

MINUTES

BROWN COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES

DATE: WEDNESDAY, SEPTEMBER 18, 2024
PLACE: BROWN COUNTY COMMUNITY BOARD OF ALCOHOL,
DRUG ADDICTION & MENTAL HEALTH SERVICES
TIME: 6:00 P.M.

ATTENDANCE:

Michael Hess
Tammie Ogle
Ashley Roy
Rev James Settles

Debi Shultz
Emily Souder
Janalyn Woodruff

Deanna Vietze, Executive Director

Stacey Holton, Executive Assistant

ABSENT:

Lynne Barber
Lori Catron
Kelly Faas
Charlene Fithen
Sherry Ridner

CALL TO ORDER

Ms. Roy served as pro temp calling the meeting to order at 6:03pm

Ms. Holton took roll call

MOTION: TO APPROVE AGENDA AS PRESENTED

Shultz¹, Souder², Motion Carried

MOTION: TO APPROVE JUNE 27, 2024 MINUTES

Ogle¹, Settles², Motion Carried

REPORT OF CHAIRPERSON

Ms. Roy served as pro temp for officer nominations for the September election of officers. Ms. Roy asked for the slate of officers to be presented: Ms. Shultz nominated Ms. Ashley Roy – Chair, Reverend Jim Settles– Vice Chair, Tammie Ogle – Secretary for a one year term. Ms. Roy asked for discussion. Ms. Shultz asked each member nominated if they would accept the position. After discussion each member agreed for a one year term. Ms. Roy asked for a motion to accept the proposed slate of officers as presented.

MOTION: APPROVE SLATE OF OFFICERS (ASHLEY ROY, CHAIR; REVEREND JIM SETTLES, VICE CHAIR; AND TAMMIE OGLE, SECRETARY) AS PRESENTED
Shultz¹, Hess², Motion Carried

REPORT OF EXECUTIVE DIRECTOR

Ms. Vietze reports that the ARPA project looks like we will be able to move forward. She reports they did separate the two buildings. Ms. Vietze reports purchase, separating, and renovation is about 5 million. Ms. Vietze reports this is within the budget with the state. She reports we are still waiting for the official yes, but we think we are at a place where it will go through. Ms. Vietze reports we are using our first priority for a capital project to add additional funding to the project but will not be required to have a financial match beyond what we have already allocated. Mr. Hess asked if this would affect doing a capital project in a couple of years if we wanted to. Ms. Vietze reports that the state functions on a biennium budget and we will be eligible for the next round of capital funding, confirming this project will not impact future ones. Ms. Vietze reports she is considering making housing a capital priority in the future, but we are currently not in a position to do this. Ms. Vietze asked for any further questions. After no further questions, Ms. Roy asked for a motion to use Brown County's capital project from this budget on the ARPA project.

MOTION: APPROVE USING THE CAPITAL FUNDS FOR THE ARPA COLLABORATION PROJECT
Ogle¹, Settles², Motion Carried

Ms. Vietze requested FY24 crisis funding be allocated for the Child Focus crisis center. She reports there is \$22,006 left. Ms. Vietze asked for questions. After no questions, Ms. Roy asked for a motion to approve the rest of the crisis funding going to Child Focus in the amount of \$22,006.00.

MOTION: APPROVE PAYING THE REST OF THE CRISIS FUNDS TO CHILD FOCUS FROM FY24 IN THE AMOUNT OF \$22,006.00
Hess¹, Shultz², Motion Carried

Ms. Vietze reports Community Connectors program was not approved for a contract when other FY25 contracts were approved. She reports in the past we have contracted \$10,000 for

them. She asked for questions. After no questions. Ms. Roy asked for a motion to approve the community connectors program for FY25 in the amount of \$10,000.

MOTION: APPROVE CONTRACTING FOR COMMUNITY CONNECTORS PROGRAM IN THE AMOUNT OF \$10,000

Souder¹, Woodruff², Motion Carried

Ms. Vietze reports each member received a copy of the 2025 calendar year budget for review. She asked for any questions. After no questions, Ms. Roy asked for a motion to approve the budget as proposed.

MOTION: APPROVE CY2025 BUDGET AS PRESENTED

Ogle¹, Hess², Motion Carried

Ms. Vietze reports she signed up for a landlord incentive program. She reports the program is like a subsidy program where the mental health or SUD client pays a portion and the program pays the rest. Ms. Vietze asked for questions. Ms. Shultz asked if this would include hotels as well. Ms. Vietze reports this funding does not include emergency housing. Ms. Souder asked if this would only be for current Brown County residents. Ms. Vietze reports she will need to come back with that information. Ms. Roy asked for a motion to approve Ms. Vietze work with landlords who are willing to subsidize housing for clients.

MOTION: APPROVE MS. VIETZE CONTRACTING WITH LANDLORDS TO SUBSIDIZE HOUSING FOR MENTAL HEALTH AND SUD CLIENTS

Settles¹, Ogle², Motion Carried

Ms. Vietze reports she is working with Clermont County and receiving funding to promote crisis services, and preparedness through the Bipartisan Safer Communities funding. She reports this funding will be to promote the crisis hotline using a billboard, it will support trainings with police and potentially with churches interested. Ms. Vietze reports we will receive \$40,000. Most of the funding is for promotion including billboards and radio ads. Ms. Vietze asked for questions. After no questions, Ms. Roy asked for a motion for Ms. Vietze to spend the funding within guidelines required.

MOTION: APPROVE MS. VIETZE SPENDING THE \$40,000.00 PROMOTING THE CRISIS SERVICES USING BILLBOARDS, RADIO ADS AND TRAININGS WITHIN THE FUNDING REGULATIONS OF THE GRANT

Hess¹, Souder², Motion Carried

Ms. Vietze reports we had someone for IT services after our website crashed. She reports the website still needs some work. Ms. Vietze reports we have inquired with Jeremy Davis (1011 technologies), who the county uses. She reports she has thought about having him do the website and then possibly doing a contract with him after the website. Ms. Vietze asked for questions. After no questions, Ms. Roy asked for a motion to approve Ms. Vietze contracting with 1011 technologies for up to \$2,000 for website repair.

MOTION TO APPROVE MS. VIETZE CONTRACTING WITH 1011 TECHNOLOGIES FOR UP TO \$2,000 TO REPAIR THE WEBSITE

Shultz¹, Hess², Motion Carried

Ms. Vietze reports Talbert House contacted her about the lease, asking if they could decrease it. She reports as part of the rent they are required to do the maintenance inside and out. Ms. Vietze reports they are looking at putting a roof on that building and wondered if the board would help any. Ms. Vietze asked for thoughts and questions. Members asked what bids they have received. Ms. Vietze reports they have only received one and it was \$74,000.00. All members were shocked at the amount and asked that Talbert House get at least three bids before they would consider helping. Ms. Vietze reports she will take that back to them asking them to get more bids. Several members offered ideas of other businesses for Talbert House to contact for a quote. Ms. Vietze reports she will share these names with them as well.

Reverend Settles left at 6:35pm.

Ms. Shultz states that she recommends inviting the commissioners to come to the meeting to look at board membership. She reports she believes we have done everything we can to recruit new board members. Ms. Shultz reports she believes we are better off to go down to 12 members for board membership. Ms. Vietze asked when they wanted them to attend. Ms. Shultz reports at the discretion of Ms. Vietze when it will be best for the board.

Ms. Vietze reports the state requires the program MRSS (Mobile Response and Stabilization Services) to be in place by January. She reports this program is regionalized and includes Clermont, Brown, Adams, Lawrence & Scioto. Ms. Vietze reports this program is the child side of mobile crisis but includes follow up services. Ms. Vietze reports Child Focus has done this for some time. She reports students doing internships will help with MRSS. Ms. Vietze reports Child Focus has applied to be the provider for our region and if awarded will subcontract for Lawrence and Scioto and will support the entity with whom they subcontract. Ms. Vietze reports we do have a mobile responder for the adult mobile crisis and services will be made available in Mt. Orab soon and then expand to the rest of the county progressively. She reports the person hired for this position has been training with the Clermont County team.

Ms. Vietze reports SOS (SOR) funding was changed from an allocation amount to a competitive RFP process. She reports the boards were made aware of this during the first part of August that boards would be competing with other boards and providers for this funding. Ms. Vietze reports this year the focus of the state is to implement new projects that can be sustained using other funds. Ms. Vietze reports she will keep members updated as she knows more.

Ms. Vietze reports she included the Harm Reduction report in each packet for review. Ms. Vietze reports Ms. Pam Williams from the Health Department took the van out into different communities every day during the last week of August for overdose awareness. She reports this is the reason for the increase in Narcan distribution. Ms. Vietze reports the Brown County fair is next week and we will be giving out a lot of Narcan that week as well.

Ms. Vietze reports we still have a few FY24 bills to pay but we are close to finishing them.

Ms. Vietze reports the next meeting is November 7, 2024, at 6pm.

She reports the next Services committee meeting will be held on October 3, 2024, at 6pm.

OLD BUSINESS

NONE

NEW BUSINESS

Ms. Souder asked if we have any idea of how many veterans the board serves? Ms. Vietze reports she has recently asked the providers to report those numbers to her. Ms. Souder reports there are a lot of similarities of treating veterans and law enforcement. Ms. Vietze reports currently Brown County first responders are putting together a peer group. Ms. Vietze reports she wanted to recommend that Ms. Souder be added to the list of providers competent to see first responder clients but that board funds would not be available to assist the first responder if they saw Ms. Souder because it would create a conflict of interest.

Mr. Hess reports he started an NA group here in the board conference room on September 2nd. He reports it is a small group right now and working well. Every Monday 7-8pm here at the office.

MOTION: TO ADJOURN AT 7:15 PM

Shultz¹, Woodruff², Motion Carried

Date	Vendor	Amount
9/11/2024	GEORGETOWN UTILITIES	\$230.65
9/11/2024	AMERICAN EXPRESS	\$30.57
9/11/2024	CLARK SCHAEFER HACKETT & CO	\$1,000
9/11/2024	FAIRFIELD COUNTY ADAMH BOARD	\$3,500
9/11/2024	CHILD FOCUS, INC.	\$3,750
9/11/2024	AMAZON CAPITAL SERVICES	\$1,199.47
9/11/2024	BCRS	\$11,9478.45
9/18/2024	HONDA FINANCIAL SERVICES	\$400.06
9/18/2024	BROWN COUNTY SHERIFF	\$693.00
9/18/2024	AMAZON CAPITAL SERVICES	\$106.93
9/18/2024	NAMI OHIO	\$200.00
9/26/2024	DUKE ENERGY	\$141.94
9/26/2024	CHARTER COMMUNICATIONS	\$254.96
9/26/2024	DEBORAH ANDREWS	\$100.00
10/2/2024	CLARK SCHAEFER HACKETT & CO	\$1000.00
10/2/2024	BCRS	\$4,406.59
10/2/2024	JOHN WOOD INS. AGENCY	\$125.00
10/2/2024	BROWN COUNTY JOB AND FAMILY	\$9,683.24
10/2/2024	CHILD FOCUS, INC.	\$1,739.66
10/2/2024	DOMEDIA LLC	\$6,298.55
10/16/2024	BCRS	\$3,480.01
10/16/2024	CHILD FOCUS, INC.	\$46,400.36
10/16/2024	TREASURER BROWN COUNTY EDUCATIONAL SERVICE CENTER	\$10,000.00
10/16/2024	BROWN COUNTY JOB AND FAMILY	\$5,443.07
10/16/2024	AMERICAN EXPRESS	\$418.56
10/16/2024	GEORGETOWN UTILITIES	\$260.07

10/16/2024	AMAZON CAPITAL SERVICES	\$162.78
10/16/2024	DOMEDIA LLC	\$11,430.64
10/23/2024	DUKE ENERGY	\$144.07
10/23/2024	FLEXPRINT INTERMEDIATE LLC	\$124.93
10/23/2024	BLANKEMEYER COMPANY	\$419.38
10/23/2024	DEANNA VIETZE	\$360.00
10/23/2024	HONDA FINANCIAL SERVICES	\$400.06
10/23/2024	CHARTER COMMUNICATIONS	\$254.96
10/30/2024	BCRS	\$27,928.84
10/30/2024	DEBORAH ANDREWS	\$100.00
10/30/2024	CHILD FOCUS, INC.	\$6,149.40