

MINUTES

BROWN COUNTY BOARD OF MENTAL HEALTH & ADDICTION SERVICES

DATE: THURSDAY, JANUARY 9, 2025
PLACE: BROWN COUNTY COMMUNITY BOARD OF ALCOHOL,
DRUG ADDICTION & MENTAL HEALTH SERVICES
TIME: 6:00 P.M.

ATTENDANCE:

Lynne Barber
Michael Hess
Sherry Ridner
Ashley Roy

Reverend James Settles
Debbie Shultz
Emily Souder
Janalyn Woodruff

Commissioner Gordon Ellis
Stacey Holton, Executive Assistant

Deanna Vietze, Executive Director

ABSENT:

Lori Catron
Charlene Fithen
Tammie Ogle

CALL TO ORDER

Ms. Roy called the meeting to order at 6:00 pm

Ms. Holton took roll call

MOTION: TO APPROVE AGENDA

Shultz¹, Hess², Motion Carried

MOTION: TO APPROVE NOVEMBER 7, 2024 MINUTES

Settles¹, Barber², Motion Carried

REPORT OF CHAIRPERSON

Ms. Roy reports Commissioner Ellis has joined us tonight to discuss changing number of board members.

Each member introduced themselves to Commissioner Ellis.

Ms. Woodruff arrived at 6:01pm.

Ms. Barber arrived at 6:02pm

Ms. Roy reports there are currently three vacancies in board membership with an expected fourth vacancy. Ms. Roy asked members to report their thoughts on changing membership for the Board of Mental Health & Addiction Services. Ms. Shultz reports she has been a hold out on this but recommends changing board membership to 12 members. Ms. Roy asked for any additional comments regarding membership. After no further comments she asked for a motion to recommend to the county Commissioners to change board membership for the Board of Mental Health & Addiction Services to 12 members.

Motion: to recommend to the county Commissioners changing board membership for the Board of Mental Health & Addiction Services from 14 members to 12 members

Shultz¹, Settles², Motion Carried

REPORT OF EXECUTIVE DIRECTOR

Ms. Vietze reports members should review her report regarding the house bill for virtual meetings being approved.

Ms. Vietze reports members can review her report sent out prior to the meeting regarding the SOS grant.

Ms. Vietze reports 120-day notices are required to be sent to all providers letting them know there will be potential changes to the FY26 contracts. She reports notices will be sent to Child Focus and Talbert House/dba Brown County Counseling. Ms. Vietze provided a copy of the notices to all members for review. After review Ms. Roy asked for a motion to approve sending 120-day notices to Child Focus, Talbert House/dba Brown County Counseling.

MOTION: TO APPROVE SENDING 120 DAY NOTICES TO CHILD FOCUS, TALBERT HOUSE/DBA BROWN COUNTY COUNSELING

Souder¹, Hess², Motion Carried

Ms. Vietze provided a copy of the 2024 harm reduction report in their packets. She explained all changes from 2023 to 2024.

Ms. Vietze reports we will be reviewing our policies this year. She reports the first set has been distributed to all members for review. She reports all members are asked to review the policies and send her any questions or proposed changes and we will ask for approval at the March meeting.

Ms. Vietze reports the county audit can be found on the Brown County Auditor's website at <https://realestate.browncountyauditor.org/financial-reports>

Ms. Vietze reports as the fiscal agent we received funds for a grant that Child Focus received. She reports the money was received on December 20th which required an amended certificate for \$20,000. Ms. Roy asked for a motion to approve an amended certificate for \$20,000 for 2024.

MOTION: TO APPROVE AN AMENDED CERTIFICATE FOR \$20,000 FOR 2024

Hess¹, Lynne², Motion Carried

Ms. Vietze reports included in each member's packet was the Profit and Loss statement through November 2024. She asked for any questions. After no questions, Ms. Roy asked for a motion to approve the profit and loss statement for November 2024.

MOTION: TO APPROVE THE PROFIT AND LOSS STATEMENT FOR NOVEMBER 2024
Settles¹, Shultz², Motion Carried

Ms. Vietze reports she is still working on the landlord program. She reported the requirements for the program and asked all members to direct landlords to her if they know of someone who would be willing to participate.

Ms. Vietze reports legislative day is January 28, 2025 and invited all members to join her in Columbus to meet with the legislators.

NEW BUSINESS

None

Ms. Vietze reported the next meeting would be March 6, 2025, at 6pm.

Motion: To Adjourn at 7:05 pm
Ridner¹, Shultz², Motion Carried

Date	Vendor	Amount
1/8/2025	CLARK SCHAEFER HACKETT & CO	\$1,000.00
1/8/2025	PUBLIC ENTITIES POOL OF OHIO	\$1,563.00
1/15/2025	GEORGETOWN UTILITIES	\$243.48
1/15/2025	DUKE ENERGY	\$209.92
1/15/2025	HONDA FINANCIAL SERVICES	\$400.06
1/15/2025	BCRS	\$17,981.94
1/15/2025	CHILD FOCUS, INC.	\$7,410.93
1/15/2025	PINPOINT BEHAVIORAL HEALTH SOLUTIONS LLC	\$450.00
1/29/2025	HUBBARD BROADCASTING INC	\$610.00
1/29/2025	BROWN COUNTY SHERIFF	\$9,117.00
1/29/2025	CHARTER COMMUNICATIONS	\$254.96
1/29/2025	BROWN CO CHAMBER OF COMMERCE	\$120.00
1/29/2025	BECKETT SPRINGS	\$19,030.00
1/29/2025	CHILD FOCUS, INC.	\$36,480.58
1/29/2025	DEANNA VIETZE	\$155.88
1/29/2025	DEBORAH ANDREWS	\$100.00
2/12/2025	DEANNA VIETZE	\$106.40
2/12/2025	AMERICAN EXPRESS	\$1,246.93
2/12/2025	STACEY L HOLTON	\$9.38
2/12/2025	CLARK SCHAEFER HACKETT & CO	\$1,000.00
2/12/2025	HONDA FINANCIAL SERVICES	\$400.06
2/12/2025	STITCH TECH	\$888.00
2/12/2025	BCRS	\$15,479.49
2/12/2025	R VARNEY MARKETING & PHOTOGRAPHY	\$30.00
2/12/2025	GEORGETOWN UTILITIES	\$161.31
2/12/2025	CHILD FOCUS, INC.	\$5,995.05
2/26/2025	DEANNA VIETZE	\$145.95
2/26/2025	CHILD FOCUS, INC.	\$5,315.05
2/26/2025	BCRS	\$14,554.40
2/26/2025	CHARTER COMMUNICATIONS	\$254.96
2/26/2025	DUKE ENERGY	\$265.35
2/26/2025	FLEXPRINT INTERMEDIATE LLC	\$159.14