

MEETING MINUTES

TEKONSHA TOWNSHIP BOARD MEETING

166 Spires Parkway, Tekonsha, MI 49092

Date: November 19, 2024

Time: 6:00 pm

Meeting called to order by: Bob Overley, Supervisor

IN ATTENDANCE:

Bob Overley, Supervisor
Lynnette Phillips, Treasurer
George Moore, Trustee
Marcia Thomas, Trustee

Quorum was determined.

Absent: BobbieJo Garnant, Interim Clerk (Excused)

Approval of Agenda: Motion by Phillips seconded by Moore to approve the agenda as written. Carried.

Minutes: Motion by Phillips, seconded by Moore to accept the October 15, 2024, Board Meeting minutes as presented. All ayes. **Motion** by Moore, seconded by Phillips to accept the November 4, 2024, Special Meeting minutes as presented. All ayes.

Citizens' Comments:

Daryl Cummins thanked Bob Overley and Marcia Thomas for their years of service.

Howard Rigg:

-Thanked Bob Overley and Marcia Thomas for their years of service.

-Mentioned outside lights were not on yet; Overley said that the lights are on a timer and that the timer needs changed to correct the issue.

- Asked about the raise approved by board for the clerk and pay cut for supervisor at the November 4, 2024 Special Meeting and the legality of it with the potential of a new supervisor coming in and not being done with a resolution.

- Questioned the amount of hours the Deputy Clerk has been working.

Denis Napier asked about solar panels. Overley mentioned we have an ordinance regarding solar panels, the state is receiving a cut of income from solar panels that the township is not receiving.

Assessor's Report:

-Tax Program updated

-Building Permit inspections about done

- New Land Values established for updates

Supervisor's Report:

-Court Cases for fire runs collections is about \$38,000.00 for December

-Township Computer Access & Email policy discussed. Fire Chief asked if official emails need set up for Fire Department does have any official government email addresses, they are through Gmail. The Supervisor said that is acceptable and the Fire Department doesn't have anything that will fall under FOIA guidelines. Only Government emails fall under this policy.

Motion by Moore, seconded by Phillips to accept Township Computer Access & Email policy with amendment.

-Key Code and Office Access Policy **Motion** by Phillips, second by Overley to table this policy for the next meeting for review, as there were questions brought up that were not brought up at the special meeting when this policy was first discussed.

-Fire Board Authority will have the ability to tax municipalities. Question was raised if we will be able to cover the entire township with a contract under a Fire Board Authority. We currently cover a partial township. Fire Chief will check with Homer about how they operate theirs.

-Ambulance Board. Old transformer was replaced. The second transformer needs replaced as well, to operate on full capacity as we would be unable to add anything to our electrical output using only 1 transformer. **Motion** by Moore to buy a new transformer up to \$6,800.00, second by Phillips. **Roll Call:** Moore, Aye. Overly, Aye. Thomas, Aye. Phillips, Aye. Passed

Clerk's Report:

Budget Year to Date

General Fund

Motion by Phillips, seconded by Moore – General Fund bills approved for \$30,359.83 All ayes

Budget Year to Date

Fire Department

Motion by Garnant, seconded by Thomas – Fire Depart bills approved for \$11,431.90 All ayes

Treasurer's Report: Approved as written.

Treasurer mentioned that our auditor brought up that in prior years a receivable for fire runs in the fire fund for \$30,991.52 as well as a payable to the general fund in the amount of \$34,823.28. These were both eliminated from the Fire fund. However, the General Fund still shows a receivable from the Fire Fund for \$34,823.28. He wanted to know if the Fire Fund still owes this money to the General Fund or do we want him to make an entry to eliminate this from General Fund.

Motion by Phillips to eliminate it from the General Fund, seconded by Overley. All In favor.

Treasurer will be gone Thursday as she is going to an MTA training seminar.

Also discussed locks being put on doors without prior authorization.

Fire Department Report: Report as attached. Fire Chief requested the board to approve hiring Melanie Blando as a new fire fighter. **Motion** by Overley, seconded by Thomas, all in favor.

Old Business:

Question was asked about the raises for the clerk and treasurer approved at the November 4, 2024, special meeting. Also discussed the legality of giving the clerk extra pay for the elections as per MTA "a supervisor, clerk or treasurer may only be compensated for the statutory duties of his or her office through the salary of that office no matter how many elections/early voter days a township clerk might have in a given year. That is why MTA encourages townships to consider increasing the salary of the office of the clerk, if possible".

Also question arose if the clerks budget was within budget due to the deputy clerk hours.

Motion by Thomas, seconded by Overley to have the clerk pay all election pay previously approved back. **Roll Call:** Moore, Aye. Thomas, Aye. Overley, Aye. Phillips, Aye. Passed

Citizens' Comments:

Howard Rigg:

-Mentioned that we should publish minutes in the IDEA paper as well as put them on the website as mentioned in the last meeting due to older people in our community that may not use the internet to check the minutes on the website. Also mentioned it should be published within seven days.

Motion by Thomas to have minutes approved at the meeting published within seven days, seconded by Overley.

Dennis Napier asked if the township gets any money for the roads.

Overley mentioned that the county gets tax money for the roads and are responsible to take care of them unless there is a millage or bond passed by the township to cover the cost.

New Business:

None

Adjournment: Motion by Phillips, seconded by Moore. Carried at 7:47pm

NEXT MEETING

Next meeting is **December 17, 2024, at 6pm** in the Community Room. Please enter from the rear of the building through the Community Room door entrance. Thank you!

Roberta Stemaly, Supervisor

BobbieJo Garnant, Clerk

