

MINUTES

BROWN COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES

DATE: THURSDAY, DECEMBER 5, 2024
PLACE: BROWN COUNTY COMMUNITY BOARD OF ALCOHOL,
DRUG ADDICTION & MENTAL HEALTH SERVICES
TIME: 6:00 P.M.

ATTENDANCE:

Lynne Barber
Charlene Fithen
Michael Hess
Tammie Ogle
Sherry Ridner

Ashley Roy
Reverend James Settles
Debi Shultz
Emily Souder
Janalyn Woodruff

Deanna Vietze, Executive Director

Stacey Holton, Executive Assistant

ABSENT:

Lori Catron

CALL TO ORDER

Ms. Roy called the meeting to order at 7:32pm

Ms. Holton took roll call

REPORT OF CHAIRPERSON

Ms. Roy asked Ms. Fithen to introduce herself. She then asked all members to introduce themselves. Ms. Holton gave the oath of office to Ms. Fithen. All members welcomed Ms. Fithen to the board.

REPORT OF EXECUTIVE DIRECTOR

Ms. Vietze reports we were contacted by Ms. Hall, Brown County Auditor requesting signed minutes for any appropriation changes and supplemental appropriations. Ms. Vietze reports we do our best to bring things to board meetings prior to them needing to be done. She reports there are times when to do business it is necessary to request the changes and then bring them to the next meeting due to only meeting every other month. Ms. Vietze reports according to our policy she has authority to spend up to \$10,000 without prior board approval. She reports none of our appropriation requests are close to the \$10,000. Ms. Roy asked for approval for Ms. Vietze to submit appropriation changes and supplemental appropriations on behalf of the board as needed without prior approval from the board and to add this to our policies and procedures.

MOTION: TO APPROVE MS VIETZE SUBMITTING APPROPRIATION CHANGES AND SUPPLEMENTAL APPROPRIATIONS ON BEHALF OF THE BOARD AND ADD THIS CHANGE TO THE POLICIES AND PROCEDURES

Ogle¹, Shultz², Motion Carried

Ms. Vietze reports at the last meeting we took a motion to comply with the FSLA minimum wage standard for Ms. Holton. Ms. Vietze reports this requirement was stopped by a federal judge at this time and it is unknown what will happen with the new administration coming in January. She reports this means it will not take effect on January 1, 2025. Ms. Vietze reports she wanted to make the members aware and ask what they wanted to do regarding Ms. Holton's salary. Mr. Hess states to leave it as approved at the last meeting beginning January 1, 2025. Ms. Roy asked for a motion to approve continuing with the increase of \$7,811.44 to Ms. Holton's salary.

MOTION: TO APPROVE MS. HOLTON'S SALARY INCREASE OF \$7,811.44 EFFECTIVE JANUARY 1, 2025

Hess¹, Shultz², Motion Carried

Reverend Settles asked if the minutes needed to be approved for things to move forward with the county auditor. All members agreed. Ms. Vietze read the minutes from the meeting and asked if there were any questions. Ms. Roy asked for a motion to approve the minutes from tonight's meeting December 5, 2024.

MOTION: TO APPROVE MEETING MINUTES FOR DECEMBER 5, 2024

Settles¹, Ridner², Motion Carried

MOTION: TO ADJOURN AT 7:45 PM

Shultz¹, Woodruff², Motion Carried