



**The Hub, Brick Kiln Lane, Huntingfield, Halesworth, IP19 0QH**

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## **Minutes of the Meeting of The Hub Trustees held on Tuesday 26<sup>th</sup> April 2022 at 9:30am in the Hub**

**Trustees Present: Steve Moorhouse (Chair), Carolyne Blundell, David Burrows, Allan Pike, Jim Wardale.**

**Also attending Julie Collett Admin Manager and Alex Dipple Caretaker.**

1. Apologies for absence. Mike, Sara & Ken. Mike is away at present. Sara hoped to attend later, but had catering to deliver by mid morning. Ken has emailed explaining he has various personal issues and apologises for not being able to attend the next few meetings. Trustees agree that this is exceptional circumstances and agree that he is to remain as a trustee and attend when possible.
2. Minutes of last meeting 22<sup>nd</sup> March 2022. Agreed
3. Matters Arising
  - DBS- Sara, Mike & David still to complete. Please complete before next meeting so this does not drag on to another meeting. Please advise JC as soon as it is completed.
  - Website- Up and running, enquiries being received via new email address. DB stated that we shouldn't be using social media for any discussions between trustees. Agreed that only events would be circulated on Facebook via the Huntingfield page.
  - Now website is working, JC will get a quote to redo the main door with the new website details.
  - The last meeting received the resignation from Tony Howe, however we didn't acknowledge the work and help he has given the Hub over the years. The trustees express their thanks to Tony.
4. Financial Update. Balance in account £23826.99. Reserves are £2356.28 leaving a working balance of £21470.71. Bookings have recently slowed down, so need an extra push to get more events in the Hub.
5. Heveningham & Ubbeston Village Hall Charity. The trustees of this charity held an open meeting last week to wind this charity up. The vote was in favour to transfer all its assets to the Hub. Funds of approx £5000 are held at Barclays Bank. This will be transferred, but ringfenced to use on items that are educational. The balance is invested in CCLA, 704 shares held. This provides a small income per year. The trustees of the charity have expressed their wish that these shares are retained but



transferred to the Hub with two signatories required to access this investment. The Hub trustees agreed, and thanked the closing charity.

6. Caretaker Report Incl Car Park issues. AD reported that she had heard from SEH French, but saying there were very busy and would deal with query in due course. The trustees agreed to do the repairs themselves. SM to take the lead. AD to order sand and 20mm stone.

The water was only luke warm when the Hub was used for the Brunch. AD has turned it up again and will keep an eye on the temperature.

Tony Howe will continue to arrange the inspection of the play equipment, in line with the Millennium Green play equipment inspection. Thanks to Tony for arranging.

JW stated that a 50m hose is required to reach across the area. The cost was in the region of £200. Trustees agreed for JW to purchase. A new window cleaner is in the area. AD to request a quote to include the large inside windows too.

Good reports have been received on the cleanliness of the Hub, thanks to AD.

7. Clothing Bank. All agreed that this was not a good idea. Could become an eyesore, and the lorries collecting items could cause more damage to the carpark.

#### 8. Events & Reports

Ceilidh - Postponed til 1<sup>st</sup> October Info Only. Trustees discussed this event and decided it was too much of a risk to cover the costs. Agreed to cancel.

Queens Jubilee Update. All in hand. Final details will be on the front page of the Hare and available for the Trustees next meeting.

Made2Measure 16<sup>th</sup> April Poor attendance, however managed to cover costs and make £40 profit.

Mark Mitchell 20<sup>th</sup> April. Well supported. Again covered costs and made a profit of £32.

Brunch. The Brunch for Ukraine made an amazing profit of £630. The last brunch did 23 breakfasts and made a profit of £85. Jim to lead the next brunch 28<sup>th</sup> May.

Next Event? Nothing booked, however all agreed the music at the Christmas dinner was

excellent. JW to find available dates for September or October, and to arrange a social evening

9. AOB JW advised the trustees that the Millennium Green had agreed to install a Zipwire by request of some of the youngsters in the village. Deposit of £2500 had now been paid by the MG, but left them very short of funds. As many users of the Hub also use the MG, and the MG is used as an overflow car park JW asked if the Hub trustees would agree to make a donation to the MG trust. After discussion the trustees agreed to donate £2000 to the MG. JC to action.

JC requested authorisation to replace the toilet roll holders, as the ones being used at present, do not do a good job. Trustees agreed.

JC requested assistance to get 10 tables ready on Friday morning for someone hiring the Hub.



DB asked if the Rural Coffee Caravan was well supported. JC responded that no it wasn't. Discussions held to try and encourage others to attend, and maybe introduce games or talks to entice people to com, similar to the Seniors club that used to be held. Maybe change time of RCC to a Wednesday afternoon, rather than a morning.

10. Date of next meeting. Wednesday 25<sup>th</sup> May 9.30.

11. Closed 11-05pm.

Minutes agreed as correct.

Chairman\_\_\_\_\_Date\_\_\_\_\_