

TEKONSHA TOWNSHIP
P O BOX 91
Tekonsha MI 49092

Board of Trustee Minutes for January 19, 2022

Supervisor Overley called the meeting to order at 5:00 p.m.

The Pledge of Allegiance was delivered.

Quorum was determined with the following members present: Thomas, Moore, Overley, and Stemaly.

Approval of Agenda: **Motion** by Moore, support from Thomas to approve agenda as presented.

Citizens Comments: None

Supervisor's Report: Written resignations received by Teri Zadigian and Vicki Brownell January 17, 2022 effective immediately.

Motion by Moore, second by Stemaly to accept the resignation of Teri Zadigian as Township Clerk. Motion carried.

Motion by Thomas with support by Thomas to accept the resignation of Vicki Brownell as deputy clerk. Carried.

Stemaly asked step down and be appointed as clerk and for Phillips to be appointed as treasurer.

A general discussion of the duties of clerk and treasurer and need to coordinate to meet the needs of the township. Stemaly felt that she could help train a deputy that would step up as clerk when Stemaly retired.

Phillips offered question regarding the duties of the treasurer. It was suggested that job descriptions be developed that would help future officials elected to these two positions.

Motion: by Overley to appoint Roberta Stemaly as Clerk to fill the vacancy until the end of the term. Carried.

Motion: by Overley to appoint Lynnette Phillips as treasurer to fill the vacancy until the end of the term. Carried.

Oaths to be administered after the meeting.

Motion: by Stemaly with support from Overley to remove Teri Zadigian and Vicki Brownell from all bank accounts effective immediately. Carried.

Motion: by Stemaly with support from Overley to add Marcia Thomas and Lisa Newbold to all accounts except the Current Tax Collection Account. Carried

Motion: by Stemaly with support from Overley to remove Roberta Stemaly from the CTC account, leave Phillips on the Current tax Collection Account, and add Lisa Newbold to the account. Carried

Adjournment: Motion by Stemaly, seconded by Moore to adjourn. Meeting adjourned at 5:50 p.m.