**South Shore Community Center Nursery School Cleaning Schedule**

**SSCCNS Cleaning Plan**

* Only EPA registered products will be used
	+ Bleach and water will be mixed daily by SSCCNS Administrative staff
	+ Force of Nature will be used in the classrooms while children are in the classroom and at the AM PM turnover time
	+ Bleach and water will be used at the end of the day
* Teaching Staff and Janitorial staff will be trained on cleaning procedures before reopening
* Always clean with soap and water first, then sanitize, last disinfect
* Disposable paper towels will be used
* Appropriate PPE (gloves) will be worn when cleaning
* All cleaning products will be stored out of the reach of children in their original packaging
* All cleaning products will be used according to directions
* Alcohol based wipes used for sanitizing must contain 70% alcohol
* Cleaning, sanitizing disinfecting will be done out of the reach of children
* Pump and Trigger sprays will be used
* When cleaning, sanitizing, and disinfecting proper ventilation will be used (open windows in the classrooms and bathrooms)

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| **Location** | **Item** | **Action**  | **Frequency** | **Date/time/initials** | **Notes** |
| Entry Area | Countertops | Cleaned, sanitize, and disinfect | After each session |  |  |
|  | Floors | Clean  | After each session or as needed |  | Vacuum rug in kitchen area |

SSCC Nursery School Director and Janitor will be responsible for maintaining the Entry Area

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| **Location** | **Item** | **Action**  | **Frequency** | **Date/time/initials** | **Notes** |
| Classrooms | Plastic mouthed toys | Cleaned and disinfected  | After use by child |  | Place in bin marked for dishwasher  |
|  | Shared toys and materials that can be cleaned | Clean, sanitize, disinfect | After each session |  |  |
|  | Tabletops | Clean, sanitize, disinfect | After use |  |  |
|  | Door & cabinet handles  | Clean, sanitize Disinfect | After each session |  |  |
|  | Shelves and storage  | Clean sanitize, disinfect | After each session |  |  |
|  | Cubbies | Clean sanitize, disinfect | After each session |  |  |
|  | Floors | Clean vinyl floorsVacuum rugs | After each session |  | Use microfiber mop and hepa filter vacuum |
|  | Books |  | Rotate often or at least weekly |  |  |
|  | Writing tools | Clean sanitize disinfect | After each session |  | Each child will have their own box of writing tools  |

Sensory Tables, Machine washable cloth toys will be removed. Playdough and sesnory materials will be given individually in individual portions. Trash will be removed at the end of each session

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| **Location** | **Item** | **Action**  | **Frequency** | **Date/time/initials** | **Notes** |
| Bathrooms | Changing Table | Cleaned, sanitize, and disinfect | After each use |  |  |
|  | Toilets | Clean, sanitize, disinfect | After each use |  |   |
|  | Handwashing sinks | Clean, sanitize, disinfect | After eachuse |  |  |
|  | Countertops  | Clean, sanitize Disinfect | After each session or as needed |  |  |
|  | Floors | Clean, sanitize, disinfect | After each session or as needed |  | Damp mop with floor cleaner disinfectant |
|  | Diaper Pails | Clean sanitize, disinfect | After each session |  | Diaper pails will be emptied at the end of each session  |

The SSCC NS Director, Staff and the janitor will clean the classrooms and bathrooms between the AM and PM sessions. Teachers will clean, sanitize as necessary during classroom time.

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| **Location** | **Item** | **Action**  | **Frequency** | **Date/time/initials** | **Notes** |
| Playground | High touch surfaces, including the climbing structure, the car, and the boat | Cleaned, sanitize, and disinfect | Between groupsWhen necessary while children are playingAfter each session |  | We will use an EPA Approved sanitized wipes |
|  | Shared Sports Equipment | Cleaned, sanitize, and disinfect | Between groupsWhen necessary while children are playingAfter each session |  |  |

Teaching Staff will maintain the playground areas while they are using it. SSCCNS Director will be responsible for cleaning, sanitizing, and disinfecting between groups and at the end of each session

Additionally

Staff will wear oversized long sleeve shirts over their clothing and change them

* if they become contaminated
* at the end of each session

Shirts and face coverings and reusable will be laundered daily in hot water