



Student Independent Travel Request Form

This form is required by Educatus 14 days in advance.

Instructions:

1. Student fills out Student Information and Travel Information.
2. Student signs form.
3. Host parents sign form.
4. If student will miss school, school signs form.
5. Send to natural parents, they sign form.
6. Natural parents send to agent.
7. Agent sends form to student's Regional Manager.

Student Information

First Name: _____ Last Name: _____
 Phone: _____ Email: _____

Travel Information

Student will travel to: _____

Trip supervised by: _____ Phone: _____

(Supervisor must be 25 years or older)

Mode of transportation: Car Bus Train Air

Resort/Hotel name: _____

Address: _____

Phone: _____ Email/Website: _____

Date of Departure: _____ Date of return: _____

Additional Information: _____

Travel Liability Release

I hereby request permission from my natural parents, host family, and Educatus for the above travel. I hereby confirm that I fully understand that during the period mentioned, I am responsible for any and all expenses and travel arrangements.

Student Signature: _____	Date: _____
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Natural Parent Signature: _____	Date: _____
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Host Parent Signature: _____	Date: _____
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Official School Approval

Student missing school: Yes No

As the official representative of _____ High School, in accordance with the travel plans as stated above, the student's absence(s) will be excused and he/she will be allowed to make up the missed work.

School Official Signature: _____	Date: _____
School Official Name/Title: _____	

FOR EDUCATIUS USE ONLY:

RM Signature: _____ Date: _____

Travel APPROVED

Travel NOT APPROVED Reason: _____

Student Notified (date & method): _____