

# Greenwood Holiday Craft Fair

SATURDAY, NOVEMBER 23, 2024 | OPEN 9 AM - 2 PM

VENDOR SET UP 6:30 AM - 9 AM

GREENWOOD COMMUNITY HIGH SCHOOL, VENDORS UNLOAD AT DOOR 31N

## NEW VENDOR APPLICATION

### By Submitting an Application, the Vendor (You) Agrees to the Following:

1. Vendor acknowledges that submission of this application does not guarantee acceptance. Applications are accepted on a first-come, first-serve basis.
2. Upon confirmation of approval, vendors will submit payment within thirty business days.
3. If you are home-based cottage food vendor, please ensure that you have completed your ServeSafe certification and have met any and all regulations set out by the state of Indiana. Food must be prepackaged and sealed.
4. Vendors must supply their own tables, chairs, display racks, and signage. Vendors are responsible for transporting merchandise; dollies and/or carts will not be supplied.
5. Booth spaces are approximately 10' x 10'. If you require a larger space, you must purchase additional booth space.
6. **There is no refund for cancellations within 10 calendar days of the event.**

Please complete the following application:

Business Name: \_\_\_\_\_

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Booth Rental: Booth Space is approximately 10' x 10'. Vendors must supply their own tables, chairs, display racks, and signage. Dollies and/or carts to move merchandise are not provided.

Description of items to be sold:

\_\_\_\_\_

Number of Booths Requested: \_\_\_\_\_

☐ Vendor Booth **WITHOUT** Electricity: \$75

☐ Vendor Booth **WITH** Electricity: \$80  
(Electric Spaces are first-come, first-serve.)

### Please Return This Application By Mail To:

Greenwood Community HS  
Attn: Lindsey Glaze  
615 W. Smith Valley Road, Greenwood IN 46142  
OR Scan and Email to [gwcraftfair@gmail.com](mailto:gwcraftfair@gmail.com)

### Once You Receive Confirmation:

Make checks payable to GHS Athletics  
Mail to: Greenwood Community HS; Attn: Lindsey Glaze  
615 W. Smith Valley Road, Greenwood IN 46142

\*\*\*I only accept cash/check/money order/cashiers check. I do not accept Paypal/CashApp/Venmo.

