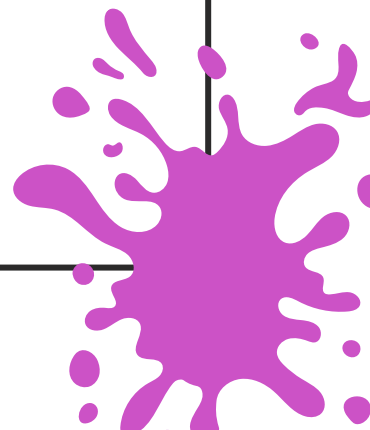


WELCOME TO
MY KIDZONE
CHILDCARE



2025





MY KIDZONE FAMILY HANDBOOK

WELCOME TO MY KIDZONE! THIS HANDBOOK PROVIDES FAMILIES WITH ALL THE INFORMATION NEEDED TO UNDERSTAND OUR PHILOSOPHY, POLICIES, AND DAILY PRACTICES. WE ARE EXCITED TO PARTNER WITH YOU TO SUPPORT YOUR CHILD'S GROWTH, LEARNING, AND HAPPINESS.

MISSION & PHILOSOPHY – HOW WE NURTURE AND TEACH

AT MY KIDZONE, OUR MISSION IS TO CREATE A SAFE, NURTURING, AND INSPIRING ENVIRONMENT WHERE CHILDREN CAN EXPLORE, LEARN, AND GROW WITH CONFIDENCE.

WE BELIEVE IN PLAY-BASED LEARNING THAT FOSTERS CREATIVITY, CURIOSITY, AND KINDNESS WHILE PREPARING CHILDREN FOR SCHOOL AND LIFE.

OUR PHILOSOPHY FOCUSES ON DEVELOPING THE WHOLE CHILD—SOCIALLY, EMOTIONALLY, PHYSICALLY, AND ACADEMICALLY.

HOURS & HOLIDAYS – OUR SCHEDULE AND PLANNED CLOSURES

OUR CENTER IS OPEN MONDAY THROUGH FRIDAY FROM 6:00 AM TO 5:30 PM.

WE ARE CLOSED ON THE FOLLOWING HOLIDAYS: NEW YEAR'S DAY, MEMORIAL DAY, INDEPENDENCE DAY, LABOR DAY, THANKSGIVING DAY, AND CHRISTMAS DAY.

DROP-OFF & PICK-UP PROCEDURES – SMOOTH TRANSITIONS FOR YOUR CHILD

TO ENSURE SMOOTH DAILY ROUTINES, WE ENCOURAGE ALL CHILDREN TO ARRIVE BY 9:00 AM.

PARENTS/GUARDIANS MUST SIGN THEIR CHILD IN AND OUT EACH DAY. ONLY INDIVIDUALS LISTED ON THE CHILD'S EMERGENCY FORM WILL BE AUTHORIZED FOR PICK-UP, AND PHOTO IDENTIFICATION WILL ALWAYS BE REQUIRED.

DAILY ROUTINE – MEALS, NAPS, AND PLAY/LEARNING TIMES

OUR DAILY SCHEDULE PROVIDES BALANCE BETWEEN STRUCTURE AND FLEXIBILITY:

- MORNING ARRIVAL, GREETINGS, AND CIRCLE TIME
- LEARNING CENTERS AND HANDS-ON ACTIVITIES



- MORNING SNACK
- OUTDOOR OR GROSS MOTOR PLAY
- LUNCH
- NAP/REST TIME
- AFTERNOON SNACK
- STORY TIME, CREATIVE PLAY, AND CLOSING CIRCLE



HEALTH & SAFETY POLICIES – ILLNESS, MEDICATION, AND EMERGENCY PROCEDURES

THE HEALTH AND SAFETY OF OUR CHILDREN IS OUR TOP PRIORITY.

CHILDREN WHO ARE SICK MUST STAY HOME UNTIL SYMPTOM-FREE FOR AT LEAST 24 HOURS WITHOUT MEDICATION.

ALL MEDICATIONS MUST BE LABELED AND PROVIDED IN THEIR ORIGINAL CONTAINERS WITH WRITTEN PARENT CONSENT.

OUR STAFF CONDUCTS REGULAR SAFETY DRILLS AND ARE ALL CERTIFIED IN CPR AND FIRST AID.

BEHAVIOR GUIDANCE – POSITIVE APPROACHES TO TEACHING KINDNESS AND RESPECT

WE USE POSITIVE BEHAVIOR MANAGEMENT STRATEGIES TO TEACH SELF-REGULATION, PROBLEM-SOLVING, AND RESPECT FOR OTHERS.

OUR METHODS INCLUDE REDIRECTION, OFFERING CHOICES, AND MODELING POSITIVE BEHAVIOR. PHYSICAL PUNISHMENT IS NEVER USED AT MY KIDZONE.

WHAT TO BRING – SUPPLIES FOR EACH AGE GROUP

FAMILIES ARE ASKED TO PROVIDE THE FOLLOWING ITEMS, LABELED WITH THEIR CHILD'S NAME:


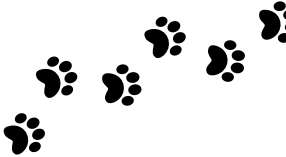
- **INFANTS:** DIAPERS, WIPES, BOTTLES, FORMULA/BREAST MILK, EXTRA CLOTHES, COMFORT ITEMS
- **TODDLERS:** DIAPERS/PULL-UPS, WIPES, EXTRA CLOTHING, SIPPY CUP, COMFORT ITEMS
- **PRESCHOOLERS:** EXTRA CLOTHING, WATER BOTTLE, REST-TIME COMFORT ITEMS, SEASONAL OUTDOOR GEAR

PARENT COMMUNICATION – HOW WE KEEP YOU INFORMED

WE VALUE STRONG PARTNERSHIPS WITH FAMILIES AND MAINTAIN OPEN COMMUNICATION.

DAILY UPDATES ARE PROVIDED AT PICK-UP, AND PARENTS RECEIVE MONTHLY NEWSLETTERS WITH IMPORTANT ANNOUNCEMENTS.





TEACHERS AND DIRECTORS ARE AVAILABLE FOR DISCUSSIONS ABOUT YOUR CHILD'S DEVELOPMENT AT ANY TIME.

TUITION & ASSISTANCE – PAYMENT OPTIONS AND ASSISTANCE PROGRAMS

TUITION IS PAYABLE WEEKLY OR MONTHLY IN ADVANCE.

WE PROUDLY ACCEPT CHILDCARE ASSISTANCE AND WILL HELP GUIDE FAMILIES THROUGH ELIGIBILITY REQUIREMENTS.



LATE PAYMENTS MAY RESULT IN LATE FEES OR SUSPENSION OF SERVICES UNTIL RESOLVED.

CODE OF CONDUCT – FOR PARENTS, GUARDIANS, AND VISITORS

ALL ADULTS AT MY KIDZONE ARE EXPECTED TO MAINTAIN RESPECTFUL AND SUPPORTIVE CONDUCT.

THIS MEANS USING APPROPRIATE LANGUAGE, FOLLOWING SCHOOL POLICIES, AND TREATING STAFF AND CHILDREN WITH KINDNESS.

ANY UNSAFE OR DISRUPTIVE BEHAVIOR MAY RESULT IN REMOVAL FROM THE PREMISES.





KNOW SOMEONE WHO
NEEDS CHILDCARE?

CONTACT US TODAY!!

MKZLEARNINGCENTER.COM

MY KID ZONE @ 2025