

Digital Foundations Series

A turnkey digital literacy solution—ready to launch, easy to scale.

Perfect for workforce programs, adult learners, and community-based training.

92% of jobs require digital skills, yet one-third of workers lack foundational proficiency.

National Skills Coalition, (2023), Closing the digital divide in the United States

When employees can't navigate digital tools, entire organizations suffer.

Errors multiply. Communication breaks down. Productivity slows. And employees disengage.

The **Digital Foundations Series** helps stop that slide.

This series closes critical skill gaps with real-world, self-paced training that's easy to implement, easy to use, and impossible to ignore. Clean interface. Smart structure. Immediate impact.

Course Title ▼ Bundle Title ▶	Digital Literacy Essentials	Workplace Digital Fluency	Small Business Digital Toolkit
1. Digital Fluency	✓		✓
2. Communication & Collaboration	✓		
3. Digital Organization & Productivity	✓		
4. Digital Content & Design		✓	✓
5. Data & Decision-Making		✓	✓
6. Safety, Ethics, & Digital Citizenship		✓	✓

Digital Foundations helps learners:

- Feel ready for what the world now expects
- Eliminate tech stress and second-quessing
- Master everyday digital tasks with confidence
- Build skills aligned to real jobs and global standards





Scan or visit
bit.ly/TCL-DFS to
explore lesson

Global Standards, Local Impact

All competencies in this series are mapped to leading global digital standards:

- ✓ DigComp (EU)
- ✓ ISTE Standards
- ✓ IEEE Digital Intelligence (DQ)
- ✓ Northstar Digital Literacy
- ✓ U.S. Dept. of Labor Tier 2 Model

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