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**NORTON PARISH COUNCIL**

**Minutes of the meeting held on Tuesday 9th July 2024**

**Present:** ***Chair*** – Councillor M Morgan

***Councillors:*** - G Morgan, B McLaughlin, J Atkins, P Watson, A Drayton, V Greaves

***Parish Clerk*** – A McCardle

***Members of the public*** - 1

**DECLARATIONS OF DISCLOSABLE PECUNIARY AND PERSONAL INTERESTS**

There were none.

**ITEM 1 APOLOGIES** for absence were received and accepted from Cllr D Harle and Cllr L Shearman.

**ITEM 2 MINUTES** of the previous meeting held Tuesday 11th June 2024 were proposed as a true record by Cllr B McLaughlin, seconded by Cllr G Morgan and all agreed. The Chair signed the minutes.

**ITEM 3 MATTERS ARISING (Not on the Agenda)**

*The Chair suspended Standing Orders to allow a member of the public to speak who was interested to put himself forward for one of the current vacancies on the Parish Council. He would send a formal letter to the Councillors stating why he was keen to stand, and the Councillors could then consider his application.*

Issues with speeding on High Street, Norton are increasing. A number of incidents have been reported. It was discussed that more sessions with the speed gun and attendance by the mobile speed unit may help, possibly road markings, more signs. It was noted that it is generally the same cars and that measures should be persistent.

A consultation was soon to be held regarding the new 20mph speed limit on the side roads, it was generally agreed that the 20mph limitations should spread beyond the side roads. At the time of the meeting the date for this was unknown.

Regarding platers - Plants had been donated from Crown Garden Centre. The Clerk would send a letter of thanks.

A resident had complained to Cllr Atkins about a noise concern from the new road surface on the A19. The noise is being made due to a change in the road surface level when large lorries travel over it. Cllr Atkins would ask the resident if he could obtain some photographs to show the change in surface height to enable the Clerk to follow up.

Cllr G Morgan had attempted to contact the Playgroup regarding the funding issues, although at the time of the meeting she had had no response.

The Clerk has again contacted Street Scene in regard to the verges, also enquired about employing their own sub-contractors as per other local councils. Contact has been made with David Chadbourne and Rob Thomson; the Clerk will continue to chase.

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**ITEM 4 MATTERS FOR DISCUSSION**

1. **Police Issues:**

Increased police presence has been noted in the village recently.

Campsall Balk issues with parking on double yellow lines and also at the school. Andrew Stewart, Traffic Officer is to attend to take a look. Signs should state 30mph, roads are not marked either.

1. **Highway/Environmental Matters:**

See matters arising.

The Clerk has had a response from David Snell in regard to roadworks activity around the Christmas Tree Plantation. He has asked a colleague to investigate, the Clerk will continue to chase.

1. **Parish Council Website/Magazine:**

The magazine is now at the printers, the Clerk will arrange payment of the invoice.

1. **Development Plan Priorities – 2024/25:**

The flashing speed restriction signs are scheduled for delivery this month, whereafter installation will be organised.

1. **Garden of Rest:**

A quote for repair to the fencing has been received, the Clerk will forward to the Telecoms Claims Dept.

1. **Community Buses:**

No further details, this is now in the hand of the Mayor whilst routes are clarified. Item to remain on the agenda.

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1. **Parish Councillor Vacancies:**

An interested party attended this evening’s meeting and will apply formally by letter/email.

There is also another possible interest via Cllr Watson.

1. **Gala 2024**

Cllr McLaughlin requires volunteers to erect the marquee this coming Sunday at 800am. WI are baking as much as possible. £150 invoice for Ukulele to follow.

1. **Summer Activities**

All arranged for 29th July to 12th August. Bradley Johnston has been in touch with the Clerk and will invoice in due course.

1. **Football Pitches – Condition**

Still an ongoing issue re goal mouths, the Clerk and Caretaker will make a concerted effort next week to try and rectify before the season starts.

The Clerk is to contact each team to create an efficient system to manage payments etc.

1. **Memorial Bench for Mr Buxton**

The Clerk will chase again.

1. **Allotments**

The new tenancy agreements are still a work in progress.

1. **Access to Campsall Park for larger disability scooters.**

Larger scooters are unable to gain access at all. Cllr McLaughlin will send contact details to the Clerk to follow up.

**ITEM 5 PLANNING MATTERS**

24/00979/FUL

Priory Mill, Norton Mill Lane

Extension of existing flood wall, erection of greenhouses and installation of 2 air source heat pumps. ***No comments***

24/00990/FUL8 Wellingtonia Drive, Campsall

Erection of a two-storey extension to the side. ***No comments***

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**ITEM 6 CORRESPONDENCE**

Playground Reports - Other than the broken swing there is nothing further of concern to note.

Archiving of Minutes – Email regarding the archiving of minutes. The Clerk and Cllr Shearman would investigate this.

War Graves signage, Cllr McLaughlin has provided a photograph. The Clerk is liaising with the CWGC for a plaque to be installed on the wall by the entrance.

Crime reports for broken windows and damage to swing. No further action by the Police.

**ITEM 7 FINANCIAL MATTERS**

Accounts for payment.

29 Electrode Pads (GM) CHQ 972 89.98

30 Kate Rhodes Volunteer Expenses CHQ 973 21.04

31 Saxon Travel Coach Trip CHQ 974 495.00

32 British Gas DIRECT DEBIT 415.97

33 Electrode Pads (GM) BANK TRANS 77.94

34 APC Env. Cess Pity Empty BANK TRANS 336.00

35 CODC SWING REPAIR BANK TRANS 474.00

36 AS Accounts & Auditing Services BANK TRANS 250.00

37 Alison McCardle Clerk Salary BANK TRANS 1,122.33

38 Joy Coleman Caretaker Salary BANK TRANS 644.00

39 Paint for changing rooms redecoration BANK TRANS 72.00

40 Sundries for Caretaker, Bucket tape etc. 31.97

41 T Barker Plumber CHQ975 80.00

**Total for the month of May 2024 4,110.23**

Payment of the accounts for May were proposed by Cllr G Morgan and seconded by Cllr Harle. The payments for Bank Transfer would be initiated by the Clerk and approved by Cllr Harle. Going forward this task would be undertaken on a rotation basis with the other approvers.

END OF YEAR ACCOUNTS

The Clerk presented the end of year accounts fully audited. The completed AGAR forms and related documents were signed by The Chair and would be submitted to PKF Littlejohn External Auditors the following day. Going forward the accounts would

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be continued in excel. It is planned to store all Parish Council files and documents on a shared drive available for all Councillors to access at any time. The Clerk is progressing with this project.

**ITEM 8 INFORMATION EXCHANGE**

There being no further business The Chair thanked Members for their attendance and closed the meeting at 9.25pm.

**Signed..............................................(Chair)**

**Dated.....................................**