

# 2019

landscape  
nova scotia



## Entry Package

# Presentation Awards

*Installation \* Maintenance*

CATEGORIES



Landscape Nova Scotia  
**Awards of Excellence**  
*Design Install Maintain*

Presented by  
Landscape Nova Scotia



**IMPORTANT:** Projects can only enter a maximum of two (2) categories. One project can only be entered once in the Presentation category and once in a Specialty category. This is to ensure that one company doesn't receive numerous awards.

One Project or property can only be entered into a maximum of two (2) categories: once in the Presentation Category and once in a Specialty Category.

## **PRESENTATION CATEGORIES**

*Each project / property can be entered in only ONE Presentation category*

---

### **Installation:**

#### Residential

- Under \$25K
- \$25K - \$75K
- over \$75K

#### Commercial

- Under \$100K
- Over \$100K

**Maintenance:** Residential / Commercial

### **Design**

**AND ONE OF...**

## **SPECIALTY CATEGORIES**

*Each project / property can be entered in only ONE Speciality category*

---

- Environmental Stewardship
- Special Feature - any one (Natural Stone, Landscape Lighting or Water Feature or Wood Construction)

## **General Information for the 2019 Awards of Excellence Program**

- All submission materials must be submitted via email, or file sharing site (i.e. Dropbox) accompanied by the application.
- All material submitted becomes the sole property of the Landscape Nova Scotia (LNS) and may be used by LNS in whatever manner it deems appropriate. Material will not be returned.
- One project may be entered in one presentation (Installation/Construction, Maintenance or Design) Category AND one Specialty (if desired).
- The association accepts no responsibility for photographic copyright fees.
- The entry with the highest points as determined by the judges will be deemed the winner, and will be recognized in the Association's and CNLA publications and website where appropriate.
- Permission from the client must be provided.
- Judging Standards – Entries can't win by default. Using the new scoring system provided by CNLA a minimum score of 75% must be achieved before any project can receive an award. This will prevent lower standard entries from winning just because they were the only.
- The 3 highest scores per category will be submitted to the National Awards of Excellence. Please notify LNS if you do not wish your entry to go to the national level.

## **What you must submit for the 2019 Awards of Excellence Program**

- A signed and completed entry form (found in Entry Package).
- A response to all questions (found in the Entry Package) or an explanation why of the lack of response.
- Pictures and/or video of site (before, during and after)
  - No less than 6 pictures, no more than 20.
- List of suppliers.
- Any drawings related to the project
  - All Design drawings must be provided in pdf format.
- Budgets and timelines.
- List of materials.
- Any Specifications used for the project.
- Letter of permission from client.

**DEADLINE: November 30, 2019 (NO EXTENTIONS)**



# APPLICATION FORM

An entry form is required for **each** project submitted. All information must be clearly typed or printed and emailed to Landscape NS at [info@landscapenovascotia.ca](mailto:info@landscapenovascotia.ca).

Name of entrant (Member Company): \_\_\_\_\_  
Name of contact person: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_  
Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Award Trophy and Promotional Information:

Please indicate the information exactly how it should appear on an award trophy or in presentations, websites, published association promotional material and/or media releases about the awards.

Name of Company: \_\_\_\_\_  
Name of project: \_\_\_\_\_  
Project City: \_\_\_\_\_

*This document MUST be accompanied with your entry information, pictures, drawings, budgets, time lines etc. and emailed to the Landscape Nova Scotia no later than **November 30, 2019.***

### Please sign below

#### Copyright Release of Digital Photos:

I (we) understand that upon submitting this application to LNS, the digital photos become the property of LNS and the CNLA, should this entry be submitted to the National Awards of Landscape Excellence.

I (we) agree to give LNS, and the CNLA permission to use the digital photos in award recognition or any other promotional activity that LNS, and the CNLA is involved with.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I (we) verify that all the information contained on this form and the attached entry information (outlined in the package) is accurate and that I have read, understood and agree to abide by all the rules and procedures.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please include this signed document with your entry or email to [info@landscapenovascotia.ca](mailto:info@landscapenovascotia.ca)**





## ENTRY APPLICATION

Please provide responses in a Word document (no pdfs), project clearly labelled, along with any other documentation required for our judges.

PO Box 28, Stn Main Dartmouth,  
NS B2Y 3Y2

Have Questions??  
Call LNS (902) 800-4321  
E. [info@landscapenovascotia.ca](mailto:info@landscapenovascotia.ca)

Please provide responses to the following questions in a Word document, clearly labeled. Along with pictures, drawings or any other documentation associated with the project:

1. Please provide Company Name entering into the Awards of Excellence.
2. Please provide a contact and contact information (including: address, phone, email)
3. Please check the category where this project falls:

### Presentation Category:

- Commercial Installation over \$100K
- Commercial Installation under \$100K
- Commercial Maintenance
- Residential Installation over \$75K
- Residential Installation \$25K - \$75K
- Residential Installation under \$25K
- Residential Maintenance

The following information is to be included in the written brief, using these headings in this order:

1. A Statement of the Project Intent (75 words max.)
  - o Description of the nature or complexity of the site
  - o Conditions set out by the client
  - o Design theme selected to meet the client's needs

### 2. Project Description (250 words max.)

- Overall scope:
    - a) start and completion dates;
    - b) hardiness zone;
    - c) existing site conditions
    - d) description of process, design, construction/ installation,
    - e) resolution of challenges, etc.
  - Explanation of special features: structural or specimen plantings
  - Exclusions: specify existing work that was NOT part of the design (example: if a pond was a pre-existing part of the landscape and the project was to design around the pond, indicate the pond in this exclusion section)
  - Environmental responsibility measures taken
3. Please include site plans if available (PDF)

### Digital Images

- No less than six and no more than twenty colour images.
- Where possible, include at least one before and after image from the same perspective.
- Choose the highest quality, as these modes produce the least compression and best image quality.
- Must be submitted in .JPEG format.
- Be sure that the company name does not appear in any of the images.

**DEADLINE: November 30, 2019**