

PSO Board Meeting

12 November 2025 / 7:00 PM / Online (via Teams)

ATTENDEES

Ashley Ginzberg, Kate Wallis, Melody Zaragoza, Virginia Fisher, Tracy Eckard, Natalie O'Donnell, Jamie Lamb

CALLED TO ORDER

Ashley Ginzburg, 7:04 PM

AGENDA

Approval of October Meeting Minutes

Motion to approve: Melody Zaragoza + Second

VOTE: motion passes

Last Meeting Follow-up

1. Thanksgiving Feast planned and ready
2. Fall Fest Follow-up: Success!
 - a. Leftover sandwiches were donated to teachers
 - b. Challenges: communications with room parents for trunks and set-up times, prefer event occur before daylight savings time, prefer on ½ day, time for total clean-up before next event starts so volunteers don't miss out
 - c. Future considerations: ask Fine-Arts Boosters and other school organizations to host a trunk/table

New Business

1. New Approval Process for PSO Spending – Google Form Created
 - a. Ms. Stacy approved for dictionaries (to be included in the lower school's \$4100 funding)
 - b. Soccer Goals approved for Lower School (to be included in the lower school's \$4100 funding)

- c. Planning to purchase 2 benches and 2 outdoor trashcans for Upper School (to be included in the upper school's \$4100 funding)
- d. Do we continue spending on smaller requests or save for big ticket items?
- e. Big ticket requests: mulch, sound panels
- f. Previous PSO approved \$4000 last year

Motion to approve \$8200 (\$4100 for upper, \$4100 for lower) for PSO to spend in the first semester: Ashley Ginzberg + Second

VOTE: motion passes

- 2. Microsoft Subscription (unsure of accurate pricing)
 - a. Should we renew? Board would like to renew but need specifics on pricing and what is included

Motion to approve renewal of Microsoft subscription at \$10/month: Kate Wallis + Second

VOTE: motion passes

- 3. Next General Meeting - December 5
 - a. Gingerbread House building activity, Holiday Movie
 - i. Need RSVP for proper planning (SUG list)
 - b. Hot Cocoa bar?
 - c. Host in the Upper School cafeteria this time
 - d. Agenda to include: Fall Fest, Veterans Day, Gratitude Grams, plans for future spending
- 4. Spirit Night: Monday, November 17
 - a. Chick-Fil-A
 - b. Mobile orders only (must order through the app)
 - c. Flyers to go out ASAP, BLAST in socials/newsletters

NOTES

- Christmas decorations are purchased, need art/music wreaths

MEETING ADJOURNED

Motioned: Ashley Ginzburg, 8:26 pm

VOTE: motion passes

ACTION ITEMS

Ashley

- Email Holloway about benches
- Email Nied about science equipment

Kate

Jamie

- Reconcile membership

Natalie

- Create Slide deck for the General Meeting

Melody

Virginia

Tracy

All

- Schedule working meeting to plan Spring Event
- Budget Meeting?

ADDENDUM