

PSO Board Meeting

13 January 2026 / 7:00 PM / Tracy Eckard Home

ATTENDEES

Ashley Ginzberg, Kate Wallis, Melody Zaragoza, Virginia Fisher, Tracy Eckard, Natalie O'Donnell, Jamie Lamb, Kirsten Kula
(Online: Hailey Anver)

CALLED TO ORDER

Ashley Ginzberg, 7:14pm

AGENDA

1. Teacher Appreciation
2. February General PSO Meeting
3. Bylaws review
4. Spring Fest
5. Grammar Music purchase request
6. Field Day
7. Upper and Lower Spending update

Last Meeting Follow-up

New Business

1. Teacher Appreciation Month - February
 - a. Food provided every Tuesday by PSO
 - i. Breakfast tacos, pizza, Panda Express, Grab-n-Go deli boxes
 - b. Lower School - keep schedule as-is, K-3 take care of specials, teachers BYO Vase for bouquets
 - c. Upper School -
 - i. Poor participation last year

- ii. Ideas: Bulk card-signing during lunch period, donate teacher supplies (copy paper, dry erase markers, no hand sanitizer), Serve your teacher (clean up classrooms), stock the break room, air fresheners, paper towels, decor, fans/space heaters,
 - d. When to include nurse, admin, security guard, cafeteria workers, front office, “behind-the-scenes” people?
 - e. Communications: Socials, Flyers in folders, Newsletters
 - i. First communications out next week
 - ii. Make copies Friday, Jan 23
 - iii. Weekly update for each week in newsletters
- 2. General Board Meeting - Feb 6
 - a. Eat Cookies & Decorate Valentines
 - i. STUCO volunteer hours with kids
 - b. Announce proposed changes to the bylaws
 - c. NHS/NJHS officers - introductions and presentation
 - d. Ms. Anver - AP presentation? (or topic of our choice)
 - e. Updates from President, Hospitality, Fundraising (?)
- 3. Spring Fest - (tentatively) March 27
 - a. Dedicated Meeting January 16 @ 11:00 via TEAMS
- 4. Need Follow-up Discussions
 - a. Grammar Music Purchase Request
 - i. Approximately \$6500 request sent via email
 - ii. Speak with Holloway/Neid re: approval
 - b. Sound Panel Status - need to ask Mrs. Nied
 - c. Gratitude Gram - money sent to school
 - i. To be spent on supplies for new science curriculum
 - d. Trashcans & benches - money approved, admin hasn't purchased, need follow-up.
- 5. Field Day
 - a. Schedule meeting with Holloway
 - b. Consider the testing schedule - especially for H.S.
 - c. Consider athletic and academic competitions
 - d. No “lame” inflatables
- 6. Review Summary of proposed bylaw changes
 - a. Updated Mission, Vision and Values

- b. Added section for grounds of removal from PSO membership
- c. Added Board Member attendance policy and transition expectation after May elections.
- d. Defined the Board as 7 members who are voted in and have voting rights: President, VP, Treasurer, Communications, Hospitality, Fundraising, Secretary. The Advisory Board would consist of an Upper and Lower School Representative + Headmaster with no voting rights.
- e. Clarified quorum needed for Board meetings.
- f. Changed the terms of all board members from 2-year staggered terms to 1 year terms. Since Ashley and Melody were elected to a 2-year term, I'd propose they finish their elected terms. Moving forward, the board members would all serve 1-year terms with the possibility of re-election in the same role for an additional year. Board member term limit for the same position would be set at 2 *consecutive* years.
- g. May 2026 Election would be for the following positions: Vice President, Communications, Treasurer, Fundraising, Hospitality.
- h. Clarified that Fundraising and Hospitality are now elected, not appointed positions. This is to give them full voting rights as board members. If you're deciding how the board spends money, you need to be elected by your peers. If you are appointed by admin, you are in an advisory role.
- i. Deleted confusing language and cumbersome policies i.e. requiring a board member to pay tax out of their personal account if it is not purchased with a tax-exempt form.

NOTES

- Virginia - Technology Safety Presentation at PSO meeting or stand alone PSO night - Offered by Flower Mound P.D.

MEETING ADJOURNED

Motioned: Ashley Ginzburg, 8:42pm

VOTE: motion passes

ACTION ITEMS

Ashley

Kate

- Follow up w/ Holloway re: benches and trash cans
- Field Day changes

Jamie

Natalie

- Flyers for General PSO Meeting

Melody

Virginia

- Finalize additional bylaw edits

Tracy

All

ADDENDUM