



FORESTHILL 4 WHEELERS

4 WHEEL DRIVE CLUB

BYLAWS DRAFTED 2005

Revised February 2023

Article I. Name

The name of this organization shall be Foresthill 4 Wheelers.

Article II. Purposes and Aims

This organization shall be non-profit in character, bringing together and promoting the interest of family 4-wheeling as well as enjoying our country's natural resources. This organization shall be a member of the California Association of Four Wheel Drive Clubs, Inc. (CA4WDC) and abide by its by-laws and procedures.

Article III. Membership and Dues

1. Membership is open to owners of 4 wheel drive vehicles, by invitation, who have participated in at least 5 club events, with a minimum of 2 runs (a run will be titled as such), 2 meetings and the last one being a run, meeting or special event, within a period of 6 months. After completion of 5 events, a current member shall make a motion to vote the awaiting member into the club.
2. Membership is limited to 40 families.
3. Dues for this organization shall be \$75.00 annually, paid by check or cash enclosed in a labeled envelope. Members shall be responsible for maintaining their membership with CA4WDC.
4. Dues for the club shall be due and payable at the time of being voted in, at a prorated amount, and then on an annual basis at the March meeting. To remain a member in good standing, a club member must pay his/hers dues within 30 days from the due date or voting rights will be suspended. Members not complying with this rule will be notified of their membership default by letter. Members who have not paid their dues within 60 days of the due date will have their membership

- terminated.
5. All members agree, upon annual renewal of club membership, that their 4 wheel drive vehicles meet all the safety criteria as defined by CA4WDC.
 6. There will be one vote per family. Immediate family members (spouse or other partner and dependent children) shall have all rights of the member to participate in club activities, but not the right to vote.
 7. The minimum age for members shall be eighteen (18) years. Each member must hold a valid driver's license and have adequate insurance coverage for the vehicle(s) being used in club activities.
 8. All vehicles participating on a club run must adhere to the CA4WDC safety guidelines.
 9. All members must conduct themselves in a responsible, respectful, and orderly fashion at all times. All members and guests participating in an event shall abide by the motor vehicle code of the state concerned and by the laws of the city, county and state where an event is being held.
 10. Any membership can be revoked at any time, for violations of items as listed above in item 9. Revocation is made by a majority vote of the board.

Article IV. Officers and Duties

The officers of this club shall be President, Vice President, Secretary, Treasurer, Delegate and Social Media Coordinator.

1. The President shall be the executive officer and will preside at all meetings. He/She shall have the duty of carrying out the policies and decisions of the members. He/She shall have the discretion to create chair positions as needed. He/She shall co-sign the checks with the Treasurer.
2. The Vice President will assist the President and act on his/her behalf in case of absence.
3. The Secretary shall record all minutes of the meetings, maintain the records and write any correspondence as directed and notify the membership of meetings and events.
4. The Treasurer shall receive all monies, be responsible for bank deposits, disburse funds as authorized, co-sign checks with the President and have the books open for inspection by authorized auditors or club members.
5. The Delegate shall attend all meetings of the District of CA4WDC of which the club is a member and shall make a report to the membership. He/She shall also have the authority to make decisions for the club if

he/she has not been instructed previously by the club to take action. For attendance to the annual Cal4Wheel Convention, the delegate will have access of up to \$350, not to exceed the California State Per Diem rates.

6. The Social Media Coordinator shall manage the club social media for the membership and officers, including photos, event, ride, and meeting reminders using the Facebook format. This position will also serve as the trail master.
7. The Officers of the club shall constitute the Board of Directors and shall have the power and responsibility to manage the day to day business of the club.

Article V. Meetings

Membership meetings shall be held monthly, at a time and place determined by the membership.

Article VI. Elections and Voting

1. Nominations for Officers shall be put forward at the February meeting each year. Elections shall be held at the regular March meeting. A simple majority of the votes cast shall be required to win an election. Members must be present to vote on any matter.
2. Officer elect shall take possession of their offices at the conclusion of the meeting at which they are elected.

Article VII. Amendments to By-Laws

These by-laws may be amended by a three-fourths majority of the votes cast. The membership shall be notified at least two weeks prior to taking the vote. Amendments may be proposed by the Board of Directors or by petition signed by at least three members or by ten percent of the membership, whichever is greater. Amendments proposed by members' petition shall be voted on at the annual by-laws meeting in May.

Article VIII. Parliamentary Authority Parliamentary authority will be Robert's Rules of Order, current edition.



Cal4Wheel Safety Requirements

The following safety rules will be enforced for each run, and there will be NO refunds issued to vehicles turned away for not meeting the safety requirements.

Certain events require additional equipment or have special restrictions. Be sure to check prior to attending the event.

- ☐ Roll bar or factory installed hard top.
- ☐ Emergency brake, parking brake, line-lock or other redundant braking system.
- ☐ Tow strap or rope (recommend rated at 2 times the vehicle weight).
- ☐ First aid kit.
- ☐ Jack capable of lifting the vehicle & tools to change tire.
- ☐ Spare tire within 3 inches diameter of other tires, or, for tires 37" or larger, run-flats or tools to repair/reinflate tire.
- ☐ Fire extinguisher with gauge indicating good/full, appropriately stored.
- ☐ Seat belts for all vehicle occupants.
- ☐ Antennas must be rigid or restrained in a manner to prevent injuries.
- ☐ Adequate attachment points front and rear, i.e. tow hooks, receiver, etc. Tow balls are not permitted.
- ☐ Battery hold downs (no bungee cords).

Recommended equipment:

- ☐ Oil/fluid spill kit

For more information, visit <http://cal4wheel.com/safety-requirements>

BYLAWS & CAL4WHEEL SAFETY REQUIREMENTS

ACKNOWLEDGEMENT FORM

(Please detach this form, sign and date the document, and return to secretary)

I, _____, have received and read a copy of the Foresthill 4 Wheelers Bylaws which outlines the policies, as well as my responsibilities as a member. In addition, I have received and read the Cal4Wheel's Safety Requirements.

I have familiarized myself with the contents of the bylaws & safety requirements. By my signature below, I acknowledge, understand, accept and agree to comply with the information contained in the Bylaws provided to me by Foresthill 4 Wheelers.

Member Signature

Date

Member Signature

Date