

The Yorkville Community Benefits Association
(Formerly The Yorkville High Rollers Volunteer Firefighters Association)

BYLAWS

Article I Membership Requirements

Section 1 Eligible parties may register for General Membership by completing the membership form for the Yorkville Community Benefits Association (hereinafter "The YCBA"). The form for registering as a member will be available on the YCBA website or from a YCBA officer or voting member.

Section 2 Membership is on an individual basis for all parties 18 years of age and older.

Section 3 Membership is confirmed in writing by Secretary. No dues are required. Membership is limited to property owners and residents of Yorkville. Yorkville is defined as the area within the outlines of mile marker 33.3 and Sonoma/Mendocino County line (mile marker 50) on Hwy 128, Fish Rock Road (mile marker 15.7), Mile Marker 5.35 on Mountain House Road

Section 4 Membership registration can be mailed to PO Box 222 or submitted electronically.

Section 5 Voting members shall be eligible to hold office and to vote (but only in person) on all questions at YCBA membership meetings, provided they have attended at least three months' worth of meetings, and taken on committee work/assignments. Voting members will be capped at 11 members, including Officers. The voting members are expected to attend monthly meetings and participate in committee or other associated YCBA assignment(s). The term for a voting membership is 4 years. Members should express their interest in continuing in their role for additional 4-year term(s) by informing an officer at least 1 month prior to the expiration date of their term.

Section 6 Operations of The YCBA shall rest with the voting membership. Any action of the voting membership shall be subject to review by the general membership on request of any member. Any action of the voting membership may be altered or rescinded at a regular or special meeting called for said purpose by a two-thirds (2/3) vote of those voting members present, provided no rights of third parties are affected.

Article II Meetings

Section 1 Regular meetings of the membership shall be held on the first Monday of each month unless the voting membership shall vote to omit or alter the date of certain meetings. This change will be publicly posted for general membership. Voting members shall be notified in advance of all meetings via electronic communication. All general members are welcome and encouraged to attend.

Section 2 Special meetings may be called by the president or by written (electronic or paper) application of three (3) voting members made to the secretary. The secretary shall then call the meeting through mail/email notices to all voting members not less than one (1) week prior to the meetings, and in this notification shall state the purpose of the meeting. No other business may be transacted at a special meeting.

Section 3 Minutes shall be kept on all meetings. Minutes of these meetings are legal documents. Secretary will post minutes on the YCBA website and on the YCBA bulletin board by Post Office.

Section 4 A Financial Report shall be presented at meetings on a quarterly basis or by request from a voting member.

Article III Fiscal Year

The fiscal year is January 1 - December 31.

Article IV Elected Officers

Section 1 The Elected officers shall be the President, a Vice President, a Secretary and a Treasurer. Terms shall be 4 years, staggered to allow continuity.

Section 2 Elections shall be held annually at the February meeting.

Section 3 Up to two family members may be voting members concurrently, but only one family member may be an officer (President, Vice President, Secretary, Treasurer).

Section 4 All vacancies in elective positions shall be filled for the unexpired term by persons elected from voting membership.

Article V Duties of the Officers

Section 1 The President shall preside at all meetings for The YCBA. The President shall appoint all chairpersons of committees, with approval of voting membership present at meeting, and supervise their work directly or indirectly. The President shall act as the Executive Officer of the Association and, in general, perform the duties usually associated with office of President. The President shall present an annual report to the membership immediately after close of fiscal year.

Section 2 The Vice-President shall succeed to President in case of vacancy and shall perform the duties of President in his or her absence or inability to full the position's responsibilities. The Vice President shall undertake such responsibilities as President shall assign.

Section 3 The Secretary shall handle the correspondence of the Association and maintain a record of the proceedings of all meetings of the membership. The Secretary shall be custodian of all the records other than financial. The Secretary shall file with the appropriate State entity four (4) copies of the BYLAWS when amended.

Section 4 The Treasurer shall receive all revenues of the Association and shall keep a complete and accurate account of all funds received and disbursed. Treasurer shall report quarterly and as requested, on monies received and monies disbursed.

Article VI Elections of Officers

Section 1 Membership will be notified at the final meeting of the year that nominations and elections will be held at the next (February) meeting.

Section 2 Nominations shall be from the floor of voting members who have given their consent to the nomination.

Section 3 Election shall be by ballot unless there is only one nomination for the office.

Article VII Parliamentary Authority

Robert's Rule of Order shall govern the conduct of business in all cases in which they are applicable, and not in conflict with this Constitution and Bylaws.

Article VIII Amendments

Any member may propose an amendment to the Constitution or Bylaws to be considered and voted upon by the voting members and officers. Any proposed amendment(s), along with the date of vote, shall be presented in writing to the entire general membership for comments at least 30 days prior to the meeting. To be ratified an amendment will require a 2/3 majority vote of voting members and officers. Communications with members may be via electronic or physical means.

Article IX Notifications

The YCBA will notify the general membership of meetings, proposed bylaw and constitutional changes through posting this information on the website and by physical posting on the YCBA Bulletin Board (glass enclosed bb at to right of Post Office door).

These are the current Bylaws approved and adopted by the membership on December 6, 2021

President _____

Vice-President _____