

**DeSoto Fire District #2**  
**Regular Monthly Meeting Minutes**

**February 13, 2024**

Donnie Fisher called the regular monthly meeting to order at 6:31pm on Tuesday, February 13, 2024. Present, in addition to the Chairman were Chad Burford, Terri Burford John Linsley, Kenny Sanchez & Timmy McInnis.

Timmy McInnis submitted the February chief report that showed a total of 33 calls for assistance in January. The suburban is in service and stationed in Gloster, it will now be "Sprint 23". Timmy will be installing new numbers on trucks and will get with dispatch to switch all the numbers in their system. Training is now being put in ESO in addition to completing training paperwork. McInnis has been working with Target Solutions to get everyone in their site, there have been some issues with employees already having an account and that is in the process of being handled. Timmy retested for the instructor test on February 9<sup>th</sup> and is waiting to hear back with results after not passing the test on 12/19/23. He is now cleared to retest his EMT test and will be signing up for retest shortly. McInnis received a certificate for an ICS/EOC interface class and is enrolled in two more classes, the ICS-300 and 305-Type 3 for February. He is waiting on an opening with FETA to enroll in an Officer 1 and Officer 2 class. Key radio should be arriving tomorrow to install the base radio at each station.

February financial statements were presented to which Kenny made a motion to approve and Chad seconded, all were in favor.

January minutes were reviewed to which Terri made a motion to approve and John seconded, all were in favor.

Old business discussed was that the department website is still under construction, not ready to be published. "Sr Firefighter position" was discussed. The discussion was tabled for the Sr Firefighter position until all requirements and details for the position is in writing for review.

New business included making a motion to move the next board meeting from its regularly scheduled meeting which was March 12, 2024 to the following Tuesday, March 19, 2024. Terri made a motion, Chad seconded the motion, all were in favor. The next board meeting will be Tuesday, March 19, 2024 6:30pm at 296 Depot Rd, Keatchie, LA 71046.

Terri made a motion to enter in to "Executive Session", Fisher seconded, all in favor.

Terri made a motion to reconvene from "Executive Session", Fisher seconded, all in favor.

Terri made a motion to hire a part time fire chief with McInnis remaining in his current position until new fire chief is hired; at which time the new fire chief will structure and fill personnel positions, Kenny seconded the motion, all were in favor.

Donnie appoints Terri and Kenny to make a list of job requirements and responsibilities for the part time chief position. Donnie also appointed John & Chad to put together a benefit package which includes PayScale, vehicle details, hours to be filled, etc. for the new part time position.

Meeting was adjourned at 7:35pm