



Thrival Academy: Indy

September Board Meeting Minutes

Date and Time:

Wednesday September 25, 2019 at 5:00 PM EST

Location:

Broad Ripple High School, 1115 Broad Ripple Avenue, Indianapolis, Indiana

1. Opening Items

1.01 Meeting called to order at 5:10 pm by Julius

1.02 Board Members present:

- Executive Director - India Hui, Chair - Julius Mansa, Vice Chair - Drew Catt, Secretary - Terri Gist, Treasurer – Blair Hartman, Lauren Bowers, Tyler Alford.

1.03 Adoption of Agenda

- Motion to adopt by Terri, Seconded by Drew

Final Resolution: Motion Carriers

Aye: Unanimously approved

1.04 Approval of August Meeting Minutes

- Motion to approve August Meeting Minutes by Terri, Seconded by Drew

Final Resolution: Motion Carriers

Aye: Unanimously approved

1.05 Welcome & Introductions

- Newly voted Board Members reintroduced themselves: Tyler Alford, Blair Hartman, and Lauren Bowers. Beverly Berkley (call-in) introduced herself. She is past teacher for Thrival Indy Academy in Environmental Science.

2. Reports

2.01 Executive Director

- India presented Thrivals Mission Moments – IStep10 results for overall schools in Indianapolis area was given.
- India ask that everyone attend one or both of the following Review Sessions: Agenda Review Session will be held Oct 22, 2019 or Action Session on October 24, 2019. Everyone can attend both.
- Agenda Review Session is where all questions about Thrival Academy will be ask.

- Our Development Plan is due by October 18, 2019. We need this completed before speaking with Commissioners on October 22, 2019.
- October 4, 2019 Audit meeting.
- India will be visiting a School in Chicago that is a high performing high school.
- Current needs are Development for Thrival.
- India would like to add a part-time position to give students and Thrival's administration more support to run programs, such as tutoring, and office management processes.

2.02 Financial Report

- Blair went over balance sheets, accounts payable. Moving forward, Blair will be analyzing the reports carefully, but with the Audit should provide a better roadmap of what is going on with Thrival's finances.

2.03 Community Engagement Committee Report

- Lauren presented Four Key Committee Engagement Programs for Thrival's current Fiscal Year:
 1. Family Community Engagement
 2. Student Recruitment
 3. Marketing
 4. Community Partners– See Attached.
- Julius ask, how can Board Members help? Lauren replied by stating if anyone has connections to pass information onto committee members or herself. Connections are needed as it relates to community and networking opportunities for Thrival's longevity.

2.04 Fundraising & Development Committee Report

- Craig and Tyler met to discuss fundraising opportunities. These are some of the recommendations:
 - Craig presented "Who are the people in your network who can give \$1000?"
 - Tyler will be looking into bring people within her legal network for opportunities. We hope everyone will too.
 - There is a running list of foundations Thrival should be exploiting at the present time.
 - Development - Look into companies that actively use a "Corporate Social Responsibility Plan."
 - A Gala was discussed to hopefully take place in the Spring of 2020.

3. Old Business

3.01 Audit

- Per Julius, the upcoming Audit will be a Review and not an Audit.

3.02 Branding

- Per India, the Thrival logo has changes and the new logo is in the shared drive.

3.03 Accounting Transitions

- Per Julius, our current banking information is not compliant and the past Secretary's name needs to be removed immediately. Julius ask Terri to coordinate that effort and make that transition soon.

- On the Insurance Account – Meagan is working on making sure Drew and Blair will be added per Julius.

4. New Business

4.01 Committee Expectations

- There is a folder labeled “Committee Engagement folder that should be used by all committees that meet along with a template to be filled out during committee meetings.
- India has asked that we all use the template and the folder. These keeps everything organized and consistent.

4.02 Shared Drive Training

- India conducted a brief Shared Drive Training. We all have access.
- Please pay attention to ID cards needed. India stated we can add them.

5. Other Business

6. Closing Items

6.01 Action Item

- Julius advised we need to get the bank account information transferred over immediately!
- 2019 Board Meeting Dates
 - October 23, 2019
 - November 20, 2019
 - December 18, 2019

7. Adjournment

- Julius adjourned the meeting – 6:25 pm