



**Habibia Soofie Madressa**  
**63 Flat Road, Rylands Estate, 7764**  
**Tel: 021 638 6509**  
**Email: admin@habibiamosque.org.za**  
**hsm@habibia.org**

## **FINANCIAL TERMS AND CONDITIONS**

### **1. ACCEPTANCE OF LIABILITY**

- 1.1. The person responsible for the account (hereafter referred to as the Account Holder) herewith assumes liability for the account, alternatively binds himself/herself as a co-debtor and surety for payment of all fees to the Madressa.
- 1.2. The parent/legal guardian, as described in the Application Form, binds himself/herself as surety and co-debtor for the payment of all fees by the Account Holder.

### **2. METHOD OF PAYMENT**

- 2.1. **REGISTRATION & TEXTBOOK FEES** are due and payable before **31 January 2025**.
- 2.2. **ANNUAL FEES** are due and payable each year as follows:
  - 2.2.1. On a **monthly basis**: by the **7th of each month; OR**
  - 2.2.2. On a **quarterly basis**: by the **7th of March 2025, 7th June 2025, 7th September 2025, and 7th October 2025; OR**
  - 2.2.3. On an **annual basis**: by the **31st of March 2025** (5% discount applies if paid in full).
- 2.3. **MONTHLY FEES** are due and payable by the **7th of each month**.
- 2.4. Fees must be paid via EFT/deposit into the bank account mentioned below. Cash and cheques are not acceptable at the school for the safety and security of all students.
- 2.5. All fees must be settled in full before the **31st of October 2025**. Fees not settled by this date will affect re-admission for 2026. In the case of outstanding fees, the student will not receive his/her progress report and completion certificate for the year, until the full amount is settled.
- 2.6. Payment of fees is not subject to the presentation of a statement. Payments are made in accordance with the applicable fee structure of the Habibia Soofie Madressa.
- 2.7. Statements will be sent via email in accordance with the preferred method of payment. Please ensure that the Madressa has your latest email address.
- 2.8. The above-mentioned fees are exclusive of stationery, uniform and other costs required by the student.

### **3. CANCELLATION**

- 3.1. The Account Holder undertakes to give a 1 (one) month calendar days written notice of termination of the enrolment of a student, failing which the liability will be incurred for the full amount of the following month's fees.

**Details of Student**

Name	
Surname	
Identity number	

**Details of Account Holder**

Surname	
First name (s)	
Title	
Identity number	
Relationship to student	
Marital Status	
Residential Address	
Postal Address	
Tel (Home)	
Mobile number	
Email Address	
Work (Occupation)	
Employer's Name	
Employer's Address	
Employer's Tel	

**Details of Next of Kin**

Surname	
First name (s)	
Title	
Identity number	
Relationship to student	
Marital Status	
Residential Address	
Postal Address	
Tel (Home)	
Mobile number	
Email Address	
Work (Occupation)	
Employer's Name	
Employer's Address	
Employer's Tel	

Method of payment (i.e., annually, quarterly, or monthly): \_\_\_\_\_

**Non-refundable registration fee: R200**

**Non-refundable textbook fee: R500**

**Yearly fees (2025): R4700**

**\* Monthly fees: R470 (Jan-Oct 2025)**

## DECLARATION BY THE ACCOUNT HOLDER

We, the undersigned

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hereby certify that the information given above is complete and accurate.

We accept joint and several liability to the Habibia Soofie Madressa for the due and punctual payment of the non-refundable registration fee, the textbook fee, the yearly fees, and any other amounts which may be come due and payable to the Habibia Soofie Madressa.

We accept the above Financial Terms and Conditions.

**The signatures of the account holder and that of the 2nd parent / a parent / legal guardian are required.**

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SIGNATURE OF ACCOUNT HOLDER

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DATE

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SIGNATURE OF 2ND PARENT / LEGAL GUARDIAN

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DATE

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SIGNATURE OF SCHOOL REPRESENTATIVE

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DATE

**MADRESSA / MASJID STAMP**