

MINUTES

BROWN COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES

DATE: WEDNESDAY, MAY 1, 2024
PLACE: BROWN COUNTY COMMUNITY BOARD OF ALCOHOL,
DRUG ADDICTION & MENTAL HEALTH SERVICES
TIME: 6:00 P.M.

ATTENDANCE:

Lynne Barber
Kelly Faas
Venita Milburn
Trent Moore
Tammie Ogle
Sherry Ridner

Rev James Settles
Debi Shultz
Emily Souder
Janalyn Woodruff

Deanna Vietze, Executive Director

Stacey Holton, Executive Assistant

ABSENT:

Michael Hess
Ashley Roy

CALL TO ORDER

Ms. Haas called the meeting to order at 6:01 pm

Ms. Holton took roll call

MOTION: TO APPROVE AGENDA AS PRESENTED
Faas¹, Shultz², Motion Carried

MOTION: TO APPROVE MARCH 7, 2024 MINUTES
Ridner¹, Barber², Motion Carried

REPORT OF CHAIRPERSON

Mr. Moore reports there are two vacancies on the board currently. He reports Ms. Milburn and Mr. Moore term out at the end of June. Mr. Moore reports this will take the board back down to four vacancies. Ms. Shultz reports she and Ms. Faas came up with verbiage to post on the Facebook page sharing the need for board members. Ms. Holton will post and let all members know when it has been posted.

Mr. Moore reports the Board needed to go into executive session for discussion regarding personnel. She asked for a motion to go into executive session.

MOTION: TO GO INTO EXECUTIVE SESSION

Milburn¹, Shultz², Motion Carried

Lynne Barber – yea

Kelly Faas – yea

Venita Milburn – yea

Trent Moore – yea

Tammie Ogle - yea

Sherry Ridner - yea

Rev. James Settles - yea

Emily Souder - yea

Janalyn Woodruff - yea

MOTION CARRIED ENTERED EXECUTIVE SESSION AT 6:07 P.M.

EXITED EXECUTIVE SESSION AT 6:21 P.M.

Mr. Moore asked for motions from Executive Session to be presented

MOTION: TO INCREASE EXECUTIVE DIRECTOR, DEANNA VIETZE'S SALARY BY 3%, AND EXECUTIVE ASSISTANT, STACEY HOLTON'S SALARY BY 3.8% WITH THE OPTION TO PURCHASE 1 WEEK OF VACATION TIME

Faas¹, Shultz², Motion Carried

REPORT OF EXECUTIVE DIRECTOR

Ms. Vietze reports OACBHA will be hosting the Mental Health & Addiction conference this year on June 3rd and 4th. She reports there are two board spots available if anyone is interested, they should contact her. Ms. Vietze reports Ms. Cheri Walter, OACBHA CEO will be sharing her story.

Ms. Vietze reports on the ARPA project the Southwest collaborative is working on. She reports the state isn't giving us any additional money. Ms. Vietze reports the group is still looking at the \$10 million property. She reports two boards are looking at applying for a capital project to put in 2 million. Ms. Amy Fornshell, Warren/Clinton Executive Director is working on trying to get the price decreased. Ms. Vietze reports she will keep the group updated. She reports this property is our last effort, she doesn't see the state letting us choose another property.

Ms. Vietze reports Governor DeWine established a committee to look at forensic competency evaluations. She reports this is the first time there has been any acknowledgement of there being a problem with the system.

Ms. Vietze reports she has reviewed the billings of Child Focus for FY24. She reports she reviewed them with Child Focus as well. Ms. Vietze reports Child Focus will be about \$20,000 over contract. She reports she is recommending a contract amendment of \$20,000 to the FY24 contract. Mr. Moore asked for a motion to approve an FY24 contract amendment of \$20,000.

MOTION: TO AMEND CHILD FOCUS CONTRACT FOR FY24 BY \$20,000

Shultz¹, Ogle², Motion Carried

Ms. Vietze reports the Harm Reduction numbers for March. She reports April numbers will blow March out of the water.

Ms. Vietze reports she was able to get a new lease on a car. She reports she told them what number she was approved for. Ms. Vietze reports the salesman was fighting with \$0.06. She reports he was able to get it down to \$400.06. Ms. Vietze reports she is willing to pay the extra \$0.72 per year to meet the recommendation. Ms. Faas made a motion for the board to pay the full amount.

MOTION: BOARD TO PAY FULL AMOUNT OF LEASE FOR THE VEHICLE EQUALING \$400.06 PER MONTH.

Faas¹, Woodruff², Motion Carried

Ms. Vietze reports the results of the board evaluation. She reports the most comments were around having the providers come to meetings. Ms. Vietze asked what the frequency was that they wanted them to come. Ms. Milburn suggested quarterly. Ms. Souder recommended providers come to the services committee. Ms. Woodruff agreed with Ms. Souder. All members agreed. Ms. Vietze reports the Services committee will provide a report to the board so all members are aware of what was presented.

Ms. Vietze reports the proposed FY25 budget was sent out prior to the meeting. Ms. Vietze asked for any questions on it. Mr. Moore asked for a motion to approve the proposed FY25 budget.

MOTION: TO APPROVE FY25 BUDGET AS PRESENTED

Ogle¹, Barber², Motion Carried

Ms. Vietze reports this is the time of year that the new fiscal year contracts are submitted for approval. Ms. Vietze reports we have not yet received funding allocations for FY25. She reports she has proposed the contracts as if the funding stays flat.

MOTION TO APPROVE CONTRACT/SERVICE AGREEMENT WITH TALBERT HOUSE DBA BROWN COUNTY RECOVERY SERVICES FOR COMMUNITY BASED MENTAL HEALTH AND ADDICTION SERVICES FOR THE PERIOD OF 7/1/24 THROUGH 6/30/25 IN THE AMOUNT OF \$354,666

Ridner¹, Milburn², Motion Carried

MOTION TO APPROVE TITLE XX CONTRACT WITH TALBERT HOUSE DBA BROWN COUNTY RECOVERY SERVICES FOR COMMUNITY BASED MENTAL HEALTH FOR FFY25 FOR THE FULL ALLOCATION AMOUNT (\$31,567)

Faas¹, Shultz², Motion Carried

MOTION TO APPROVE A CONTRACT/SERVICE AGREEMENT WITH CHILD FOCUS INC. FOR FY25 FOR COMMUNITY BASED MENTAL HEALTH TREATMENT AND PREVENTION SERVICES IN THE AMOUNT OF \$168,340

Milburn¹, Settles², Motion Carried

MOTION TO APPROVE A CONTRACT/SERVICE AGREEMENT WITH BROWN COUNTY ESC FOR THE PERIOD OF 7/1/24 THROUGH 6/30/25 IN THE AMOUNT OF \$40,000 FOR 40 DEVELOPMENTAL ASSETS (\$30,000), PAX GBG PARTNER (\$10,000)

Barber¹, Souder², Shultz abstain, Motion Carried

MOTION TO APPROVE \$5000 FOR CHERRY RIDGE THERAPEUTIC LEARNING SUMMER CAMP
Faas¹, Milburn², Motion Carried

MOTION TO APPROVE CONTRACT WITH CLARK SCHAEFER HACKETT BEGINNING 7/1/24 THROUGH 6/30/25 IN THE AMOUNT OF \$12,000 TO PROVIDE FINANCIAL CONSULTATION SERVICES.
Ogle¹, Settles², Motion Carried

MOTION TO APPROVE CONTRACT WITH THE FAIRFIELD COUNTY ADAMHS BOARD FOR GOSH SERVICES IN THE AMOUNT OF \$14,000 FOR FY25.
Faas¹, Woodruff², Motion Carried

Ms. Vietze reports there is an RFI out for bipartisan safer community. She reports this project is collaborating with schools for crisis training, and mobile crisis. Ms. Vietze reports the grant is open for \$25,000 and if boards collaborate, they are able to receive \$40,000 each. Ms. Vietze reports Clermont and Brown are collaborating.

Ms. Vietze reports Ms. Barbara Eiseman is interested in opening a recovery home in Brown County. She reports Ms. Eiseman is looking at the former group home for purchase. Ms. Vietze reports she and Ms. Eiseman are scheduled to meet to discuss further.

Ms. Vietze reports she is a part of START direct line meetings with regards to the One Ohio. She reports Brown County is part of region nine that has nine counties in it. Ms. Vietze reports there is about 2 million that can be vied for. Ms. Vietze reports GRIT had already finished their proposal and are proposing purchasing the Chatfield College with buildings and property. She reports GRIT has agreed to add treatment court to their plan.

Ms. Vietze reports this time each year we must approve the Health Officers for Brown County. Ms. Vietze reports the list of names are on the paper handed out. She asked for any questions. After no questions. Mr. Moore asked for a motion to approve the health officers for Brown County.

MOTION TO APPROVE THE FOLLOWING HEALTH OFFICERS FOR BROWN COUNTY:
TALBERT HOUSE STAFF: MIKE DOYLE-LPCC-S; LICDC-CS; LSW; ANGEL CASNELLIE-LISW-S; LICDC;
EMILY VAN DYKE-LPCC-S; SUSAN KIGER-LISW; AMBER KELCH-LPCC-S; SUZANNE PELL-LPCC; DEBBIE
OTTEN-LSW; STEVE HAEFLING-LPCC-S; CHRISTINE FINITZER-LISW-S; LAURA OSBORN-COFFEY-LISW-S;
ANGELA NACE-LPC; TERI WESLEY-LSW
CHILD FOCUS STAFF: AKEMI BREWER, PSY.D., JENNIFER BRINKDOPKE, MA, LPCC-S;
CHRISTINA BRITTON, MSW, LISW-S; RENAE BUTCHER, M.ED., LSW; AIMEE COOPER, M.ED., LSW;
CATHERINE COSKER, MA, LPCC; ALISON GENSIC, M.S., LPCC-S; KELLY LEAN, MSW, LISW-S;
CATHY McCLAIN, MA, LPCC-S; CARLY NAGEL, MA, LPCC, ACTRP; BONNIE OLDS-CARSON, MA, LPCC-
S; MELANIE PALMER, MA, IMFT; JENNIFER PARHAM, MS, LPCC;
ELYSE PYLE, MSW, LISW-S; JENNIFER RAFFERTY, MA, LPCC-S; SUSAN SHAFER, MA, LPCC-S;
LAURA STITH, PH.D.; TANIA WHITE, MA, LPCC-S; ANNE WISE, MSW, LISW-S
Souder¹, Ridner², Motion Carried

Ms. Vietze reports each member received a copy of the profit and loss statement prior to the meeting. She asked if there were any questions. There were no questions. Mr. Moore asked for a motion to approve the profit and loss statement for July 1, 2023 through March 31, 2024.

MOTION TO ACCEPT PROFIT AND LOSS FOR JULY 1, 2023 THROUGH MARCH 31, 2024
Ogle¹, Milburn², Motion Carried

OLD BUSINESS

NONE

NEW BUSINESS

Ms. Shultz asked Ms. Vietze to report on the award she is receiving. Ms. Vietze reports she was nominated by the START team for the Community Partner of the Year award. Ms. Vietze reports she will be receiving that award tomorrow in Columbus. All members present congratulated Ms. Vietze on her accomplishments.

Ms. Vietze reports this will be the final meeting for Ms. Milburn and Mr. Moore. She thanked both members for their service to Brown County. All members echoed her words of thanks.

MOTION: TO ADJOURN AT 7:31 PM

Shultz¹, Barber², Motion Carried

Date	Vendor	Amount
5/1/2024	CHARTER COMMUNICATIONS	\$262.46
5/8/2024	CHILD FOCUS, INC.	\$3,952.12
5/8/2024	BCRS	\$3,186.39
5/8/2024	CLARK SCHAEFER HACKETT & CO	\$1,000.00
5/8/2024	BROWN COUNTY HEALTH DEPT	\$5,037.50
5/8/2024	AMERICAN EXPRESS	\$89.58
5/8/2024	GEORGETOWN UTILITIES	\$213.46
5/22/2024	DUKE ENERGY	\$143.66
5/22/2024	HONDA FINANCIAL SERVICES	\$400.06
5/22/2024	BCRS	\$14,162.16
5/22/2024	CHILD FOCUS, INC.	\$4,205.99
5/22/2024	CHERRY RIDGE THERAPEUTIC LEARNING PROGRAMS	\$5,000.00
5/22/2024	CHARTER COMMUNICATIONS	\$263.00
6/5/2024	PETE PAUL	\$100.00
6/5/2024	SPECIAL HAZARD FIRE PROTECTION	\$180.00
6/5/2024	DEBORAH ANDREWS	\$100.00
6/12/2024	AMERICAN EXPRESS	\$199.90
6/17/2024	GEORGETOWN UTILITIES	\$205.58
6/17/2024	POSTER COMPLIANCE CENTER	\$149.90