowledge each SComm message EVERY time you log in.

Click on **Reply** to reply to a previous sender

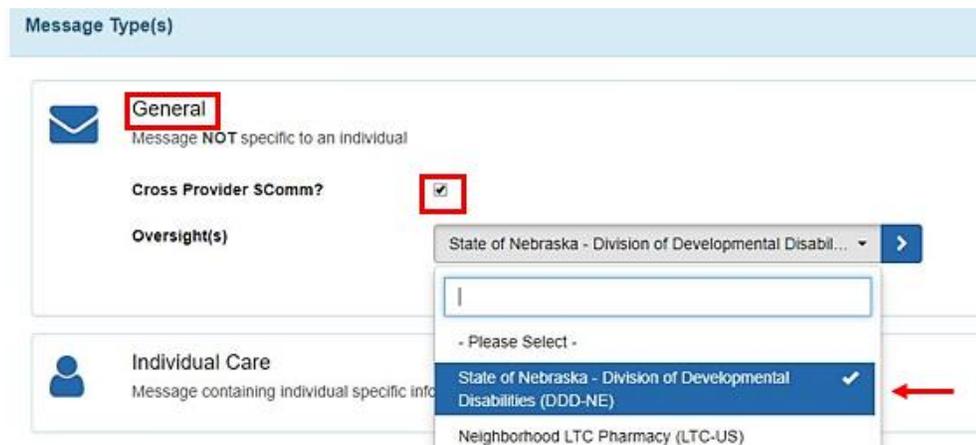
Click on **Reply All** to reply to everyone listed in a previous email

Click on **Forward** to send the email to someone else.



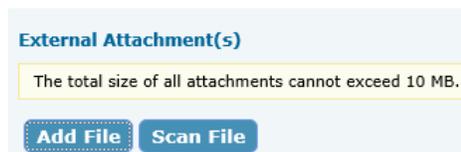
## Create New SComm Message

From the Dashboard, click on the **Compose** link under the 'SComm' area on your Dashboard. Select the recipients, add a notification level and provide a subject.



Choose **General** to select specific recipients. Choose **Individual Care** to share a message with a group of ABLED staff specific to a participant.

To include the Service Coordinator, click the box and choose State of Nebraska



Select the recipients, the notification level and provide a subject. Click **Add File** to add attachments to your Scomm. Click **Send** when you are finished composing.

# 1

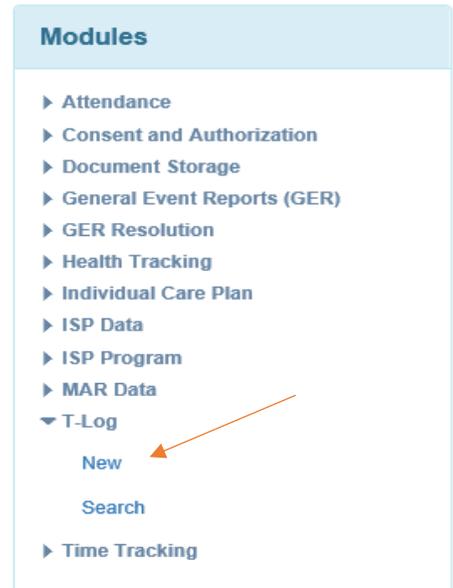
## T-Log

### Create New T-Log

- From your Dashboard, click on the “Individual Home Page”



- Click on the Individual’s Name or Photo. Use the **Advanced Search** if you do not see their name or photo.
- Click on **T-Log** under “Modules”. Click on **New**.
- TLogs are narratives documenting supports, corrections, activities, and observations. Data should be recorded within 24 hrs every time services are provided. Please type the date of service in the Summary using the following format DD/MM/YYYY.**



\* Summary

- TLogs provide evidence of meaningful habilitation and enable communication between staff, ISP teams and provide support for ICAPs, unforeseen crisis situations and proper funding.
- TLogs may include:
  1. Non-routine activities occurring in the community.
  2. Notations of all incidents, including a brief description.
  3. Information about visitors.
  4. Positive and negative behaviors displayed.
  5. Any information or observations needed for evaluation purposes.
  6. Any illnesses and any medication changes that have occurred.
  7. Any other information relating to participant behaviors, attitudes.
- Do not write about your personal day unless relevant to the participant. Focus on relevant facts and events. Use clear language – for example “threw her arms in the air and screamed” instead of “had a fit”
- SLPs and DSPs will need to write separate TLogs using separate log-ins.
- If writing a High TLog, also write a GER. If writing a GER, also write at High TLog.
- Please click on “Search” to look through your work and identify missing logs.

# 2

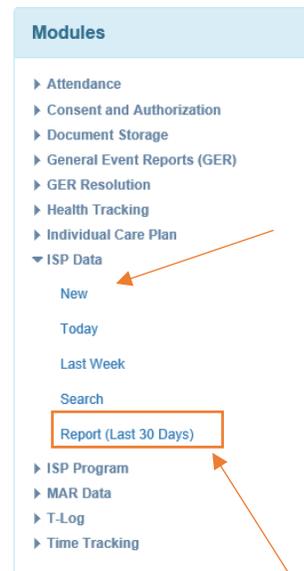
## ISP Data (Programs)

### Entering ISP Data

- From your Dashboard, click on the “Individual Home Page”



- Click on the Individual’s Name or Photo. Use the **Advanced Search** if you do not see their name or photo.
- Click on **ISP Data** under “Modules”. Click on **New**.
- Program data documents habilitation and progress towards goals. Data should be recorded within 24 hrs every time services are provided. Repeat these steps for each program. Contact the team if you have questions on implementing the program.**



- Next, select the ISP Program for which you want to enter data from the ISP Program List page.
- The first time you select a program, please read through the program description, scoring methods, tasks and teaching methods. Then click on the **Acknowledge** button at the bottom after carefully going through the data. You are now ready to enter data.
- On the ISP Data Collection page, complete the required fields, name of the service provider and score tasks. Click on the **Save** button at the bottom. A confirmation message will pop up when the data is successfully saved. Record Not Applicable or “0” in programs on days off.
- 30 Day and Annual Assessments are completed using the ISP Data Module.

### Searching ISP Data

- As an employee or contractor for ABLED, it is your responsibility to verify that you do not have missing data. Use the **Search** button or **Report (Last 30 Days)** to verify that your data is complete. Your initials will appear when scores have been entered

	9	10	11	12	13	14	15	16	17
VRBL	FULL	FULL							
WH	WH	WH							
VRBL	FULL	FULL							
WH	WH	WH							
VRBL	FULL	FULL							
WH	WH	WH							
VRBL	FULL	FULL							
WH	WH	WH							

### Safety Plan and Restrictions (HLR)

- Safety Plan: Go to Dashboard, Home Page, Go to, Consent List, Safety Plan*
- HLR: Go to Dashboard, Home Page, Plans*

# 3

## Attendance

### Record New Attendance

- From your Dashboard, click on the “Individual Home Page”



- Click on the Individual’s Name or Photo. Use the **Advanced Search** if you do not see their name or photo.
- Click on **Attendance** under “Modules”. Click on **New**.

**Modules**

- ▼ Attendance
  - New
  - Search
- ▶ Consent and Authorization
- ▶ Document Storage
- ▶ General Event Reports (GER)
- ▶ GER Resolution
- ▶ Health Tracking
- ▶ Individual Care Plan
- ▶ ISP Data
- ▶ ISP Program
- ▶ MAR Data
- ▶ T-Log
- ▶ Time Tracking

- Attendance documents the time a participant was present. Data should be recorded within 24 hrs every time services are provided. Times should NEVER overlap with other service codes. Two providers cannot bill for the same block of time. Staff should clock out during medical appointments to avoid Medicaid Fraud. Also do not overlap times between service codes.**

- Select Date, Attendance Type, Service Description & Program.

\* Start Date: 10/18/2018

\* Attendance Type: - Please Select -

\* Service Description (Code): Please select an Attendance Type

\* Program (Site): Please select a Service Description (Code)

Code	Service Description
1472	Shared Living
6845	Habilitative Community Inclusion
8362	Prevocational Service
9596	Supported Employment

- Select Present, Enter Time In & Time Out, Select Service Provider (Your name), place a check mark in the day you are billing, then Click **Submit New** at the bottom right corner. Payroll is processed on the last day of the month.

**New** Attendance Options: Present (P) - [Billable]

Time In: 9:00 am

Time Out: 4:00 pm

Service Provider: Lang, Coralie / EVP Compliance

Select all Attendance in current page

Individual Name	[ 1 - 1 of 1 ]	<input checked="" type="checkbox"/>	18 Thu
		<input checked="" type="checkbox"/>	

Unit Rate (\$): 214.06

- Additional entries can be recorded by clicking on the “P”. Enter “Not scheduled” on days not worked. Time in/out and service provider not needed. Click “yes” at the pop-up. An “N” will appear instead of a “P”.



Time In	Time Out
08:15 am	02:30 pm

Time In	Time Out
12:00 am	08:15 am
02:30 pm	12:00 am

Don't overlap hours. Clock out when participant is not present.

Set your alarm when meds are due



Download the free Therap App to access screen friendly MARs.

# MAR

## Entering Data in MAR (Med Aides only)

- From your Dashboard, click on the “Individual Home Page”

Individual Home Page

- Click on the Individual’s Name or Photo. Use the **Advanced Search** if you do not see their name or photo.
- Click on **MAR Data** under “Modules”. Click on **Record Data**.
- MAR data is a legal document recording details of meds that were given. Data should be recorded directly after verifying the 5 rights and passing meds. Repeat these steps for each drug. A delay in documentation is a breach to DHHS Regulation, the Med Aide Act & ABLED’s policy. It also constitutes neglect and may result in additional training with the staff nurse.**

### Modules

- ▶ Attendance
- ▶ Consent and Authorization
- ▶ Document Storage
- ▶ General Event Reports (GER)
- ▶ GER Resolution
- ▶ Health Tracking
- ▶ Individual Care Plan
- ▶ ISP Data
- ▶ ISP Program
- ▼ MAR Data
  - Record Data
  - Search
- ▶ T-Log
- ▶ Time Tracking

MIRTAZAPINE 7.5 MG TABLET - tablet, oral, Scheduled (Medication) Switch to Detail Mode Jump to

Strength: 7.5mg Attachment: [rh mirt.pdf\(38.35 KB\)](#) [Drug Details](#)

Frequency: take 1 tab at bedtime  
 Begin Date & Time: 02/14/2017 8:00 pm  
 Schedule Repeat: Every Day, 1 time(s) a day Schedule Time Slot(s): 8:00 pm

Time	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
8:00 pm																														

- A Licensed Med Aide should administer meds 1 hour before to 1 hour after the time listed on the MAR. Once a med is documented by a Med Aide, they cannot change it. Contact Coralie about errors. If there is a discrepancy in Medication, Dose, Time, Person or Route (5 Rights) please contact the office ASAP.
- ABLED encourages the use of Neighborhood Pharmacy or a pharmacy that uses Therap. Please contact the office any time there is a prescription change or an error on the MAR.
- Quick Mode** allows you to record your initials by clicking on the green box. Click on the **Save** button at the bottom. A confirmation message will pop up when the data is successfully saved.
- Detail Mode** is available by clicking on the blue link in the top right corner. Detail Mode allows a Med Aide to write a comment specific for that dose. It also allows for recording a med as Administered, Missed, Refused, LOA and On Hold. The Mobile App allows for comments too.
- PRNs should only be administered if listed on the MAR. Explain the reason for administering and provide a Follow Up comment describing the effectiveness. This information is shared with the staff nurse. Click the dropdown for Mobile App PRNs.
- Potential Side Effects should be observed and reported each month on the MAR for all medicated and self-medicated participants. Also, a Med and Mar Check should be completed monthly to reconcile medications listed on packages to the MAR. See page 9.

< Jul 28, 2018 >

Scheduled	▼
8:00 AM	PRN
8:00 PM	Other

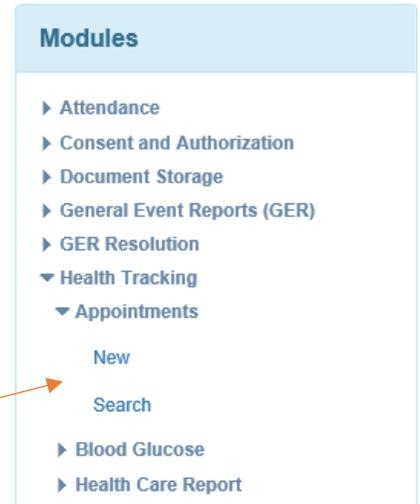
# Appointment

## Entering New Appointments (EFH Providers)

- From your Dashboard, click on the “**Individual Home Page**”



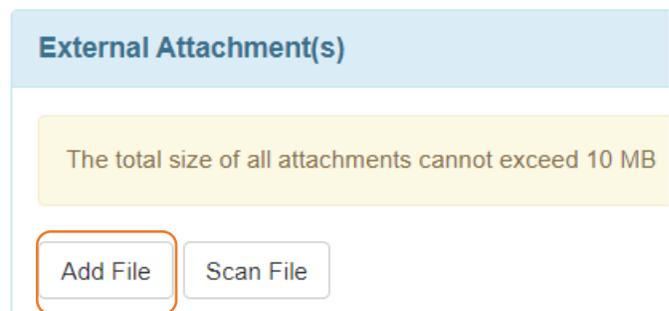
- Click on the Individual’s Name or Photo. Use the **Advanced Search** if you do not see their name or photo.
- Click on **Health Tracking** under “Modules”. Click on **Appointments**. Click on **New**.
- The staff nurse reviews each medical appointment.
- Annual Physical & Dental Exams require a special form located at [www.abledinc.com](http://www.abledinc.com) under **Policies**.
- The link for the consultation form is located at the bottom of the Appointment. **Please print and take the Consultation Form to the appointment for the doctor to review, make comments and sign.**



## CONSULTATION FORMS Doctors should...

- Review the listed medications.
- Review the purpose for each medication.
- Review the listed diagnoses.
- Notate corrections.
- Provide clinical comments for the nurse (i.e. treatment, diagnosis, orders, med changes, follow up, etc.)
- Provide their signature and the date

**Turn in the completed Consultation Form to ABLED within 24 hours after the appointment. Scan or take a high-quality photo and send it to Coralie or any office person. If you attach the form yourself, please Scomm it to ABLED’s nurse.**



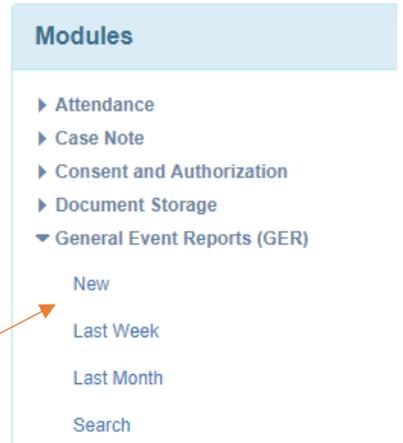
# General Event Report (GER)

## Create New GER

- From your Dashboard, click on the “**Individual Home Page**”



- Click on the Individual’s Name or Photo. Use the **Advanced Search** if you do not see their name or photo.
- Click on **General Event Reports (GER)** under “Modules”. Click on **New**.
- Complete all 4 sections. The GER will not save until you click **Submit** after section 4.



- GERs with Abuse, Neglect or Exploitation suspected must be reported to APS and have an internal investigation completed by ABLED. Abuse/Neglect 24-hour Hotline: 1-800-652-1999**
- Most event types are located under **Other**. An Emergency Safety Intervention is a physical restraint.
- You will be asked to provide the following details.

- Injury
- Medication Error
- Emergency Safety Intervention
- Restraint Other
- Death
- Other

<b>1. Describe What Happened Before the Event</b>	Explain what was going on prior to the behavior. Do NOT include details of the event. Identify whether there was something leading up to the event or whether there were any triggers.
<b>2. Summary</b>	Explain details of the event.
<b>3. Corrective Actions</b>	Explain how you resolved the incident. Provide de-escalation techniques, coping skills, training methods used and how the participant was kept safe.
<b>4. Future Corrective Actions</b>	Explain how repeat incidents will be avoided. Actions should align with the Safety Plan

- Reportable Incidents are defined by DHHS. For a complete list, please refer to the GER Instruction guide at <https://www.therapservices.net/resources/nebraska/NebraskaGER-Instructions-Guide-Oct2019Update.pdf>
- High level GERs must include three notifications (Administrator, Case Manager, Family/Guardian). Verbally notify SC immediately after the incident and write a GER within 24 hours.**
- Medium level requires an Administrator to be notified. Do not submit low GERs.
- GERs are essential to identify supports, behaviors, and patterns. GERs provide support for ICAPs, unforeseen crisis situations and proper funding.



## Electronic Visit Verification (EVV)

EVV electronically captures and verifies provider visit information such as location, signature, voice recording. ABLED uses location only. EVV is available by downloading the free Therap Mobile App to your smartphone. EVV is required for participants receiving the following services:

- a. Supported Family Living (7494)
- b. Independent Living (2639)
- c. Behavioral In-Home (1796)
- d. Medical In-Home (9220)
- e. Respite (2656)
- f. Homemaker (9769)

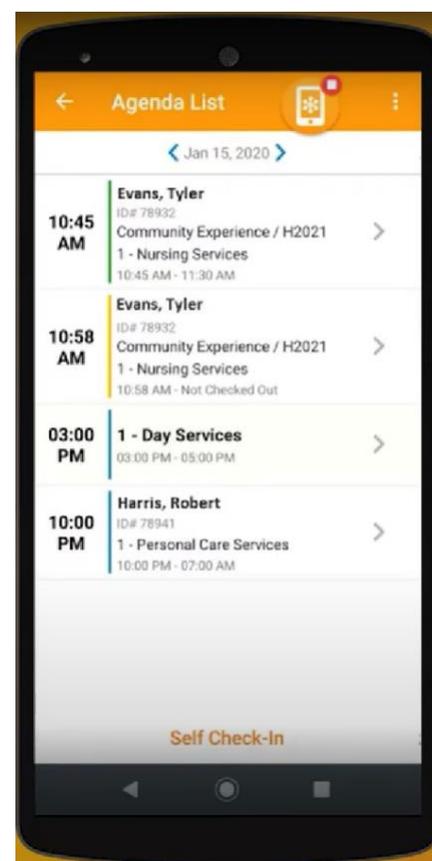
Please click on the link below to watch the training video to learn how to clock in/out for EVV.

Android: [https://help.therapservices.net/app/answers/detail/a\\_id/3667/kw/evv%20mobile](https://help.therapservices.net/app/answers/detail/a_id/3667/kw/evv%20mobile)

iOS: [https://help.therapservices.net/app/answers/detail/a\\_id/3666/kw/evv%20mobile](https://help.therapservices.net/app/answers/detail/a_id/3666/kw/evv%20mobile)

### Basic Steps

1. Download the Therap Mobile App
2. Login
3. Select Scheduling/EVV Module
4. The Agenda List for the current date will load. Use the arrows to view other days.
5. ABLED has entered your schedule.
  - Blue - Approved, ready to check in and out
  - Orange - Incomplete, checked in, not checked out
  - Green - Complete, checked in, checked out
6. The quickest way to check in/out is to swipe to the left. You may also tap on the slot to view the Agenda Record and click "Check In/Out", then click the check mark or submit icon to save.
7. If your location services are not already enabled, you will need to do so in order to check in/out. Location is the verification process ABLED uses.
8. Once saved the Agenda Record will show the check in/out times scheduled vs actual times entered. This will replace entering data in the Billing/Attendance Module.
9. Select a slot from Agenda List to open the Agenda Record at any time to view details.
10. If you forget to check out, the system may not accept your entry. This will also occur if you try to check in too early. In this case you must provide a comment for the ABLED scheduler to know what happened. Please provide the correct check in/out time in the comment, then click the check mark or submit icon to save.
11. Additional levels of verification can be used. These include Signature or Voice recording.
12. If your schedule is not available on Therap, contact an ABLED scheduler admin or, if available, use the "Self Check-In" icon at the bottom of the Agenda List screen. This feature captures the current date/time to check in. Select Individual, Program and Service. Click "Next". Click the check mark to save your selections. Choose the slot you created to check out once services are complete. Swipe left or click "Check out", click the check mark or submit icon to save.



## Required Staff Documents

From the Dashboard you may view your Training Profile and see if you have anything overdue. Please send a photo of current documents to Cheryl Little. Below is a list of items required to provide services.

- ABLED Application
- Criminal Background Check
- APS/CPS Background Check
- Office of Inspector General Background Check
- System for Award Management Background Check
- ABLED Orientation and Therap Training
- Social Security Card
- Driver's License
- Car Insurance
- CPR Certificate
- First Aid Certificate
- Med Aide Certificate (required if passing meds)
- Mandt Certificate (due prior to reaching 6 months)
- 180 Day Training (due prior to reaching 6 months)
- SLP Contract or Employee Acknowledgement
- I-9 and Employment Eligibility Verification
- Bank Information for Direct Deposit

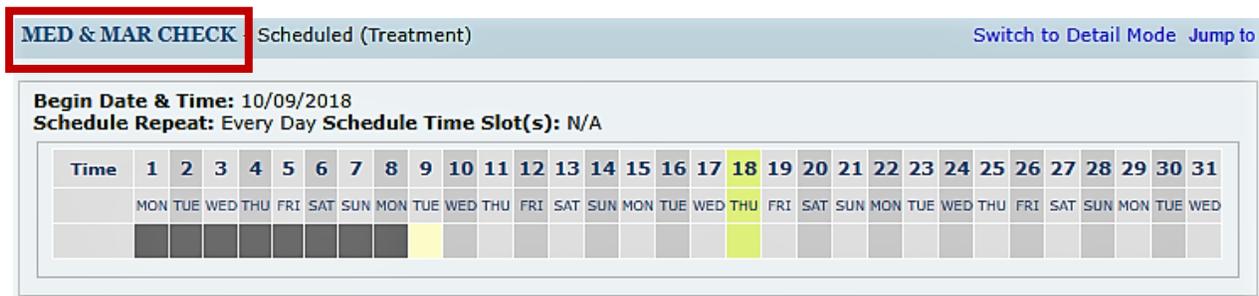


## Side Effects & MAR Check

**SL Providers:** Document potential side effects associated with medications on the MAR for ABLED's nurse. Staff with self-medicating individuals also need to observe & report potential side effects.



**SL Providers:** Record your initials on the Med & MAR check to acknowledge reconciling the medication name, dose, time to the bubble packs and physical inventory. Regularly scheduled & PRNs.



## **Fire and Tornado Drills**

**SL Providers:** Run and log a Fire and Tornado drill once per month. Tornado drills are run from March through October. You should also have an Evacuation plan posted in your home.

Copy and paste this link. <https://goo.gl/forms/HOD0gZO7OYhFmEw63>

## **Home/Vocational Visits**

**SL Providers:** Please schedule a home visit every month with Pierre or Maddie

<b>SAFETY</b>	Interior and exterior of the property is in good condition?
	Property is free of structural, health, security or safety hazards?
	Exits are clear and participant has practiced evacuation plan and tornado shelter?
	Fire extinguishers, first aid kit, smoke detectors and air filters are available?
	Hot water temp is 120 or below?
<b>HEALTH</b>	Provider is coordinating health appointments and documenting with consultation forms in Therap?
	Medications are stored and locked properly?
	MARs are reconciled to bubble packs and/or bottles?
	Dirty laundry & garbage is contained?
	Personal hygiene needs are being met?
<b>HABILITATION</b>	Activities and transportation meet the individual's habilitation needs?
	Provider describes programs, safety plan and restrictions as applicable?
	Participant is satisfied with their employment status?
	Not counting the participant, how many people 13 years and over live in the home?
	Are there any travel plans, schedule changes or financial issues?
<b>RIGHTS</b>	Participant likes where they live and are free from abuse, neglect and injury?
	Participant has their own bed and bedroom a with a locking door? Bathroom has a lock?
	Participant has access to appropriate quantities of food that is not expired?
	Participant has access to control their possessions, money, alone time and bedtime?
	Interactions appear to reflect dignity, respect and privacy?
<b>QA/QI</b>	Participant is happy with their services from staff?
	Provider is happy with ABLED?

## **HelloSign**

ABLED uses HelloSign to electronically sign documents. You will receive HelloSign requests in your regular email. If you have problems using HelloSign, contact the office.

## **Therap Help & Support**

Click on the Green Question Mark at the bottom of the Dashboard page to search for additional Therap resources. Let us know if you are interested in completing a Therap Training Video for any module.

## EXECUTIVE TEAM DIRECTORY – Please use Scomm as primary communication



**Dave Tagart**  
President, CEO  
402-202-2284  
dtagart@gmail.com

Attorney at Law, JD, MBA, CPA (inactive)  
Oversees Office and Operations Administration  
Controls Financial Operations Including Payroll  
Reviews All Contracts



**Linda Tagart**  
EVP Administration  
402-202-6768  
ltagart62@gmail.com

Oversees Administration & assists with financial duties  
Manages Tellus, Service Auth's & Right's Restrictions  
Acts as Rep Payee, SS and Access NE contact  
Coordinates VR milestones & employment data



**Pierre Allen**  
EVP Operations  
402-417-2613  
pierreallensr@gmail.com

Oversees Operations and Human Resources  
Oversees Residential & Day Service Providers  
Certified Mandt Trainer and Behavior Specialist  
Represents ABLED at Individual's Periodic Meetings



**Coralie Lang**  
EVP Compliance  
402-310-8907  
coralielang71@gmail.com

Oversees Compliance to regs, policies & procedures  
Monitors QA/QI and Therap documentation  
Ensures ISP meeting outcomes are entered in Therap  
Assists EVP Operations so ABLED runs smoothly



**Cheryl Little**  
Payroll & Benefits Mgr  
402-450-7959  
clittle091@gmail.com

Assists CEO with Payroll, Accounting & Admin duties  
Monitors Scheduling (EVV) and Attendance Modules  
Maintains Gusto, staff docs, certifications & benefits  
Takes calls on ABLED's business office line



**Makaela Urbanovsky**  
Program Coordinator

Conduces on-site reviews of residential settings  
Conducts Orientation, Therap and Mandt Training  
Analyzes progress and updates ISP Programs  
Completes tasks for EVP Operations & Compliance



**Adam Tagart**  
Administrative Assistant

Analyzes regulations. Updates policies & procedures  
Attends meetings and contributes to QA/QI  
Assists EVP as needed  
Conducts training as needed



**Sonya Brous**  
Registered Nurse  
402-429-3541  
srising1@gmail.com

Provides direction and monitoring of Med Aides  
Oversees Medication Administration Records  
Trains and checks Med Aide competencies  
Monitors Appointments & Medically Related Issues



**Kimberly Schroeder**  
LIMHP  
402-730-3936  
kschroeder1206@gmail.com

Completes Functional Behavior Assessments (FBAs)  
Writes and monitors Behavior Support Plans (BSPs)  
Attends AISP/SISP meetings for participants  
Works with the DHHS Clinical Team

Name: \_\_\_\_\_

Date: \_\_\_\_\_

### **THERAP COMPREHENSION TEST**

1. How often should Therap documentation be completed?
2. What acronym is used for Therap daily duties?
3. What three items should be document whenever services are provided?
4. When should medications be documented on the MAR?
5. What report best shows missing ISP data?
6. What data should you enter on days off?
7. What is the proper reporting procedure for High GERs?
8. Who should complete a Habilitation Progress Report?
9. How often are Side Effects, Med & Mar Check and Fire/Tornado drills needed?
10. Who should be contacted for all staffing, schedule changes or travel plans?

### **LOCATION IN THERAP**

- *Assessments:* Dashboard, Home Page, Go To, Consent List, Assessments
- *Consents:* Dashboard, Home Page, Go To, Consent List, Consents
- *FBA:* Dashboard, Home Page, Go To, Consent List, FBA
- *Annual Physical:* Dashboard, Home Page, Go To, Consent List, Annual Physical
- *Dental Exam:* Dashboard, Home Page, Go To, Consent List, Dental Exam
- *Safety Plan:* Dashboard, Home Page, Go To, Consent List, Safety Plan
- *HLR:* Dashboard, Home Page, Plans
- *BSP:* Dashboard, Home Page, ISP Programs
- *Program Scores:* Dashboard, T-Log, Search "Program Scores"
- *Emergency Data Form:* Dashboard, Home Page, Emergency Data Form
- *MAR:* Dashboard, Home Page, MAR Data, Search
- *GERs:* Dashboard, Home Page, GER, Search
- *TLogs:* Dashboard, Home Page, TLogs, Search
- *Appointments:* Dashboard, Home Page, Health Tracking, Appointments, Search

### **THERAP TRAINING VIDEOS**

SComm

[https://help.therapservices.net/app/answers/detail/a\\_id/3463/kw/scomm%20video](https://help.therapservices.net/app/answers/detail/a_id/3463/kw/scomm%20video) (13 min)

TLogs

[https://help.therapservices.net/app/answers/detail/a\\_id/3231](https://help.therapservices.net/app/answers/detail/a_id/3231) (14 min)

[https://help.therapservices.net/app/answers/detail/a\\_id/3586/kw/video%20tlogs%20mobile](https://help.therapservices.net/app/answers/detail/a_id/3586/kw/video%20tlogs%20mobile) (5 min)

Attendance

[https://help.therapservices.net/app/answers/detail/a\\_id/2289](https://help.therapservices.net/app/answers/detail/a_id/2289) (4 min)

MARs

[https://help.therapservices.net/app/answers/detail/a\\_id/3303](https://help.therapservices.net/app/answers/detail/a_id/3303) (11 min)

[https://help.therapservices.net/app/answers/detail/a\\_id/3585](https://help.therapservices.net/app/answers/detail/a_id/3585) (5 min)

ISP Data (Programs)

[https://help.therapservices.net/app/answers/detail/a\\_id/2098](https://help.therapservices.net/app/answers/detail/a_id/2098) (12 min)

[https://help.therapservices.net/app/answers/detail/a\\_id/2109](https://help.therapservices.net/app/answers/detail/a_id/2109) (2 min)