

# PSO Board Meeting

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**01 October 2025 / 7:00 PM / Kate Wallis Home**

## ATTENDEES

Ashley Ginzberg, Kate Wallis, Melody Zaragoza, Virginia Fisher, Tracy Eckard, Natalie O'Donnell, Mrs. Kula  
Online: Jamie Lamb

## CALLED TO ORDER

Ashley Ginzburg, 7:09

## AGENDA

### **Approval of September Meeting Minutes**

Motion to approve: Melody Zaragoza + Second

**VOTE:** motion passes

### **Last Meeting Follow-up**

1. Thomas follow-ups/requests:

- a. Approved funds for misc. upper school supplies (see Sept vote) - bought 8 calculators, 120 white boards
- b. New teacher wish lists completed
- c. Trashcans, benches outside of upper front doors; storage shed
- d. Ashley: we need to make sure we are the right source of funding before we spend the money

\*Seems to be lots of facility problems but no facilities manager on staff

### **New Business**

1. Survey Results

- a. 37 responses, 11 w/ comments
- b. Suggestions: parents speak at a Career Day event, Free Community Events at the school, (hospitality)

communicate suggested amount and what it is going toward, snack cart has been a big hit for teachers, Recycling program on campus (Kula: tie into grade-level service projects?), move meetings from Friday evenings, school supply kits, grade-level activities to build community, Interactive curriculum nights/stations, more at-school events for parents to attend with students

2. Nied requests: sound panels (Nate Fisher getting quote), TV, cups on fence design need to be replaced, storage shed, Encyclopedias for Ms. Stacy, PSO shed key copy
  - a. Ashley: Do we have unallocated funds for any of these items?
  - b. Natalie: possible "call to action" campaign to pay for more expensive items.
3. Fundraising
  - a. Fall Festival - Oct 24, 5:00-7:00
    - TITLE SPONSOR! Texas Center for Oral Surgery and Dental Implants
    - Continue to gather sponsors for booths
  - b. 10th Anniversary logo - suggested edit with gold instead of maroon, needs to get approved by admin
  - c. Gratitude Grams - review plan from last year, discuss and edit plans at next meeting
4. Treasurer Report
  - a. Hospitality donations: about \$2100
  - b. Account Balance: about \$33,000 (does not include latest donation of \$5000)
  - c. Total funds raised so far: almost \$22,500
5. Fall Fest
  - a. Keep carline auction separate from FF advertising
  - b. FF Flyer goes out 10/8
  - c. Carline pass auction: advertisement goes out 10/15, open auction 10/22, ends noon 10/24

## NOTES

- Discuss Gratitude Grams at next meeting
- Discuss Christmas Decorations at next meeting

- Review previously earmarked funding (promised by previous board)

## MEETING ADJOURNED

Motioned: Ashley Ginzburg, 8:21 pm

**VOTE:** motion passes

## ACTION ITEMS

**Ashley**

**Kate**

**Jamie**

- Reconcile membership
- Set up auction for carline passes

**Natalie**

- FF flyer, send out 10/8
- Auction communication send out 10/15

**Melody**

**Virginia**

**Tracy**

**All**

- Schedule working meeting to plan Spring Event
- Budget Meeting
- Brainstorm ideas for Gratitude Grams

# ADDENDUM

Sender: Natalie O'Donnell | 🌟 Open | 🔒 Non-Anonymous

**Do you approve to spend up to \$300 on Christmas decorations for Upper and Lower campus?**

👍	100% (6)
👎	0% (0)

✓ Natalie O'Donnell, Melody Zaragoza, Tracy Eckard, Ashley Ginzburg, Kate Wallis, Virginia Fisher

Total Votes: 6

Done

7:28 📶 📶 🔋 12

**VF Polly** 

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 Pollys Virginia Fisher X  Filter  Sort

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**Do you approve spending up to \$500 to purchase a second round of Gratitude Gram cards?**

Sender: Virginia Fisher | 🌟 Open | 🔒 Non-Anonymous

👍	100% (5)
👎	0% (0)

Melody Zaragoza, Natalie O'Donnell, Ashley Ginzburg + 2 more

Total Votes: 5