

MINUTES

BROWN COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES

DATE: THURSDAY, JUNE 27, 2024
PLACE: BROWN COUNTY COMMUNITY BOARD OF ALCOHOL,
DRUG ADDICTION & MENTAL HEALTH SERVICES
TIME: 6:00 P.M.

ATTENDANCE:

Michael Hess
Trent Moore
Tammie Ogle
Sherry Ridner

Ashley Roy
Rev James Settles
Debi Shultz
Emily Souder

Deanna Vietze, Executive Director

Stacey Holton, Executive Assistant

ABSENT:

Lynne Barber
Kelly Faas
Venita Milburn
Janalyn Woodruff

CALL TO ORDER

Mr. Moore called the meeting to order at 5:59 pm

Ms. Holton took roll call

MOTION: TO APPROVE AGENDA AS PRESENTED
Souder¹, Shultz², Motion Carried

MOTION: TO APPROVE MAY1, 2024 MINUTES
Settles¹, Ridner², Motion Carried

REPORT OF CHAIRPERSON

Mr. Moore reports there are two vacancies on the board currently. He reports Ms. Milburn and Mr. Moore term out at the end of this month. He reports there are two people who have applied to be members of the board.

Mr. Moore reports officer elections will be held at the next meeting in September. Mr. Moore reports the requirements for the roles of the officers. The group discussed who may be interested in an officer role. Ms. Shultz reports she is wondering if Ms. Faas will be interested in holding the position of chair. Ms. Shultz asked Ms. Ogle if she would still be interested in the secretary position again this year. Ms. Ogle reports she can't guarantee she will be able to be at every meeting. The question was asked if Ms. Shultz would have interest in holding an officer position. Ms. Shultz reports she has fulfilled her time and would rather not.

Ms. Souder provided an update from the services committee meeting held last week. She reports Ms. Teri Wesley and Ms. Debbie Otten reported on the services they provide in the jail. Ms. Souder reports the statistics of the services in the jail for the month of April. Ms. Vietze reports the program is continually being evaluated for best practices. Ms. Souder reports the space is the biggest concern with the program. She reports there has been an increase in follow-up with services from the jail. Ms. Souder reports there was discussion about the possibility of bringing a modular in to hold groups in. She reports Ms. Wesley and Ms. Otten state it would help them complete their job tasks more efficiently if they had a printer/scanner at the jail, in the room they use. Ms. Vietze reports a modular was used in the past many years ago but not with this administration. Ms. Roy reports there was a suggestion of adding a Peer Supporter to the jail program. Ms. Roy reports discussion took place regarding transportation and housing, being a big concern for the ability to help clients in the jail. Ms. Vietze reports Mr. Terry Russell is working on a housing project and has financial support available as a capital project. Ms. Vietze reports she will discuss the modular with Sheriff Ellis to find out if this is a viable option.

REPORT OF EXECUTIVE DIRECTOR

Ms. Vietze reports the legislature is currently on break.

Ms. Vietze reports Medicaid pulled their data from being shared with us. She reports the department of Medicaid has returned a small portion of the data but not at the level we were receiving it at. Ms. Vietze reports this is the MITS extract and currently the boards are breaking it down to report what specific pieces of data are required for boards to do their jobs.

Ms. Vietze reports the state is currently looking at forensic planning. She reports the state now realizes the only way anyone can get into the state hospital is if they are forensic, what we have been telling them for awhile now. Ms. Vietze reports she is pleased they are looking at it.

Ms. Vietze reports the ARPA project is still in a holding pattern. She reports we are still working to get the \$10 million property. Ms. Vietze reports capital projects have been received. She reports the state department reports ARPA can't be used for the match. Ms. Vietze reports this project must be in contract by September 2024. She reports her concerns with continuing to be a part of the program.

Ms. Vietze provided the current mission/vision to all members for review. After discussion Mr. Moore asked for a motion to approve the review of the mission/vision statements.

MOTION TO APPROVE THE REVIEW OF MISSION/VISION STATEMENTS

Shultz¹, Roy², Motion Carried

Ms. Vietze reports the harm reduction report was provided for every member. She asked for discussion regarding the numbers.

Ms. Vietze reports at the last meeting we approved an amendment for Child Focus of \$20,000. She reports they have surpassed this amount as well and has discussed with them their contract. Ms. Vietze proposes an amendment for services for Child Focus of up to \$15,000 stating there is money left in the FY24 budget that she can pull from.

MOTION: TO AMEND CHILD FOCUS CONTRACT FOR FY24 UP TO \$15,000

Ogle¹, Ridner², Motion Carried

Ms. Vietze reports we just received the Child Focus report, and have included it in the packets for tonight. She reports Child Focus hired for the mobile crisis position and that person is doing training.

Ms. Vietze reports each member received a copy of the profit and loss statement prior to the meeting. She asked if there were any questions. Mr. Moore asked a clarifying question; no further questions were asked. Mr. Moore asked for a motion to approve the profit and loss statement for July 1, 2023 through May 31, 2024.

MOTION TO ACCEPT PROFIT AND LOSS FOR JULY 1, 2023 THROUGH MAY 31, 2024

Hess¹, Ogle², Motion Carried

Ms. Vietze reports Cheri Walter's last day with OACBHA is July 12th. She reports there will be an open house for her at the OACBHA building.

Ms. Vietze reports the next meeting is September 5, 2024, at 6pm.
She reports the next Services committee meeting will be held on October 3, 2024, at 6pm.

OLD BUSINESS

NONE

NEW BUSINESS

NONE

MOTION: TO ADJOURN AT 7:45 PM

Shultz¹, Hess², Motion Carried

Date	Vendor	Amount
7/3/2024	DEBORAH ANDREWS	\$100.00
7/3/2024	CHARTER COMMUNICATIONS	\$261.92
7/3/2024	BROWN COUNTY JOB AND FAMILY	\$5,551.05
7/3/2024	CLARK SCHAEFER HACKETT & CO	\$1,000.00
7/3/2024	CHILD FOCUS, INC.	\$16,148.92
7/3/2024	BCRS	\$80,258.19
7/10/2024	BROWN COUNTY JOB AND FAMILY	\$5,624.50
7/10/2024	OHIO ASSOC COUNTY BH AUTHORITY	\$7,000.00
7/10/2024	AMERICAN EXPRESS	\$1,733.85
7/17/2024	STACEY L HOLTON	\$21.12
7/17/2024	ROY ASHLEY	\$185.90
7/17/2024	BROWN COUNTY AGRI SOCIETY	\$340.00
7/17/2024	CLARK SCHAEFER HACKETT & CO	\$1,000.00
7/17/2024	GIESLER IT SERVICES LLC	\$90.00
7/17/2024	GEORGETOWN UTILITIES	\$440.01
7/17/2024	AMAZON CAPITAL SERVICES	\$869.98
7/17/2024	AREA WIDE, INC	\$1,908.06
7/24/2024	HONDA FINANCIAL SERVICES	\$400.06
7/24/2024	FAIRFIELD COUNTY ADAMH BOARD	\$3,500.00
7/24/2024	MILLENNIUM BUSINESS SYSTEMS	\$118.60
7/24/2024	DUKE ENERGY	\$141.94
7/24/2024	BCRS	\$38,710.33
7/24/2024	CHILD FOCUS, INC.	\$59,387.23
7/24/2024	CHARTER COMMUNICATIONS	\$102.74
8/7/2024	AMAZON CAPITAL SERVICES	\$2,762.49
8/7/2024	AMERICAN EXPRESS	\$248.66

8/7/2024	CLARK SCHAEFER HACKETT & CO	\$1,000.00
8/7/2024	BROWN COUNTY JOB AND FAMILY	\$5,443.07
8/14/2024	GEORGETOWN UTILITIES	\$257.88
8/14/2024	CHILD FOCUS, INC.	\$4,728.31
8/21/2024	BCRS	\$21,507.57
8/21/2024	HONDA FINANCIAL SERVICES	\$400.06
8/21/2024	DUKE ENERGY	\$141.94
8/21/2024	AMAZON CAPITAL SERVICES	\$294.16
8/21/2024	DEBORAH ANDREWS	\$100.00
8/28/2024	CHARTER COMMUNICATIONS	\$254.96
8/28/2024	DEANNA VIETZE	\$24.46
8/28/2024	THE COUNSELING CENTER INC	\$638.00
8/28/2024	AMAZON CAPITAL SERVICES	\$19.98
8/28/2024	BECKETT SPRINGS	\$17,300.00
8/28/2024	BCRS	\$4,364.63
8/28/2024	STITCH TECH	\$988.50